

# Advisory Board on Radiologic Technology

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Virginia Board of Medicine

October 6, 2021

1:00 p.m.

**Advisory Board on Radiologic Technology**

Board of Medicine

Wednesday, October 6, 2021 @ 1:00 p.m.

9960 Mayland Drive, Suite 201

Henrico, VA

|  | Page    |
|--|---------|
| Call to Order – Rebecca Keith, RT, Chair   |         |
| Emergency Egress Procedures – William Harp, MD   | i       |
| Roll Call – Beulah Archer  |         |
| Approval of Minutes of October 7, 2020   | 1 - 3   |
| Adoption of the Agenda   |         |
| Public Comment on Agenda Items (15 minutes)  |         |
| <b>New Business</b>  |         |
| 1. 2021 Legislative Updates and 2022 Proposals .....<br>Elaine Yeatts                    | 4 – 5   |
| 2. Recommendation to full Board re: Petition to Amend Regulations .....<br>Elaine Yeatts | 6 - 19  |
| 3. Review and Discuss Correspondence re: 3D Post-Processing of Medical Images .....      | 20 – 22 |
| 4. Clarification of Nuclear Medicine Technologist Licensure .....                        | 23 - 24 |
| 5. Review of Licensure Requirements and Applications .....<br>Michael Sobowale           | 25 - 53 |
| 6. Approval of 2022 Meeting Calendar .....<br>Rebecca Keith, RT                          | 54      |
| 7. Election of Officers<br>Rebecca Keith, RT   |         |

Announcements:

Next Scheduled Meeting: February 2, 2022 @ 1:00 p.m.

Adjournment

**PERIMETER CENTER CONFERENCE CENTER**  
**EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS**  
(Script to be read at the beginning of each meeting.)

**PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THESE PREMISES IN THE EVENT OF AN EMERGENCY.**

**Training Room 2**

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound.

When the alarms sound, leave the room immediately. Follow any instructions given by Security staff

Exit the room using one of the doors at the back of the room. (**Point**) Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

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**ADVISORY BOARD ON RADIOLOGIC TECHNOLOGY**

**Minutes**

October 7, 2020

**Electronic Meeting**

The Advisory Board on Radiologic Technology held a virtual meeting on Wednesday, October 7, 2020 hosted at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:**

Joyce Hawkins, RT, Vice-Chair  
Rebecca Keith, RT  
Uma Prasad, MD  
William Quarles, Jr., Citizen Member

**MEMBERS ABSENT:**

David Roberts, RT

**STAFF PRESENT:**

William L. Harp, M.D., Executive Director  
Michael Sobowale, LLM, Deputy Director, Licensing  
Colanthia Morton Opher, Deputy Director, Administration  
Elaine Yeatts, DHP Senior Policy Analyst  
Beulah Baptist Archer, Licensing Specialist

**GUESTS PRESENT:**

None

**Call to Order**

Joyce Hawkins called the meeting to order.

**Emergency Egress Procedures**

Joyce Hawkins announced the emergency egress instructions.

**Roll Call**

A quorum of 4 Advisory Board members was established.

**Approval of Minutes from May 22, 2019**

Dr. Prasad moved to approve the minutes of the May 24, 2019 meeting. Rebecca Keith seconded. By roll call vote, the minutes were approved as presented.

### **Adoption of Agenda**

Dr. Prasad moved to adopt the agenda. Rebecca Keith seconded. By roll call vote, the agenda was adopted.

### **Public Comment**

None

### **Healthcare Workforce Data Presentation**

Yetty Shobo, PhD, presented the workforce data for radiologic technologists surveyed in 2019. Her presentation showed a younger workforce that is less likely to be working in non-metro locations and stable economic prospects for the profession.

### **NEW BUSINESS**

#### **1. Petition for Rulemaking**

Mrs. Yeatts discussed a petition for rulemaking submitted by the Virginia Society of Radiologic Technologists to amend regulation to require maintenance of ARRT and/or NMTCB certification on renewal, reinstatement, or reactivation of a license. Members generally discussed that not having current ARRT certification to practice was a loophole in the regulations which affects patient safety.

After discussion, members inquired about tabling the discussion for further consideration at the next Advisory Board meeting. William Quarles moved to table discussion. Dr. Prasad seconded the motion. By roll call vote, the members unanimously approved to table this item and place it on the agenda for discussion at the next meeting.

#### **2. Regulatory Update and Report of the Actions of the 2020 General Assembly**

Ms. Yeatts provided a regulatory update and a report of the 2020 General Assembly. She discussed bills that were of interest to members.

#### **3. Approval of 2021 Meeting Calendar**

Rebecca Keith moved to approve the proposed meeting dates of the Advisory Board for 2021. Dr. Prasad seconded. By roll call vote, the schedule of meetings in 2021 was approved.

**4. Election of Officers**

William Quarles nominated Rebecca Keith for Chair. Dr. Uma Prasad seconded. Ms. Keith nominated William Quarles for Vice-Chair. Ms. Hawkins seconded. By roll call vote, Rebecca Keith was elected Chair, and Mr. Quarles was elected Vice-Chair.

**Announcements**

Beulah Archer provided the report for licensed Radiologic Technologists. There are a total of 4,619 licensed by the Board. In Virginia, there are 3,586 current active Radiologic Technologists and 29 with inactive licenses. There are 990 current active Radiologic Technologists out-of-state and 14 with inactive licenses.

**Next Meeting Date**

Next scheduled meeting: January 27, 2021 @ 1:00 p.m.

**Adjournment**

With no other business to conduct, Joyce Hawkins adjourned the meeting at 2:40 pm.

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Joyce Hawkins, RT, Chair

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William L. Harp, MD, Executive Director

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Beulah Baptist Archer, Licensing Specialist

**Department of Health Professions  
Regulatory/Policy Actions – 2021 General Assembly  
Board on Medicine/Advisory Boards**

**EMERGENCY REGULATIONS:**

| Legislative source | Mandate                      | Promulgating agency | Board adoption date | Effective date<br>Within 280 days of enactment |
|--------------------|------------------------------|---------------------|---------------------|--|
| SB1189             | Occupational therapy compact | Medicine            | 8/6/21              | By 12/23/21                                    |

**EXEMPT REGULATORY ACTIONS**

| Legislative source | Mandate  | Promulgating agency | Adoption date | Effective date |
|--------------------|--|---------------------|---------------|----------------|
| HB2039             | Conform PA regs to Code  | Medicine            | 6/24/21       | 9/15/21        |
| HB2220             | Change registration of surgical technologists to certification       | Medicine            | 6/21/21       | 9/1/21         |
| SB1178             | Delete reference to conscience clause in regs for genetic counselors | Medicine            | 6/24/21       |                |

**APA REGULATORY ACTIONS**

| Legislative source | Mandate                         | Promulgating agency | Adoption date                                   | Effective date |
|--------------------|---------------------------------|---------------------|---|----------------|
| HB1953             | Licensure of certified midwives | Nursing & Medicine  | NOIRA<br>Nursing – 7/20/21<br>Medicine – 8/6/21 | Unknown        |

**NON-REGULATORY ACTIONS**

| Legislative source | Affected agency    | Action needed   | Due date         |
|--------------------|--------------------|---|------------------|
| HB793 (2018)       | Medicine & Nursing | To report data on the number of nurse practitioners who have been authorized to practice without a practice agreement, the geographic and specialty areas in which nurse practitioners are practicing without a practice agreement, and any complaints or disciplinary actions taken against such nurse practitioners, along with any recommended modifications to the requirements of this act including any modifications to the clinical experience requirements for practicing without a practice agreement | November 1, 2021 |
| Budget bill        | Department         | To study and make recommendations regarding the oversight and regulation of advanced practice registered nurses (APRNs). The department shall review recommendations of the National Council of State Boards of Nursing, analyze the oversight and regulations governing the practice of APRNs in other states, and review research on the impact of statutes and   | November 1, 2021 |

|        |            |  |                  |
|--------|------------|--|------------------|
|        |            | regulations on practice and patient outcomes.  |                  |
| HB1953 | Department | To convene a work group to study and report on the licensure and regulation of certified nurse midwives, certified midwives, and certified professional midwives to determine the appropriate licensing entity for such professionals. | November 1, 2021 |

**Future Policy Actions:**

**HB2559 (2019)** - requires the Secretary of Health and Human Resources to convene a work group to identify successes and challenges of the electronic prescription requirement and offer possible recommendations for increasing the electronic prescribing of controlled substances that contain an opioid and to report to the Chairmen of the House Committee on Health, Welfare and Institutions and the Senate Committee on Education and Health by November 1, 2022.



Virginia.gov Agencies | Governor

Secretariat **Health and Human Resources**Agency **Department of Health Professions**Board **Board of Medicine**[Edit Petition](#)

Petition 317

| Petition Information           |   |
|--------------------------------|---|
| <b>Petition Title</b>          | Requirement for maintenance of professional credential for renewal of licensure   |
| <b>Date Filed</b>              | 2/26/2020 <a href="#">[Transmittal Sheet]</a>   |
| <b>Petitioner</b>              | Virginia Society of Radiologic Technologists  |
| <b>Petitioner's Request</b>    | To amend sections on renewal, reinstatement, or reactivation to require a licensee to hold current ARRT and/or NMTCB credentials in good standing for biennial renewal, reinstatement, or reactivation of one's license under the Board of Medicine.  |
| <b>Agency's Plan</b>           | <p>In accordance with Virginia law, the petition will be filed with the Register of Regulations and published on March 30, 2020 and posted on the Virginia Regulatory Townhall at <a href="http://www.townhall.virginia.gov">www.townhall.virginia.gov</a>. Comment on the petition will be requested until April 29, 2020 and may be posted on the Townhall or sent to the Board.</p> <p>Following receipt of all comments on the petition to amend regulations, the matter will be considered by the Advisory Board on Radiologic Technology and by the full Board at their meetings in June of 2020.</p> |
| <b>Comment Period</b>          | Ended 4/29/2020<br>0 comments   |
| <b>Agency Decision</b>         | Take no action <a href="#">[Transmittal Sheet]</a>  |
| <b>Response Date</b>           | 11/6/2020   |
| <b>Agency Decision Summary</b> | The meeting of the Advisory Board on Radiologic Technology scheduled for June of 2020 was cancelled, so the matter was on the agenda for its meeting on October 7, 2020. At that time, the Advisory Board considered the pros and cons of amending its regulations and recommended that the Board of Medicine take no action on the petition at this time. The Advisory Board would like to gather additional information and continue the discussion of the merits of the petition.  |
| Contact Information            |   |
| <b>Name / Title:</b>           | William L. Harp, M.D. / <i>Executive Director</i>   |
| <b>Address:</b>                |   |

# MAINTAINING YOUR CERTIFICATION AND REGISTRATION

When you become a Registered Technologist (R.T.), patients will be at the heart of everything you do. It's important to always have the knowledge and skills needed to provide the best possible care to those you serve. That's why ARRT requires R.T.s to maintain their certification and registration by fulfilling a variety of important requirements.

