

VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE E
April 7, 2023

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:04 A.M., on April 7, 2023, in Hearing Room 5, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Yvette L. Dorsey, DNP, RN, *Chairperson*
Ann Tucker Gleason, PhD, Citizen Member

STAFF PRESENT: Charlette Ridout, RN, MS, CNE, RN, Education Program Inspector

OTHERS PRESENT: Tammie Jones, Adjudication Consultant
Melissa Armstrong, Adjudication Specialist
Rebecca Ribley, Adjudication Specialist

CONFERENCES
SCHEDULED: **Jennifer Fortin, LPN 0002-090926**
Ms. Fortin did not appear.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:05 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Fortin. Additionally, Dr. Gleason moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:14 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved to issue an Order to Dismiss the Case and Impose No Sanction due to insufficient evident of a violation. The basis of this decision will be set forth in an Order which will be mailed to Ms. Fortin at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Fortin unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Fortin within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Traci Lynn Miller, LPN 0002-045656
Ms. Miller did not appear.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:20 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Miller. Additionally, Dr. Gleason moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 9:35 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved to issue an Order of Reprimand to Traci Lynn Miller and require Ms. Miller within 90 days of entry of order to provide proof of completion 3 hours each of the following Courses in the subject areas of: *“Delegating Effectively”*, *“Professional Accountability & Legal Liability for Nurses”* *“Ethics & Professionalism in Nursing”* and *“Patient Abandonment”*. The basis of this decision will be set forth in an Order which will be mailed to Ms. Miller at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Miller unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Miller within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Julie A. Minor, LPN 0002-080735

Ms. Minor did not appear.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:33 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Minor. Additionally, Dr. Gleason moved that Ms. Ridout and Ms. Armstrong attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:55 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved to issue an Order for Monetary Penalty of \$3,000.00 to be paid within 90 days of entry of the Order to Julie A. Minor and require Ms. Minor within 60 days of entry of order to provide evidence of meeting continued competency requirements. The basis of this decision will be set forth in an Order which will be mailed to Ms. Minor at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Minor unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Minor within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Ashley N. Richardson, LPN 0002-071382

Ms. Richardson did not appear.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:04 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Richardson.

Additionally, Dr. Gleason moved that Ms. Ridout and Ms. Armstrong attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 11:30 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason referred the matter regarding Ashley N. Richardson to a Formal Hearing of the Board of Nursing or a panel thereof.

RECESS: The Committee recessed at 11:55 A.M.

RECOVENTION: The Committee reconvened at 1:00 P.M.

CONFERENCES
SCHEDULED:

Leigh Ann Sabbagh, RN Reinstatement Applicant 0001-165367
Ms. Sabbagh appeared, accompanied by attorney, Thomas Schultz, Jr.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:18 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Sabbagh. Additionally, Dr. Gleason moved that Ms. Ridout and Ms. Ribley attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:38 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

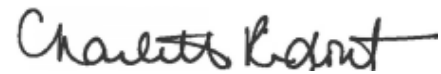
ACTION:

Dr. Gleason moved to issue an Order to Approve Leigh Ann Sabbagh's Application for Reinstatement for licensure as a professional nurse and issue an unrestricted license contingent upon successful completion of a Board approved refresher course. The basis of this decision will be set forth in an Order which will be mailed to Ms. Sabbagh at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Sabbagh unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Sabbagh within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 2:40 P.M.



Charlette Ridout, RN, MS, CNE
RN Probable Cause Reviewer
Education Program Inspector