

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE C
INFORMAL CONFERENCES
December 14, 2022**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on December 14, 2022, in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: James L. Hermansen-Parker, MSN, RN, PCCN-K, Chairperson
Margaret Joan Friedenberg, Citizen Member

STAFF PRESENT: Charlette N. Ridout, R.N, M.S, C.N.E

ADMINISTRATIVE
PROCEEDINGS
STAFF PRESENT: Claire Foley, Adjudication Specialist
Michael Parsons, Adjudication Consultant
Melanie Pagano, Adjudication Consultant
CarolAnn McNicol, Adjudication Specialist

CONFERENCE
SCHEDULED: **Charlene Jeffers, L.P.N. 0002-056799**
Ms. Jeffers did appear accompanied by her attorney, Margaret Hardy.

CLOSED MEETING: Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 9:13 A.M. for the purpose of deliberation to reach a decision in the matter of Charlene Jeffers. Additionally, Ms. Friedenberg moved that Ms. Ridout, and Ms. Foley attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:29 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Friedenberg moved to Issue an Order of Reprimand to Charlene Jeffers. The basis of this decision will be set forth in an Order which will be mailed to Charlene Jeffers at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Jeffers, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Jeffers within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Latoya Willis, R.M.A. 0031-012538

Ms. Willis did appear accompanied by her aunt, Flora Bagby.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 10:58 A.M. for the purpose of deliberation to reach a decision in the matter of Latoya Willis. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Foley attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:35 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to Issue an Order of Reprimad to Latoya Willis and require Ms. Willis within 90 days of entry of the Order to provide proof of completion of the following Courses in the subject areas of: “*Proper Documentation*”, “*Patient Safety Protocols*”, “*Caring for the Elderly*”, and “*Verbal De-escalation*”. The basis of this decision will be set forth in an Order which will be mailed to Latoya Willis at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Willis, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Willis within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Michael Kyger, RMA 0031-012840
Mr. Kyger did not appear.

CLOSED MEETING:

Ms. Friedenbergh moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 11:45A.M. for the purpose of deliberation to reach a decision in the matter of Michael Kyger. Additionally, Ms. Friedenbergh moved that Ms. Ridout and Mr. Parson attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:57 A.M.

Ms. Friedenbergh moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenbergh moved to issue an Order of Reprimand to Michael Kyger and require Mr. Kyger within 90 days of entry of the Order to provide proof of completion of the following Course in the subject area of: "*Medication Administration*". The basis of this decision will be set forth in an Order which will be mailed to Michael Kyger at his address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Mr. Kyger, unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Kyger within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS:

The committee recessed at 12:00 P.M.

RECONVENTION:

The committee reconvened at 1:00 P.M.

CONFERENCE
SCHEDULED:

Charlotte Carter, L.P.N. 0002-082424
The case was granted a continuance per request by Ms. Carter's attorney, Margaret Hardy.

CONFERENCE
SCHEDULED:

Brennalyne M. Diuguid, C.N.A 1401-164568
Ms. Diuguid appeared.

CLOSED MEETING:

Ms. Friendenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 2:55 P.M. for the purpose of deliberation to reach a decision in the matter of Brennalyne Diuguid. Additionally, Ms. Friendenberg moved that Ms. Ridout and Ms. McNicol attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:31 P.M.

Ms. Freidenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

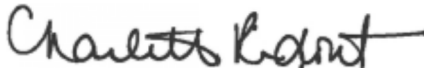
ACTION:

Ms. Friendenberg moved to issue an Order to Dismiss the case and impose no sanction due to insufficient evidence of a violation to Brennalyne Diuguid. The basis of this decision will be set forth in an Order which will be mailed to Brennalyne Diuguid at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such Order on Ms. Diuguid, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Diuguid within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 3:35 P.M.


Charlette Ridout, RN, MS, CNE
RN Probable Cause Reviewer
Education Program Inspector