To begin, you'll need to remain compliant with *ARRT Rules and Regulations* and *ARRT Standards of Ethics*. In addition, you'll need to meet the following requirements listed on this page.

## ANNUAL RENEWAL

As an R.T., you'll need to renew your certification and registration every year. In order to do so, you must be current with your biennial Continuing Education (CE) Requirements (see section below). In addition, to renew an R.R.A. credential, or a credential in a discipline you earned using the postprimary eligibility pathway, you must also maintain certification and registration in the related supporting discipline.

Your annual renewal deadline will always be the last day of your birth month. You can renew quickly and easily online. And you'll find that our renewal fees are significantly lower than those of many other credentialing organizations.

## CONTINUING EDUCATION

## REQUIREMENTS EVERY TWO YEARS

When you become an R.T., you'll report your CE activities every two years as part of your annual renewal process. We call the two years during which you complete CE a "biennium." Your biennium will end on the last day of the month before your birth month every other year. Your annual renewal and your CE biennium deadlines will be two separate dates.

A range of activities can count towards your CE requirements, including approved online classes, self-study readings and modules, lectures at professional society meetings, and classroom learning.

You'll have access to detailed information and instructions on CE after you earn your first ARRT credential. To learn more now, review the *ARRT Continuing Education Requirements* document.

## CONTINUING QUALIFICATIONS REQUIREMENTS EVERY 10 YEARS

As health care technology evolves, and patients demand increased accountability from providers, many credentialing agencies—including ARRT—have created long-term requirements for maintaining credentials. All R.R.A.s, and R.T.s who've earned their credentials on or after Jan. 1, 2011, must complete ARRT's Continuing Qualifications Requirements (CQR) every 10 years. CQR helps identify gaps in knowledge and skills that might cause you to fall behind today's entry-level qualifications. It then develops a plan for refreshing your understanding and abilities. If you'd like to learn more, visit our video library to watch our CQR video. Upon becoming an R.T., you'll have access to detailed information about the CQR process when you log in to your online account.



THE AMERICAN REGISTRY  
OF RADIOLOGIC  
TECHNOLOGISTS®

Last Revised: September 1, 2020  
Published: September 1, 2020

### SECTION 1. INTRODUCTION

The Board of Trustees of The American Registry of Radiologic Technologists (ARRT) announced in 1991 that it would begin phasing in continuing education (CE) requirements for renewal of certification and registration. In 1995, Continuing Education became a mandatory requirement for renewal or reinstatement of certification and registration. This document describes the CE Requirements. The requirements are subject to change as the need arises. **Terminology** used in the text is defined in **Section 19** of this document.

### SECTION 2. RATIONALE FOR CONTINUING EDUCATION

Certification and registration is a method of assuring the medical community and the public that an individual is qualified with the knowledge and skills to practice within the profession. After initial certification and registration, advancing technology and changing job responsibilities may require technologists to update their knowledge and skills consistent with any new developments in medical imaging, interventional procedures, and radiation therapy.

The purpose of the CE Requirements is to provide a mechanism for Registered Technologists (R.T.s) to fulfill their responsibility to maintain competence in their categories of certification and registration. Participation in CE demonstrates accountability to peers, physicians, healthcare facilities, and the public. It also reinforces the Code of Ethics endorsed by The American Registry of Radiologic Technologists.

All R.T.s are required to comply with the CE Requirements. Registered Radiologist Assistants (R.R.A.s) and Sonographers (R.T.(S)) are held to additional requirements that are identified in **Sections 16 and 17, respectively.**

### SECTION 3. RENEWAL OF CERTIFICATION AND REGISTRATION

When an ARRT credential is first issued, the R.T. is certified and registered through the end of the R.T.'s next birth month, except if the period between examination administration and birth month is two months or less, in which case certification and registration shall be in effect through the R.T.'s birth month the following year. Thereafter, R.T.s must complete the *Application for Renewal of Certification and Registration* on an annual basis corresponding with their birth month.

The renewal process requires that a completed *Application for Renewal of Certification and Registration* be filed with ARRT in an ARRT-determined format and manner. The applicant must supply current information and agree to continue to practice according to the *Standards of Ethics*. In addition, every other year, the R.T. must document participation in CE by listing on the renewal application the CE activities completed during the past reporting period.

## ARRT CONTINUING EDUCATION REQUIREMENTS

The R.T. has until the end of their birth month to complete the renewal process.

### SECTION 4. BIENNIUM REPORTING PERIOD

The CE Requirements are linked to a two-year period (biennium) that is defined in relation to the R.T.'s birth month. The biennium begins on the first day of the R.T.'s birth month. The biennium extends for two years to the end of the month prior to the birth month. Biennium dates are identified on the annual *Application for Renewal of Certification and Registration* and are listed on the R.T.'s online dashboard after renewal of certification and registration is complete. Biennium dates may also be verified by accessing the Verify Credentials tab on the ARRT. All CE credits must be completed between these dates. The renewal of certification and registration will continue on an annual basis, with the CE Requirements being reported every other year. The two-year CE period was selected to allow flexibility in fulfilling the requirements (i.e., if no CE can be earned in the first year, the second year is still available to complete the credits). The end of one biennium will mark the beginning of the next biennium. **Credits earned in one biennium cannot be carried forward into the next biennium.**

#### Example of Biennium Reporting Period

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*Example 4.1: An R.T. who has a February birth month earns their radiography credential in January 2019. Their assigned biennium is from February 1, 2019 through January 31, 2021. To comply with the CE Requirements, 24 CE credits must be reported with the Application for Renewal of Certification and Registration in February 2021. The next biennium starts February 1, 2021 and extends to January 31, 2023. While certification and registration renewal is required every year, reporting of CE compliance is only required every other year.*

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### SECTION 5. CE REQUIREMENTS FOR NEWLY CERTIFIED AND REGISTERED TECHNOLOGISTS

R.T.s who have recently earned their first ARRT certification and registration will begin the CE Requirements on the first day of their next birth month after the examination administration, except if the period between examination administration and birth month is two months or less, in which case certification and registration shall be in effect through the R.T.'s birth month the following year.

#### Example for New R.T.s

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*Example 5.1: New R.T.s who earn initial certification and registration in 2019 begin their first CE biennium on the first day of their next birth month and will be required to report CE compliance with their renewal two years later. For example: A new R.T. has an October birth date and earns initial certification and registration in June 2019. Their biennium will begin on October 1, 2019 and continue to September 30, 2021.*

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R.T.s who become certified and registered in additional disciplines will maintain the biennium reporting period established with their initial certification and registration.

**SECTION 6. SATISFACTION OF CE REQUIREMENTS BY EARNING CE CREDITS**

The CE Requirements are satisfied by earning 24 Category A or A+ credits of continuing education evaluated by a Recognized Continuing Education Evaluation Mechanism (RCEEM) or RCEEM+ or completing approved academic courses during the biennium as defined in Section 19.

CE activities (as defined in this document) that contain content relevant to the radiologist extender and have been approved by a RCEEM+ are awarded Category A+ credit. **The ARRT approved RCEEMs+ are identified on our website.**

**R.T.s should select CE topics that are related to their area of practice and that will maintain their competence and help them keep current with industry best practices. R.R.A.s and R.T.(S)s have mandatory requirements regarding the types of CE topics they must select (see Sections 16 or 17, respectively). See Section 18 for restrictions on CE activities and reporting.**

The CE Requirement is **not** dependent on the number of ARRT credentials held by the R.T. For example, an R.T. certified and registered in both radiography and mammography need earn only 24 credits per biennium for ARRT. The credits do not have to be specific to radiography or mammography but must be relevant to medical imaging, interventional procedures, or radiation therapy and/or patient care as it relates to medical imaging, interventional procedures, or radiation therapy. This does not address the CE Requirement for the Mammography Quality Standards Act (MQSA) of the Food and Drug Administration (FDA). If you have questions regarding the FDA MQSA requirements, please contact the FDA Mammography Hotline at (800) 838-7715 or [www.fda.gov](http://www.fda.gov).

**SECTION 7. CE PROBATION STATUS: APPLICANTS FOR RENEWAL WHO FAIL TO MEET THE CE REQUIREMENTS**

An R.T. or R.R.A. who applies for renewal of certification and registration, but who fails to meet the CE Requirements within the previous biennium or is non-compliant at the time of renewal, will be assigned to a "CE Probation" status. Additionally, R.T.s or R.R.A.s whose submitted CE compliance documentation is incomplete will be assigned to the CE Probation status. R.T.s or R.R.A.s who have been assigned to probation due to failure to meet the CE Requirements will be notified of their CE Probation status. This status will be reported in response to any inquiries regarding the R.T.'s or R.R.A.'s standing with the ARRT.

The CE probation period will begin on the first day of the birth month and extend until the last day of the following sixth month. During the CE probation period, R.T.s will be allowed to complete the credits that they were lacking during the biennium with no additional penalty credits required. When the CE probation credits are completed, the R.T. must submit a CE Probation Report Form along with a \$50 fee. When CE compliance is confirmed, the CE Probation status will be removed. **If the individual is not in compliance with the CE Probation Requirements by the end of the probation period, certification and registration will be discontinued.**

Eligibility to reinstate will follow the existing policies as noted in the *ARRT Rules and Regulations*.

While on CE probation the R.T. will be required to complete the number of credits lacking from the 24 credits required during the previous biennium. All CE probation credits must meet ARRT's definition of Category A or A+ credit. In addition to the CE credits that are required during the **first 6 months** of the next biennium for removal from probation status, **an additional 24 CE credits (50 for R.R.A.s) must be completed by the end of the biennium to meet the CE requirements for the new biennium. CE credits used to satisfy the probation requirements cannot be used for the biennium requirements.**

**NOTE: CE credit for an approved activity that has one reference number cannot be split for any reason (e.g., to comply with the CE probation requirement and the new biennium).**

**Example of the Number of CE Credits Required for Removal from CE Probation Status**

Example 9.1:

| CE Credits Reported in the Biennium | Probation Credits Required |
|-------------------------------------|----------------------------|
| 22                                  | 2                          |
| 15                                  | 9                          |
| 12                                  | 12                         |
| 5                                   | 19                         |

**Example of CE Probation Status for a Biennium Not in Compliance**

Example 9.2:

**24 credits required between 6/1/2019 and 5/31/2021.**

*– In June of 2021, an R.T. with a June birth month completed and reported 19 CE credits of the 24 required for the past biennium (lacking 5 credits) and paid the annual renewal fee. The R.T. is placed on CE probation status.*

*– In November of 2021, the R.T. completed and reported a total of 5 CE probation credits and paid the CE probation fee. The R.T. is removed from CE probation status.*

*– During the reporting period in 2023, the R.T. must report an additional 24 credits of CE earned during the 2021-2023 biennium (this is in addition to the probation CE credits reported in November 2021) and pay the annual renewal fee to remain certified and registered.*

**SECTION 8. FAILURE TO RENEW CERTIFICATION AND REGISTRATION**

**An individual who fails to apply for renewal of certification and registration or who does not pay the annual fee or who does not meet the CE probation requirements is no longer certified and registered by ARRT. Present or prospective employers or state licensing agencies inquiring about the status of such a person will be**

told that the individual is not certified and registered by ARRT. Since information for those who do not annually renew can quickly become outdated, and since providing such information is a service reserved only for R.T.s, no information on the person (other than that they are not certified and registered by the ARRT) will be provided. Reinstatement of certification and registration will be allowed only after successful completion of the reinstatement requirements as noted in the *ARRT Rules and Regulations*.

### SECTION 9. RETIRED AND DISABLED

R.T.s who are permanently retired from active practice in medical imaging, interventional procedures, and/or radiation therapy who no longer wish to meet the CE Requirements may apply for a certificate of recognition in accordance with the provisions of the *ARRT Rules and Regulations*.

R.T.s who are permanently disabled and who no longer wish to meet the CE Requirements may apply for a certificate of recognition in accordance with the provisions of the *ARRT Rules and Regulations*.

### SECTION 10. REQUIREMENTS FOR CE ACTIVITIES

All activities applied toward the CE Requirements must meet ARRT's definition of a CE activity. The definition states it is a learning activity that is planned, organized, and administered to maintain and enhance the professional knowledge and skills underlying the professional performance that an R.T. uses to provide services to patients, the public, or the medical profession. Activities meeting this definition may qualify as either Category A or A+ credit, depending upon whether they have been submitted, reviewed, and approved by a RCEEM or a RCEEM+.

The R.T. participating in a CE activity does not submit the activity to a RCEEM or RCEEM+ for approval. Instead, the R.T. is responsible for selecting activities that the CE sponsor has already submitted to a RCEEM or RCEEM+ and received approval for Category A or A+ credit.

Activities meeting ARRT's definition of an Approved Academic Course are not required to be submitted to a RCEEM or RCEEM+ to qualify for Category A credit. (**See Section 19 for Approved Academic Course**).

Advanced level CPR certification (ACLS and PALS) through the American Heart Association or the American Safety & Health Institute are not required to be submitted to a RCEEM or RCEEM+ for Category A credit (See Section 19 for Advanced Level CPR). ***CPR Instructor or Instructor Trainer for BLS, ACLS or PALS is not eligible for CE credit.***

All other CE activities must be approved by a RCEEM or RCEEM+ in order to be assigned Category A or A+ credits.

The ARRT recognizes that some states have legislation requiring CE credits in order to maintain a state license to practice in that state. If an R.T. holds state licensure and completes CE activities in that state to meet the state's licensing requirements, the R.T. may count the CE credit as Category A if the following conditions are met: the R.T. is licensed by that state at the time the credit is earned; the state regulatory agency is mandated by law to evaluate CE

activities for licensing purposes and has approved the activity for CE credit. **The state licensing agencies currently approved as meeting ARRT criteria are Florida, Illinois, Iowa, Kentucky, Massachusetts, New Mexico, and Oregon.**

**NOTE: The state regulatory agency responsible for licensure in Texas is the Texas Medical Board and their approval to evaluate and award CE based on ARRT criteria expired on August 31, 2020.**

Activities that have been approved by the American Medical Association (AMA Category 1) will not be accepted for CE credit except for the R.R.A. as described in **Section 16**.

***Hospital accreditation (The Joint Commission) and federal government (OSHA) education requirements such as fire safety, lifting procedures, patient restraints, etc., are not recognized by ARRT unless approved by a RCEEM or RCEEM+.***

### SECTION 11. AWARDING OF CE CREDITS

Category A and A+ activities as identified in **Section 10** are awarded the number of CE credits assigned by the evaluation mechanism (i.e., RCEEM, RCEEM+, state licensing agency) or as specified in this section. A contact hour is defined as being equal to 50 to 60 minutes. Activities longer than one hour shall be assigned whole or partial CE credit based on the 50-minute hour. Educational activities of 30 to 49 minutes in duration will be awarded one-half CE credit. CE activities that last 15 to 29 minutes will receive one-quarter credit. Activities lasting less than 15 minutes receive no CE credit.

**Effective January 1, 2016 a CE activity shall not be reported more than one time during the biennium in which it is earned. (See Section 18 for further information on the ability to use a CE activity to satisfy more than one requirement in the same biennium.) If the CE activity is being reported in a subsequent biennium and the activity included a post-test, the activity is not complete until another post-test has been submitted and the CE sponsor has issued the certificate of participation. *The pre-printed date on the certificate is the date of completion; and must be applied by the CE sponsor. R.T.s may not alter this date.***

Activities meeting the definition of an Approved Academic Course (**See Section 19**) will be awarded credit at the rate of 12 Category A CE credits for each academic **quarter** credit or 16 Category A CE credits for each academic **semester** credit.

### SECTION 12. DOCUMENTATION AND REPORTING PROCEDURES

R.T.s are required to maintain proof of participation in CE activities. At the end of the CE biennium reporting period R.T.s must submit information in compliance with the CE requirements in an ARRT-determined format and manner. The R.T. will be required to review or list completed CE activities and attest to the truthfulness of the information. Failure to submit complete information will result in the assignment of CE probation status. Individual CE documentation forms verifying participation should NOT be submitted unless specified by ARRT.

When the documented CE compliance information is received by ARRT, a sample of R.T.s will be selected and asked to provide copies of documentation of CE participation. **(See Section 19 for participation in a CE Audit).** This documentation will be used to verify the CE activities that were reported. The ARRT reserves the right to make adjustments to CE status after the review is completed. **The ARRT will discontinue the certification and registration of an individual who does not respond to a request for a CE audit by submitting documentation of CE participation. Reinstatement will be required.** The ARRT reserves the right to request original documentation when in its sole opinion there is any question regarding authenticity. **The R.T. is responsible for keeping the original documents for a minimum of five full years after completing the activity.** An R.T. may decide to have documentation maintained by an ARRT-approved record-keeping mechanism. Several such mechanisms exist and are provided by various national societies either as a service to their members or at a fee to non-members. The ARRT currently recognizes the CE records provided by the **AAMD, ASRT, SDMS, SMRT, and SNMMI-TS.**

It remains the responsibility of the R.T. to see that records are maintained properly. Errors made by a record-keeping mechanism are **not** acceptable reasons for failure to provide appropriate documentation.

Documentation of participation in Category A and Category A+ CE activities must be on a certificate of participation or in written form that clearly indicates the information needed to identify the activity as having been approved by a RCEEM or RCEEM+. Documentation must include:

- name of the participant
- pre-printed date of completion (MM/DD/YYYY) **(handwritten dates are not accepted)**
- title of the activity
- Category A or A+ designation
- pre-printed number of contact hours (credits)
- name of the CE sponsor
- signature of either the authorized representative of the CE owner, sponsor, or presenter
- pre-printed CE reference number provided by a RCEEM, RCEEM+, or SLA
- identification of approving RCEEM, RCEEM+, or SLA
- expiration date (MM/DD/YYYY) of CE activity

**NOTE: The Category A and A+ distinction requirement and the expiration date of the CE activity requirement have been suspended on activities completed prior to December 31, 2018.**

If a college transcript is used for documentation, the following must be included:

- A full copy of a college transcript (official or student) or a transcript from an ARRT recognized educational program (hospital-based program).
- Student name and educational institution awarding the credit
- Both the month or term and year the course was completed
- An indication that the class was passed (pass/fail) or a grade of "C" or better is required to receive CE

credit for an academic course. A grade of "C-" will not be accepted.

For individuals enrolled in an academic course for the sole purpose of gaining CE to meet the educational requirements (i.e., enrolled, but not for academic credit), a certificate of participation or course completion documentation **must be on institutional letterhead and include the following:**

- name of participant
- pre-printed date of completion (MM/DD/YYYY)
- title of course
- pre-printed number of contact hours (credits)
- name of academic institution
- signature of course instructor or academic faculty
- a statement that the same course requirements as specified for individuals enrolled in the course for academic credit were met.

**NOTE: Activities meeting the definition of an Approved Academic Course (See Section 19) that are reported on a transcript in competency credits (units) will be accepted if the educational institution provides the necessary information to convert competency credit (units) into academic quarter or semester credits.**

### SECTION 13. ELECTRONIC TRANSFER OF CE RECORDS

The ARRT will accept electronic transfer of CE credits from record-keeping organizations that have been approved by ARRT to track and transfer CE credits in this manner.

- (a) If you completed your required CE credits **at least two months prior to the end of your biennium** and your records were successfully transferred, you will not be required to submit additional CE information unless specified by ARRT to do so. The *Application for Renewal of Certification and Registration* will indicate that your CE information was transferred.
- (b) If less than 24 credits were transferred, the transferred CE credits will appear on your *Application for Renewal of Certification and Registration*. You can add other CE credits that you completed to demonstrate compliance. Do not assume that CE credits you completed were transferred if you do not see them on the *Application for Renewal of Certification and Registration*.

### SECTION 14. REQUIREMENTS FOR CE SPONSORS

CE Sponsors are the owners or authorized representatives of the owners of the CE activity and are responsible for the content, quality, and integrity of the educational activity. CE sponsors plan, organize, support, endorse, subsidize, and/or administer educational activities. CE sponsors are also responsible for documenting attendee participation in the CE activities that they sponsor for possible verification at a later date. CE sponsors may be, but are not limited to national, regional, state, and district professional societies; academic institutions; healthcare agencies; healthcare facilities; federal, state, and local government agencies; or individuals. CE sponsors must submit information on sponsored CE activities for which they wish to offer Category A or Category A+ credit. CE sponsors may not receive credit for completing activities that they developed. CE sponsors/CE presenters may not receive credit for courses that they teach as part of their job responsibilities.

**SECTION 15. RESPONSIBILITIES OF R.T.**

Compliance with the CE requirements is ultimately the individual R.T.'s responsibility. If an activity is intended for use as Category A or A+ credit, the R.T. is responsible for contacting the CE sponsor of the CE activity if there are questions as to whether the activity has been approved by a RCEEM or RCEEM+ for Category A or A+ credit.

**SECTION 16. CE REQUIREMENTS FOR THE R.R.A.**

**(1) The R.R.A. is required to complete 50 CE credits within a biennium.**

The 50 CE credits must satisfy several criteria as noted below:

- (a) A minimum of 25 of the 50 CE credits must be Category A+; and (2) the remaining 25 CE credits may be any combination of Category A, Category A+, and/or Category P (see Section 19 for definitions of Category A, Category A+, and Category P credits).
- (b) A minimum of 35 of the 50 CE credits must be discipline or specialty specific to the R.R.A. area of practice. The area of practice is defined as the role generally performed by R.R.A.s as opposed to the specific role of an individual R.R.A.
- (c) The individual R.R.A. will monitor this requirement. ARRT will check compliance through the CE audit process. General Requirements:
  - (i) CE sponsor of the CE activity must be able to verify the individual's participation.
  - (ii) The activity must be a minimum of 15 minutes in length.
  - (iii) Category A+ credit must meet the same approval and documentation requirements as Category A credit. Additional requirements may apply only to Category A+ activities.

CE Requirements for the R.R.A will be integrated into the requirements needed to maintain the R.T. designation; that is, earning 50 CE credits that meet the criteria described above will satisfy the requirements to maintain both the R.T. and the R.R.A. The R.R.A. will maintain the same CE reporting period that was assigned when the individual became an R.T. R.R.A. CE Requirements will begin on the first day of an individual's next biennium after obtaining the R.R.A. certification and registration.

RCEEMs that wish to review and approve R.R.A. level CE activities must receive approval from ARRT before the evaluated CE activities will be accepted as R.R.A. level CE or Category A+ credit. Interested RCEEMs may request application information by contacting ARRT. If approved, ARRT will designate these RCEEMs as RCEEM+.

**NOTE: Category P credits will no longer be accepted by ARRT for CE activities completed January 1, 2023 or later.**

**(2) CE Probation for the R.R.A.** R.R.A.s who are not in compliance with the CE biennium requirements will be placed on CE probation (See Section 7 for CE Probation information).

**SECTION 17. CE REQUIREMENTS FOR R.T.(S)**

**(1) Effective January 1, 2013, those holding certification and registration in Sonography by ARRT (i.e., R.T.(S)(ARRT)), are required to complete a**

**minimum of 16 sonography-specific CE credits as part of the required 24 CE biennial credits.**

CE Requirements for R.T.(S)s will be integrated into the CE requirements needed to maintain any additional ARRT credentials. That is, the 16 CE credits specific to sonography will count towards the 24 CE credits that are required each biennium. The sonography-specific CE activities must address the knowledge and skills outlined in *ARRT's Sonography Content Outline* and must follow *ARRT's Continuing Education Requirements*. Examples of the types of CE activities that meet this criterion are noted below in the "Sonography RCEEMs" and "Non-Sonography RCEEMs" sections. Sonographers will maintain the same CE reporting period that was assigned when the individual became an R.T. CE activities accepted by other credentialing organizations may not satisfy ARRT's CE requirements (e.g., clinical instructorship, AMA, nursing CE).

- (a) **Sonography RCEEMs (i.e., AIUM, SDMS, SVU)**  
CE activities approved by these RCEEMs will be accepted as compliant with the sonography-specific CE requirement.
- (b) **Non-Sonography RCEEMs (e.g., AHRA, ASRT, SNMMI-TS) and State Licensing Agencies (SLAs)**  
CE activities approved by these RCEEMs and/or SLAs that have the words "Sonography" or "Ultrasound" in the title will be accepted as compliant with the sonography-specific CE Requirement. CE activities with titles that can be clearly linked to the Sonography Examination Content Specifications will be accepted as compliant with the sonography-specific CE Requirement.
- (c) **Academic Courses**  
Courses that meet ARRT's academic criteria and Sonography Content Specifications:  
12 CE credits per 1 quarter hour course  
16 CE credits per 1 semester hour course.

**(2) CE Probation for the R.T.(S)**

Sonographers who are not in compliance with the CE Requirements by the end of their CE biennium will be placed on CE probation (See Section 7 for CE Probation information).

**SECTION 18. RESTRICTIONS ON SATISFYING CE REQUIREMENTS**

**Advanced Level CPR:** ACLS or PALS certification will be awarded a maximum of six CE credits. A valid advanced CPR card from the American Heart Association or the American Safety & Health Institute is acceptable documentation for a CE audit. The advanced CPR certification (ACLS or PALS) can be used only **once** per biennium. The total number of credits from advanced CPR certification is limited to six CE credits per biennium.

**Applications Training:** The maximum number of CE credits for applications facility training will be capped at 8.0 Category A credits per biennium.

**NOTE: CE credit for applications training delivered at a facility cannot be used to satisfy education requirements linked to ARRT content outlines (i.e., Structured Education, CQR) for CE activities completed January 1, 2024 or later.**



**Other Credentialing Organizations:** CE activities accepted by other credentialing organizations may not satisfy ARRT's CE Requirements (e.g., clinical instructorship, AMA, nursing CE).

**Repeating Activities for Credit:** Lecture presentations, advanced level CPR, directed readings, home study courses, or internet activities may only be reported once within a given biennium for compliance with the biennial CE requirements. The CE activities may be repeated for compliance with the biennial CE requirements for subsequent biennia. An R.T. may use a CE activity more than once within the biennium in order to meet other educational requirements within the biennium. For example, a CE activity may be reported to satisfy the biennial CE requirement and be used towards structured education as well as for CQR compliance. In other words, the CE activity could be reported up to three times in a biennium but only once to meet the biennial CE requirement. **Note: While an activity can be repeated across biennia, if the CE activity is completed in a biennium and is used to satisfy CE probation from the last biennium, that repeated activity cannot be claimed again in the current biennium even if the activity is repeated.**

**Clinical Instructorship:** A clinical instructor is responsible for teaching students the art and science of medical imaging, interventional procedures, and/or radiation therapy. The clinical instructor will not be awarded CE credit for an activity that is considered a job responsibility.

## SECTION 19. DEFINITION OF TERMS

Terminology used within this document is defined as follows:

**AAFP:** American Academy of Family Physicians, Contact information: (913) 906-6000 or (800) 274-2237, [www.aafp.org](http://www.aafp.org).

**AAMD:** American Association of Medical Dosimetrists, Contact information: (703) 677-8071, [www.medicaldosimetry.org](http://www.medicaldosimetry.org). CE activities approved by AAMD and completed on or after January 1, 2016 will be accepted for CE compliance.

**AAPA:** American Academy of Physician Assistants, Contact information: (703) 836-2272, website: [www.aapa.org](http://www.aapa.org).

**ACCME:** Accreditation Council for Continuing Medical Education, Contact information: (312) 527-9200, [www.accme.org](http://www.accme.org).

