

A P P R O V E D
THE VIRGINIA BOARD OF SOCIAL WORK
MINUTES
FRIDAY, OCTOBER 13, 2006

The Virginia Board of Social Work ("Board") meeting was convened at 10:00 a.m. on Friday, October 13, 2006 at the Department of Health Professions, 6603 West Broad Street, Richmond, Virginia. David Boehm, Chair, called the meeting to order.

BOARD MEMBERS PRESENT: David R. Boehm
Charles R. Chambers, Jr.
Willie T. Greene, Sr.
Sandra Horne-Quatannens
Wayne A. Martin
Catherine L. Moore
Francis N. Nelson, Jr.
Dolores S. Paulson

BOARD MEMBERS ABSENT: Jill Smeltzer

STAFF PRESENT: Sandra Whitley Ryals, Director
Evelyn B. Brown, Executive Director
Benjamin Foster, Deputy Executive Director
Elaine Yeatts, Senior Policy Analyst
Arnice N. Covington, Administrative Assistant

OTHERS PRESENT: Debra Riggs, Executive Director, NASW
Kimberly Kuhn, President, Virginia Chapter NASW
Mark O'Shea, LCSW
Joseph P. Lynch, LCSW

ORDERING OF AGENDA

Mr. Boehm opened the floor to any changes in the agenda order. Mr. Boehm moved the Committee Assignment to the end of the Agenda. The agenda was accepted with the change.

Mr. Boehm welcomed the new Board Members and asked all attendees of the meeting to introduce themselves.

PUBLIC COMMENT

Mr. Boehm opened the floor to comment from the public. Debra Riggs, Executive Director, Virginia Chapter of the National Association of Social Workers commented on the meeting on October 12, 2006 on House Bill 1146. Mark O'Shea thanked the Board for including the Consortium and for the process that it is currently planning.

APPROVAL OF MINUTES

A motion was made by Ms. Moore to accept the minutes of July 14, 2006. The motion was seconded and passed unanimously.

CHAIR'S REPORT – David Boehm

Mr. Boehm gave an update of HB 1146 and the meeting held on October 12, 2006. Following the meeting it was decided to add two (2) focus groups and have meetings in December 2006 and March 2007. The meeting in December will focus on the definition of social work and the practice of social work. The meeting will be held December 8, 2006 from 9am to 3 pm.

The date for the meeting in March 2007 will be determined following the December 8, 2006 meeting.

Following discussion Mr. Chambers made a motion to change the work plan for HB 1146. The motion was seconded by Ms. Moore and passed unanimously.

Mr. Boehm gave an overview of the Board of Health Professions and its duties. Mr. Boehm stated that the DHP Board will meet in Williamsburg on October 17, 2006. Mr. Boehm noted that the DHP Board will study criminal background checks for licensure applicants in the future.

Discipline Committee – David Boehm

Mr. Boehm reported that the Board currently has 20 complaints in Investigation. There are four (4) cases at Board Level. One (1) Informal has been held since the last Board Meeting (July 14, 2006).

REPORTS:

Executive Director's Report – Evelyn Brown

Ms. Brown gave an overview of the discipline process.

The following case was presented to the Board by Ms. Brown: Lori Kochanski

Ms. Brown reviewed the process regarding the Board accepting Consent Orders. Following discussion a motion was made by Mr. Greene and properly seconded by Mr. Chambers that the Board of Social Work convene in Closed Meeting pursuant to Sections 2.2.3711(A)(28) of the *Code of Virginia* for the purpose of deliberation regarding a Consent Order. Mr. Greene further moved that Evelyn Brown, Benjamin Foster, and Arnice Covington remain in the Closed Meeting to aid the Board in its consideration of the matters before the Board. Mr. Boehm and Mr. Martin recused themselves from the Closed Meeting.

A motion was made by Mr. Paulson and properly seconded by Ms. Horne-Quatannens that, the Board heard, discussed or considered only those public matters lawfully exempted from Open Meeting requirements by Virginia law and those matters as were identified in the motion for the Closed Meeting. Mr. Greene moved to accept the recommendations of the Informal Conference Committee. Ms. Paulson seconded the motion and it passed unanimously.

Mr. Boehm nor Mr. Martin voted on the above decision.

Regulatory Committee Update – Wayne Martin and Benjamin Foster

Mr. Foster provided the members with regulatory process information taken from the Virginia Townhall. Mr. Foster briefly explained the regulatory promulgation process under normal and emergency situations. He also explained the workings of the Virginia Townhall and provided advice on how it is helpful for anyone interested in Virginia board regulations.

Mr. Foster told the Board that the Notice of Intended Regulatory Action (NOIRA) adopted at the July 14, 2006 meeting had been submitted for review. Upon receipt of approval a Notice of Public Comment will be mailed to participants of the Public Participations Guidelines listing. This Notice of Intended Regulatory Action is the first set in amending current regulations pertaining to standards of practice, supervision, and examinations.

The Board was also asked to adopt Proposed Regulations regarding Public Participation Guidelines. Mr. Foster explained that the Public Participation Guideline Regulations for each of the 13 Boards at the Department of Health Professions were the same in terms of content. He also explained that these regulations set out the requirements for public participation in regard to activities of each Board.

Senior Policy Analyst, Elaine Yeatts, coordinates regulatory review activities for all of the Public Participation Guideline Regulations throughout the Agency. Ms. Yeatts asked that the Board vote on and adopt Proposed PPG Regulations. On a motion by Mr. Chambers and properly seconded by Mr. Martin the Board voted unanimously to adopt the Proposed Regulations.

NEW BUSINESS:

Following discussion of the Board's current and future workload, Ms. Brown and Mr. Boehm explained that the business of the Board could not be completed in one day. Therefore, it would probably be necessary for December 2006 and beginning in January 2007 for the Board to expand their meetings to two days.

Ms. Brown stated that the New Board Member Training will be held on October 24, 2006 at DPH. Any member of the Board may attend.

ASWB will hold their Annual Fall Meeting in Baltimore, November 10-12, 2006. Mr. Boehm will represent the Board at the meeting.

OLD BUSINESS

Board Meeting dates for 2007

Following discussion of the expanded meeting dates, Mr. Green moved to accept two day meetings on the dates listed below. The motion was seconded by Ms. Paulson and the Board voted unanimously to accept two day meetings on the following dates:

January 4 & 5; April 19 & 20; July 12 & 13; and October 11 & 12.

Mr. Boehm appointed the following Committees:

HB 1146 Ad Hoc – Mr. Boehm, Chair; Mr. Chambers and Ms. Paulson

Regulatory – Mr. Martin, Chair; Ms. Horne-Quatannens, Vice Chair;

Mr. Chambers, Mr. Greene and Ms. Smeltzer

Discipline – Mr. Boehm, Chair; Mr. Nelson and Ms. Horne-Quatannens

Credentials – Mr. Nelson

Newsletter – Ms. Moore

Continuing Education – Ms. Moore

ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 1:20 p.m.

David Boehm, Chair

Evelyn B. Brown, Executive Director