

**VIRGINIA BOARD OF NURSING  
AGENCY SUBORDINATE  
INFORMAL CONFERENCE  
March 27, 2023**

**TIME AND PLACE:** The informal conference held before an Agency Subordinate of the Board of Nursing was convened at 9:05 A.M., on March 27, 2023, in Training Room 1, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

**AGENCY  
SUBORDINATE:** Kelly McDonough, DNP, RN

**STAFF PRESENT:** Patricia Dewey, RN, BSN  
Nora Sacra, RN, BSN

**OTHERS PRESENT:** Melissa Armstrong, Adjudication Specialist  
David Kazzie, Adjudication Consultant  
Christine Andreoli, Adjudication Specialist  
Mandy Wilson, Adjudication Specialist  
Tammie Jones, Adjudication Consultant

**CONFERENCE  
SCHEDULED:** **Tonya Lynette Cooper, CNA 1401-128891**  
Ms. Cooper appeared.

Ms. Cooper was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Cooper unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Cooper within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Barbara A. Etheridge, CNA 1401-207684**

Ms. Etheridge did not appear.

Based upon information provided by Ms. Armstrong, Dr. McDonough ruled that adequate notice was provided to Ms. Etheridge.

A recommended decision will be mailed to Ms. Etheridge within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Etheridge unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Etheridge within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Chinelo Joy Osogu, CNA 1401-155098**

Ms. Osogu appeared.

Ms. Osogu was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Osogu unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Osogu within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS:

The Informal Conference recessed at 10:55 A.M.

RECONVENTION:

The Informal Conference reconvened at 1:03 P.M.

CONFERENCE  
SCHEDULED:

**Sophia Louise Howard, RMA, CNA 1401-074996, 0031-002433**

Ms. Howard appeared.

Ms. Howard was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Howard unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Howard within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Donna Kaye Martin, CNA 1401-188307**  
Ms. Martin appeared.

Ms. Martin was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Martin unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Martin within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Jennifer Marie Bookard Smith, CNA 1401-036208**  
Ms. Smith did not appear.

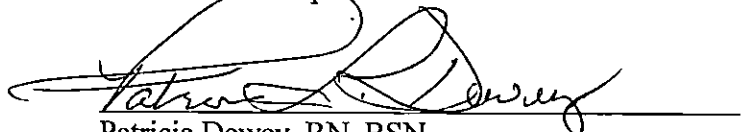
Based upon information provided by Ms. Jones, Dr. McDonough ruled that adequate notice was provided to Ms. Smith.

A recommended decision will be mailed to Ms. Smith within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Smith unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Smith within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The conference was concluded at 2:35 p.m.



Patricia Dewey, RN, BSN  
Discipline Case Manager