

FINAL MINUTES

Charitable Gaming Board
Department of Agriculture and Consumer Services (VDACS)
Varina Library
Meeting Room
1875 New Market Road
Henrico, Virginia
Tuesday, November 12, 2019

CALL TO ORDER

Mr. Charles Lessin called the meeting to order at 3:15 p.m. Mr. Lessin led the Board and the public in attendance with the Pledge of Allegiance.

Mr. Lessin asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

Mr. Charles Lessin, Chair
Ms. Tanya Conrad, Vice-Chair
Ms. Petrina Jones
Mr. Samuel Kaufman
Mr. James Lewis
Ms. Lea Roberts
Ms. Amy Solares

MEMBERS ABSENT:

The Honorable William Feasenmyer
Mr. Kenneth Fitzgerald
Mr. Bob Sussan

VDACS STAFF PRESENT:

Mr. Joel Maddux, Deputy Director, Division of Consumer Protection
Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs

OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:

Mr. Justin Bell, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Mr. Lessin that a quorum was present.

APPROVAL OF MINUTES

Mr. Lessin asked for a motion to approve the draft minutes of the October 24, 2019, Board meeting. Mr. Samuel Kaufman motioned approval of the draft minutes as presented. Ms. Petrina Jones seconded the motion and it passed by a unanimous vote.

REPORT FROM BOARD MEMBERS

Mr. Lessin asked members whether they had any reports for the Board. With no remarks from members, Mr. Lessin informed members that there were no reports before the Board.

REPORT FROM THE BOARD'S WORKGROUPS

Mr. Lessin asked Ms. Jones, Chair of the Legislative Recommendation workgroup whether she had a report for the Board on the workgroup's activities. Ms. Jones informed members she did not have any report for the Board. Mr. Lessin stated as the Board's Chair, he spoke with the Secretary of Agriculture and Forestry, who is scheduling a meeting with the Governor's Policy Office to discuss the Board's legislative recommendation. Mr. Lessin asked Mr. James Lewis, Chair of the Game Variance workgroup whether he had a report for the Board on the workgroup's activities. Mr. Lewis stated the workgroup met and approved a letter to the Secretary requesting financial support to allow members to travel to other states to seek information on new game concepts. Additionally, the workgroup approved an application to allow the public to submit a request for the Board's approval of a game variance. Mr. Lessin asked Mr. Kaufman, Chair of the Use of Proceeds workgroup whether he had a report for the Board on the workgroup's activities. Mr. Kaufman stated the workgroup met to discuss its strategy for use of proceeds. The workgroup's focus is to assist charities in maximizing their profits from charitable gaming and in doing so; it will consider changing the use of proceeds requirement for electronic pull-tab devices in order to encourage licensed charitable gaming organizations to use them as part of their bingo session. As such, the Board will receive feedback from the public through hearings and surveys. Mr. Justin Bell offered comment on the development of an electronic meetings policy. Mr. Lessin asked for a motion to approve staff to develop an electronic meetings policy for the Board. Mr. Kaufman motioned approval of the development of the policy. Mr. Lewis seconded the motion and it passed by a unanimous vote. With no further comments, Mr. Lessin moved to the Program Manager's report.

PROGRAM MANAGER'S REPORT

Mr. Lessin asked Mr. Menefee whether he had any operational updates on OCRP. Mr. Menefee informed the Board that OCRP is in the process of hiring for two positions: 1) an auditor and 2) a Licensing and Registration Specialist. At the conclusion of the report, Mr. Lessin asked members whether they had any question for Mr. Menefee. With no questions, Mr. Lessin moved onto the next agenda item.

PRESENTATION

Mr. Lessin asked Mr. Menefee to make his presentation on the second quarter financial reports filed by licensed charitable gaming organizations. Mr. Menefee made his presentation to the Board. At the conclusion of the presentation, Mr. Lessin asked members whether they had any question for Mr. Menefee. With no questions, Mr. Lessin moved onto old business.

OLD BUSINESS

With no old business before the Board, Mr. Lessin moved onto new business.

NEW BUSINESS

Mr. Lessin asked whether any member had new business, it wished to bring before the Board. With no new business before the Board, Mr. Lessin moved onto public comment.

PUBLIC COMMENT

Mr. Lessin reminded members of the upcoming Board meeting on December 10, 2019, in Richmond.

With no comments from the public and there being no further business, the Board adjourned at 4:01 p.m.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs