

**UNAPPROVED DRAFT**  
**VIRGINIA BOARD OF VETERINARY MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES**  
**DEPARTMENT OF HEALTH PROFESSIONS**  
**BOARD ROOM 1**  
**HENRICO, VA**  
**JANUARY 19, 2017**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Veterinary Medicine (“Board”) was convened on January 19, 2017, at 9:04 a.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, Board Room 1, 9960 Mayland Drive, Henrico, Virginia 23233.
- FIRST CONFERENCE:** 9:04 a.m.
- MEMBERS PRESENT:** Ellen G. Hillyer, M.P.H., D.V.M., Chairperson  
Steve Karras, D.V.M.
- STAFF PRESENT:** Amanda E. M. Blount, Deputy Executive Director  
Terri H. Behr, Discipline/Compliance Specialist  
Emily E. Tatum, Adjudication Specialist
- MATTER SCHEDULED:** **Alice C. Frei, D.V.M. Applicant**  
**Case No.: 175114**
- Discussion:** Dr. Frei appeared before the Committee in accordance with a Notice of Informal Conference dated December 8, 2016, to consider her application for licensure to practice veterinary medicine in the Commonwealth of Virginia, and to inquire into evidence that grounds may exist to deny her application. Dr. Frei was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Dr. Frei.
- Closed Session:** Dr. Karras moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia (“Code”) for the purpose of deliberation to reach a decision in the matter regarding **Alice C. Frei, D.V.M. Applicant**. Additionally, Dr. Karras moved that Ms. Behr, Ms. Blount, and Ms. Tatum attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

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**Reconvene:**

Dr. Karras moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION**

**Case No. 175114:**

Ms. Tatum read the Findings of Fact and Conclusions of Law made by the Committee. Ms. Tatum also reported that the Committee voted to Reprimand Dr. Frei and issue her an unrestricted license to practice veterinary medicine in the Commonwealth of Virginia.

Upon a motion by Dr. Karras, and duly seconded by Dr. Hillyer, the Committee voted to accept the Findings of Fact and Conclusions of Law and decision as read by Ms. Tatum. The hearing adjourned at 9:55 a.m.

**SECOND CONFERENCE:**

10:30 a.m.

**MEMBERS PRESENT:**

Ellen G. Hillyer, M.P.H., D.V.M., Chairperson  
Steve Karras, D.V.M.

**STAFF PRESENT:**

Amanda E. M. Blount, Deputy Executive Director  
Terri H. Behr, Discipline/Compliance Specialist  
Emily E. Tatum, Adjudication Specialist

**MATTER SCHEDULED:**

**Julia L. Carter, D.V.M.**  
**License No.: 0301-002131**  
**Case No.: 170732**

**Discussion:**

Dr. Carter appeared before the Committee in accordance with a Notice of Informal Conference dated December 8, 2016, to inquire into allegations that she may have violated certain laws and regulations governing veterinary practice in Virginia. Dr. Carter was represented by counsel, Michael E. Thorsen, Esquire. The Committee fully discussed the allegations

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contained in the Notice with Dr. Carter.

**Closed Session:**

Dr. Karras moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding **Julia L. Carter, D.V.M.** Additionally, Dr. Karras moved that Ms. Blount and Ms. Tatum attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**Reconvene:**

Dr. Karras moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION**

**Case No. 170732:**

The Committee closed the case and imposed no sanction, finding that there was insufficient evidence to warrant disciplinary action by the Board. The hearing adjourned at 10:56 a.m.

**THIRD CONFERENCE:**

10:58 a.m.

**MEMBERS PRESENT:**

Ellen G. Hillyer, M.P.H., D.V.M., Chairperson  
Steve Karras, D.V.M.

**STAFF PRESENT:**

Amanda E. M. Blount, Deputy Executive Director  
Terri H. Behr, Discipline/Compliance Specialist  
Emily E. Tatum, Adjudication Specialist

**MATTER SCHEDULED:**

**Amy Bogdan, L.V.T.**  
**License No.: 0302-002729**  
**Case No.: 170789**

**Discussion:**

Ms. Bogdan appeared before the Committee in

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accordance with a Notice of Informal Conference dated December 8, 2016, to inquire into allegations that she may have violated certain laws and regulations governing the practice of veterinary technology in Virginia. Ms. Bogdan was represented by counsel, Roman Rodriquez, Esquire. The Committee fully discussed the allegations contained in the Notice with Ms. Bogdan.

**Closed Session:**

Dr. Karras moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding **Amy Bogdan, L.V.T.** Additionally, Dr. Karras moved that Ms. Blount and Ms. Tatum attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**Reconvene:**

Dr. Karras moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION  
Case No. 170789:**

Ms. Tatum read the Findings of Fact and Conclusions of Law made by the Committee. Ms. Tatum also reported that the Committee voted to Reprimand Ms. Bogdan.

Upon a motion by Dr. Karras, and duly seconded by Dr. Hillyer, the Committee voted to accept the Findings of Fact and Conclusions of Law and decision as read by Ms. Tatum. The hearing adjourned at 11:44 a.m.

**FOURTH CONFERENCE:**

1:11 p.m.

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**MEMBERS PRESENT:** Ellen G. Hillyer, M.P.H., D.V.M., Chairperson  
Steve Karras, D.V.M.

**STAFF PRESENT:** Amanda E. M. Blount, Deputy Executive Director  
Terri H. Behr, Discipline/Compliance Specialist  
Emily E. Tatum, Adjudication Specialist

**MATTER SCHEDULED:** **Alex Fisher D.V.M.**  
**License No.: 0301-202561**  
**Case No.: 160754**

**Discussion:** Dr. Fisher appeared before the Committee in accordance with a Notice of Informal Conference dated December 13, 2016, to inquire into allegations that he may have violated certain laws and regulations governing veterinary practice in Virginia. Dr. Fisher was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Dr. Fisher.

**Closed Session:** Dr. Karras moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding **Alex Fisher, D.V.M.** Additionally, Dr. Karras moved that Ms. Blount and Ms. Tatum attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**Reconvene:** Dr. Karras moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION**  
**Case No. 160754:**

The Committee closed the case and imposed no

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sanction, finding that there was insufficient evidence to warrant disciplinary action by the Board. The hearing adjourned at 1:30 p.m.

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Ellen G. Hillyer, M.P.H., D.V.M., Chairperson

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Amanda E. M. Blount, Deputy Executive Director

