

FINAL MINUTES

Charitable Gaming Board
Department of Agriculture and Consumer Services
American Legion Post 177
3939 Oak Street
Fairfax, Virginia
Tuesday, December 8, 2015

CALL TO ORDER

Mr. Bob Sussan called the meeting to order at 10:00 a.m.

Mr. Sussan asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

Mr. Bob Sussan, Chair
Ms. Tanya Conrad, Vice-Chair
Mr. Nicholas Curry
Mr. Randy Green
Mr. Charles Lessin

MEMBERS ABSENT:

Mr. James Corrigan
Mr. Charles Kelley
Mr. James Lewis
Mr. Thomas Stiles
Ms. Betty Sword

STAFF PRESENT:

Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs
Ms. Laura Hare, Policy Analyst, Division of Consumer Protection

OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:

Mr. Josh Laws, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Mr. Sussan that a quorum was present.

APPROVAL OF MINUTES

Mr. Sussan asked for a motion to approve the draft minutes of the September 8, 2015, Board meeting. Mr. Charles Lessin motioned that the draft minutes be approved as distributed. Mr. Randy Green seconded the motion and it was passed by a unanimous vote.

REPORT FROM BOARD MEMBERS

Mr. Sussan asked the members whether they had any reports that needed to be brought before the Board. Mr. Lessin commented that he attended a listening session on the progressive bingo games in Virginia Beach. Mr. Sussan commented that he attended two listening sessions on the progressive bingo games, which he found the sessions to be informative.

With no further remarks from members, Mr. Sussan informed members there were no further reports before the Board.

PROGRAM MANAGER'S REPORT

Mr. Sussan asked Mr. Menefee for an operational update on the Office of Charitable and Regulatory Programs (OCRP). Mr. Menefee reported the following to the members:

- At the end of October 2016, manufacturers of electronic pull-tab systems reportedly generated more than \$227 million in gross receipts, a 30% increase when compared to the same period last year, which generated \$174 million in gross receipts.
- OCRP is hiring for several positions, including a wage inspector for the southwest region, a wage licensing and registration specialist, full-time auditor, and full-time Charitable Programs team leader.
- OCRP showcased the interactive analysis tool to organizations during the listening sessions on the progressive bingo games. This tool assists organizations in understanding the financial condition of its bingo session and it may be found on the Department of Agriculture and Consumer Services' website.
- The Department of Agriculture and Consumer Services recently updated its website.
- The public comment period on the proposed regulations for network bingo runs from November 16, 2015 to January 15, 2016, so all those who are interested in commenting on this proposal are encouraged to submit their comments through the Town Hall website.
- The Notice of Intended Regulatory Action (NOIRA) for increasing the number of electronic pull-tab devices in a qualified organization's private social quarters was filed by the Department of Agriculture and Consumer Services on behalf of the Board and it was subsequently approved by the Governor's Office. The NOIRA will be published in the Registrar of Regulations and the public comment period will run from December 14, 2015 to January 13, 2016. All those who are interested in commenting on this NOIRA are encouraged to submit their comments through the Town Hall website.

NEW BUSINESS

Mr. Sussan asked Mr. Menefee to present the information gathered from the various listening sessions on the progressive bingo games. Mr. Menefee stated the listening sessions were held on the following dates and locations:

- November 17, 2015 – Virginia Beach, Virginia – 23 attendees
- November 18, 2015 – Fairfax, Virginia – 13 attendees
- November 19, 2015 – Salem, Virginia – 11 attendees
- November 23, 2015 – Richmond, Virginia – 14 attendees

Mr. Menefee stated the overall feedback from those attending the listening sessions felt the regulations governing the progressive bingo games should be left unchanged as they wish to retain flexibility in designing the progressive bingo games in way that meets the demands of their players.

Mr. Sussan asked for a motion to leave the regulations governing the progressive bingo games unchanged. Ms. Tanya Conrad motioned that the regulations remain unchanged for the progressive bingo games. Mr. Green seconded the motion and it was passed by a unanimous vote.

Mr. Sussan asked the members to consider the following dates for its 2016 quarterly Board meeting schedule with the understanding the Board may have additional meetings during the year to discuss pending business before it:

- Tuesday, March 8, 2016
- Tuesday, June 14, 2016
- Tuesday, September 13, 2016
- Tuesday, December 13, 2016

Mr. Sussan asked for a motion to adopt the meeting schedule. Mr. Lessin motioned that the meeting schedule be approved as presented. Ms. Conrad seconded the motion and it was passed by a unanimous vote.

NEXT BOARD MEETING

Mr. Sussan informed members that the next Board meeting will be held on Tuesday, March 8, 2016, in Northern Virginia or Central Virginia.

PUBLIC COMMENT

Mr. Sussan asked the public in attendance whether any comments needed to be brought before the Board. Mr. Mark Newton with Powerhouse Gaming encouraged the Board to form of a working group to discuss the best business practices within the

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charitable gaming industry and possibly bringing those practices to Virginia. With no further comments from the public and there being no further business, the Board adjourned at 10:25 am.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs