

MINUTES
Regular Meeting
Commission on Local Government
10:00 a.m., November 9, 2017
Virginia Housing Center

Members Present

Diane M. Linderman, Chair
Kimble Reynolds, Jr., Vice-Chair
R. Michael Amyx
Bruce C. Goodson

Members Absent

Victoria L. Hull

Staff Present

J. David Conmy, Local Government Policy Administrator
Ali Akbor, Senior Public Finance Analyst
Kristen Dahlman, Senior Policy Analyst
Lindsay Barker, Program Support Specialist

Call to Order

The Commission on Local Government (CLG) Chair, Ms. Linderman, called the meeting to order at 10:05 a.m.

I. Administration

A. Approval of Minutes of the Regular Meeting on September 12, 2017

Mr. Kimble Reynolds moved to approve the minutes, as written. The motion was seconded by Mr. Michael Amyx and approved.

B. Public Comment Period

Ms. Linderman opened the floor to receive comments from the public in attendance. No comments from the public were received; the public comment period was then closed.

C. Agency Update

Ms. Elizabeth Rafferty, Policy and Legislative Director of the Virginia Department of Housing and Community Development (DHCD) introduced the newest staff members to the policy office: Ms. Jordan Snelling, GO Virginia Program Administrator, and Billy Gammel, GO Virginia Policy Analyst. Ms. Rafferty gave an overview of the program and the progress that has been made since the first board meeting in October 2016.

D. Policy Administrator's report

Mr. David Conmy stated that the Conflict of Interest Act (COIA) disclosure forms are due in February. Mr. Conmy also answered a question that was posed by Ms. Victoria Hull during the CLG's periodic review of its regulations regarding its responsibility for certifying city status. This will occur once the decennial census data is released. The requirements for retaining city status are (1) independent city status prior to July 1, 1971, or (2) if after, having a population greater than 5,000. Mr. Conmy then reviewed several news articles of interest with the Commission.

II. Fiscal Stress Early Warning Detection System

A. Guest Presentation

Mr. Jim Regimbal presented to the Commission on local fiscal stress and options for improvement. Mr. Regimbal discussed the CLG Fiscal Stress Index and the Auditor of Public Accounts' (APA) financial assessment model (FAM). Mr. Regimbal compared and contrasted both methods when looking at the finances of Virginia localities. He stated that anecdotally the CLG Fiscal Stress Report makes sense and that there is no correlation between the CLG model and the APA FAM model. He also shared commentary on the state's fiscal condition and the impact it has upon localities.

III. 2017 Cash Proffer Survey and Report (Draft)

A. Staff Presentation

Ms. Kristen Dahlman presented the 2017 Cash Proffer report to the Commission. She explained that even with the change in legislation from 2016 in regards to cash proffers, the survey and reporting would continue to be the same since cash proffers can be expended up to twelve years after they are received. Ms. Dahlman reported that there were \$94.71 million cash proffers collected and that \$87.14 million were expended. The amount in expenditures were the highest ever recorded. Ms. Dahlman provided maps showing who accepted cash proffers and their related amounts. She also presented this information in relation to total housing units compared to localities who collect cash proffers.

B. Commission Deliberation and Action

Mr. Bruce Goodson made a motion to approve the 2017 Cash Proffer Report as presented. The motion was seconded by Mr. Amyx and the motion passed.

IV. Fiscal Stress Report for 2015/2016

A. Staff Update

Mr. Ali Akbor stated that there was still no update from the City of Hopewell but that staff is following up with them weekly to complete the 2015 Fiscal Stress Report. In regards to the 2016 report, all localities have reported except for Hopewell and Manassas Park.

V. Annexation Study

A. Staff Update

Mr. Conmy presented an annotated timeline for the remainder of the study. The next meeting will be in December at the Virginia Housing Center.

VI. Governor's Task Force for Local Government Mandate Review

A. Staff Update

Mr. Conmy stated that the Task Force will engage with Governor-Elect's transition team to arrange for a potential meeting to discuss continuity of the Task Force and local government priorities surrounding mandates. He added that the Task Force is scheduled to sunset July 1, 2018.

VII. Other

Ms. Linderman asked was there any other business for the Commission to discuss. There appeared to be no additional items for consideration.

VIII. Schedule of Regular Meetings

Ms. Linderman reviewed the meeting schedule for 2018. Mr. Conmy noted that because the revisions to the Commission's regulations have not been formally approved through the fast-track update, the Commission was still required to meet during odd numbered months. It was also a staff suggestion to move the November meeting to the Thursday prior to the regularly scheduled second Tuesday meeting due to the Thanksgiving holiday and the annual Virginia Governor's Housing Conference. Mr. Amyx moved to approve the schedule and with staff's recommendation to move the November meeting to the Thursday prior to the regularly scheduled meeting. Accordingly, the Commission meeting schedule for 2018 will be the following, unless otherwise changed:

- Tuesday January 9
- Tuesday March 13
- Tuesday May 8

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- Tuesday July 10
- Tuesday September 11
- Thursday November 8

IX. Upcoming Events of Interest

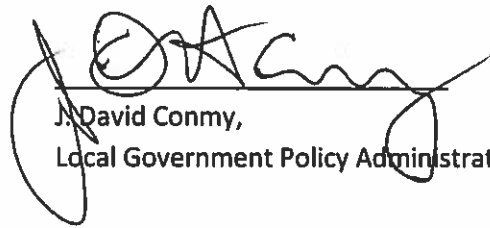
Ms. Linderman reviewed upcoming dates and events of interest for the Commission.

X. Adjournment

Prior to the adjournment, Mr. Goodson wanted to thank the Commission and staff for the memorable time during his tenure on the board. By consensus of the Commission, Ms. Linderman called the meeting adjourned at 11:42 a.m.



Diane Linderman,
Chair



J. David Conmy,
Local Government Policy Administrator