

**VIRGINIA BOARD OF VETERINARY MEDICINE
MINUTES
INSPECTION COMMITTEE
DEPARTMENT OF HEALTH PROFESSIONS
BOARD ROOM 3
JUNE 11, 2014**

- TIME AND PLACE:** The Inspection Committee (Committee) meeting was called to order at 9:05 a.m. at the Department of Health Professions (DHP), 9960 Mayland Drive, 2nd Floor, Board Room 3, Henrico, Virginia.
- COMMITTEE MEMBERS PRESENT:** Taryn Singleton, LVT- Chair
Kelly Gottschalk, DVM
Marta Ishmael, LVT
Leslie Knachel, Executive Director
Terri Behr, Operations Manager
- OTHERS PRESENT:** Paul Dalby, Department of Health Professions
- ORDERING OF AGENDA:** On properly seconded motion by Dr. Gottschalk, the Committee voted unanimously to approve the agenda as presented.
- PUBLIC COMMENT:** No public comment was received.
- APPROVAL OF MINUTES:** On properly seconded motion by Dr. Gottschalk, the Committee voted unanimously to approve the minutes of the meeting of March 25, 2014, as presented.
- DISCUSSION ITEMS:** **REVIEW GUIDANCE DOCUMENT 150-15: POINTS FOR ROUTINE INSPECTIONS**
Ms. Knachel stated that she presented a draft of Guidance Document 150-15 at the last committee meeting on March 25, 2014. At that time, the Committee did not take action on the document and asked for it to be placed on the agenda for the next meeting. The Committee discussed the draft and added a statement, in brackets, after "Veterinarian in Charge" in the 2nd category. The statement will read "[Additionally, the veterinarian in charge may be subject to the following actions]."

On properly seconded motion by Dr.

Gottschalk, the Committee voted unanimously to recommend to the full board to adopt Guidance Document 150-15 with the amendment.

**REVIEW OF VETERINARY
ESTABLISHMENT CATEGORIES:**

Ms. Knachel stated based on discussions at the last meeting, she prepared a category listing for veterinary establishments that more accurately reflects the evolution of veterinary practices. The Committee began a discussion of the category descriptions and will continue the discussion at the next meeting.

MEETING ADJOURNED:

The meeting adjourned at 10:00 a.m.

Taryn Singleton, LVT – Chair

Leslie L. Knachel, MPH, - Executive Director