

UNAPPROVED DRAFT
VIRGINIA BOARD OF VETERINARY MEDICINE
MINUTES
INSPECTION COMMITTEE
DEPARTMENT OF HEALTH PROFESSIONS
HEARING ROOM 3
HENRICO, VA
APRIL 28, 2015

TIME AND PLACE: The Inspection Committee (Committee) meeting was called to order at 12:14 p.m. at the Department of Health Professions (DHP), 9960 Mayland Drive, 2nd Floor, Hearing Room 3, Henrico, Virginia

MEMBERS PRESENT: Kelly Gottschalk, DVM – Chair
Karen Schaller, Inspector
Marta Ishmael, LVT, Inspector
Leslie Knachel, Executive Director
Terri Behr, Operations Manager

MEMBERS NOT PRESENT: Taryn Singleton, LVT

STAFF PRESENT: Brandy Gasparotto, Administrative Assistant
Elaine Yeatts, Policy Analyst

OTHERS PRESENT: Robin Schmitz, Virginia Veterinary Medical Association

ORDERING OF AGENDA: The agenda was amended to reverse the review order of the discussion items.

PUBLIC COMMENT: No public comment was received.

APPROVAL OF MINUTES: On properly seconded motion by Ms. Knachel, the Committee voted unanimously to approve the minutes of the meeting of October 22, 2014, as presented.

It was noted that Ms. Ishmael is retiring on April 30, 2015, and Ms. Schaller will serve as the veterinary establishment inspector on the Committee.

DISCUSSION ITEMS: **Review of Guidance Document 76-21.2:1, Veterinary Establishment Inspection Report**
Ms. Knachel explained the need to make several changes to the guidance document based on input from veterinary establishment inspectors and a review of multiple inspection reports. It was noted that the executive director has delegated authority to make changes to the guidance document after consultation with the board president. However, the changes being made are substantive and it was recommended that committee make a formal recommendation to the board regarding the changes.

On properly seconded motion by Ms. Schaller, the Committee voted unanimously to recommend that the full board approve the changes to Guidance Document 76-21.2:1.

Update on suggested regulatory changes related to veterinary establishments

Ms. Yeatts and Ms. Knachel reviewed the draft of regulatory changes for veterinary establishments that was based on the discussion during the last meeting. The Committee discussed the changes and made further revisions. The draft will be further discussed during the Legislative/Regulatory Committee meeting scheduled for May 5, 2015.

Ms. Yeatts reviewed the draft of regulatory changes recommended by the Drug Control Act Committee because the controlled drug regulations are in Part V. Veterinary Establishment in the regulations. Additional revisions were suggested. The draft will be further discussed during the Legislative/Regulatory Committee meeting scheduled for May 5, 2015.

NEW BUSINESS:

No new business was presented.

ADJOURNMENT:

The meeting adjourned at 2:30 p.m.

Kelly Gottschalk, DVM
Chair

Leslie L. Knachel, M.P.H
Executive Director

Date

Date