**Advanced Level CPR:** Category A credit will be awarded for valid advanced level CPR certification. Advanced level CPR certification is limited to the following: Advanced Cardiac Life Support (ACLS), or Pediatric Advanced Life Support (PALS). Only one certification may be claimed per biennium. Six Category A credits will be awarded on the date of certification or re-certification. A copy of a valid certification card issued by the American Heart Association or the American Safety & Health Institute will serve as documentation. **CPR Instructor or Instructor Trainer is not eligible for CE credit.**

**AHRA:** The Association for Medical Imaging Management, Contact information: (978) 443-7591 or (800) 334-2472, [www.ahraonline.org](http://www.ahraonline.org).

**AIUM:** American Institute of Ultrasound in Medicine, Contact information: (301) 498-4100 or (800) 638-5352, [www.aium.org](http://www.aium.org).

**AMA:** Activities approved by the American Medical Association (AMA Category 1) may not be used by R.T.s to satisfy CE requirements unless also approved by a RCEEM or a RCEEM+. They may be used by R.R.A.s as described in **Section 16**.

**ANA:** Activities approved by the American Nurses Association **may not be used** by R.T.s or R.R.A.s to satisfy CE requirements unless also approved by a RCEEM or a RCEEM+.

**ANCC:** Activities approved by the American Nurses Credentialing Center **may not be used** by R.T.s or R.R.A.s to satisfy CE requirements unless also approved by a RCEEM or a RCEEM+.

**Approved Academic Course:** A formal course of study that results in awarding of academic credits and that is relevant to medical imaging, interventional procedures, radiation therapy and/or patient care as it relates to these areas and that is offered by an institution accredited by a mechanism recognized by the ARRT. A complete list of ARRT-recognized accreditation mechanisms appears on our website. An indication that the course was passed (pass/fail) or a grade of "C" or better is required and academic credits must be earned to receive Category A CE credit for an academic course.

**NOTE: Activities meeting the definition of an Approved Academic Course that are reported on a transcript in competency credits (units) will be accepted if the educational institution provides the necessary information to convert competency credit (units) into academic quarter or semester credits.**

Relevant courses in the biologic sciences, physical sciences, medical imaging, interventional procedures, radiation therapy, health and medical sciences, social sciences, verbal communication (oral and written), mathematics, computer use related to medical imaging, interventional procedures, and/or radiation therapy, management, cultural competency and ethics related to medical professionals, or post-secondary adult education methodology will be considered for acceptance. Some subject areas that will **NOT** be applicable include, but are not limited to, formal education clinical hours/credits, independent study, courses in archeology, astronomy, fine arts, geology, geography, history, music, philosophy, and religion. CE is awarded for dissertations and theses when published in a peer-reviewed journal or is listed in MEDLINE.

**ARRT:** The American Registry of Radiologic Technologists, Contact information: (651) 687-0048, [www.arrt.org](http://www.arrt.org).

**ASRT:** American Society of Radiologic Technologists, Contact information: (505) 298-4500 or (800) 444-2778, [www.asrt.org](http://www.asrt.org).

**Biennium:** A period of time spanning two years. As used in the ARRT renewal process, the start of the R.T.'s birth month every other year marks the beginning of a biennium. Because the ARRT's renewal process is linked to the R.T.'s birth month, the biennial period is likewise linked to an R.T.'s birth month.

**Category A Credit:** An activity that qualifies as a CE Activity as defined in this document and that meets one of the following criteria, is awarded Category A credit.

- (1) *Activities approved by a RCEEM. (See listing of RCEEMs on our website).*

- (2) *Approved Academic Courses (See references to an approved academic course in this section and in Section 11).*
- (3) *Advanced level CPR Certification in ACLS or PALS, through the American Heart Association, or the American Safety and Health Institute. CPR Instructor or Instructor Trainer is not eligible for CE credit.*
- (4) *State Licensing Agency: R.T.s who are licensed by and have completed CE requirements to maintain their license in the following states may designate the CE activities that are evaluated and approved by their state licensing agency as Category A credit (see Section 12): Florida, Illinois, Iowa, Kentucky, Massachusetts, New Mexico, and Oregon.*

**NOTE: The state regulatory agency responsible for licensure in Texas is the Texas Medical Board and their approval to evaluate and award CE based on ARRT criteria will expire on August 31, 2020.**

**Category A+ Credit:** CE Activities (as defined in this document) that contain content relevant to the radiologist extender and that have been approved by a RCEEM+ are awarded Category A+ credit.

**Category P Credit:** CE activities (as defined in this document) that contain content relevant to the radiologist extender and have been awarded Category I credit by the AMA/ACCME, AAPA, or the AAFP. These activities are not Category A+ unless they have been approved by a RCEEM+. Category P credits may only be used for CE compliance by the R.R.A.

**NOTE: Category P credits will no longer be accepted by ARRT for CE activities completed January 1, 2023 or later.**

**CE Audit:** An official verification of CE credits reported to ARRT. The ARRT can request individual CE records and/or certificates of participation that are used to validate the CE credits reported to the ARRT. ARRT will discontinue the certification and registration of an individual who does not respond to a CE audit by submitting documentation of CE participation. Reinstatement will be required. (See Section 12)

**CE Probation Status:** Failure to comply with the CE Requirements will result in CE probation being assigned as described in Section 7.

**CE Sponsor:** The owner or authorized representative of the owner of the CE activity. The CE sponsor is an individual or an organization responsible for the content, quality, and integrity of the educational activity. A CE sponsor plans, organizes supports, endorses, subsidizes, and/or administers educational activities as described in Section 14.

**Certification and Registration:** The process of attesting to the demonstration of qualifications in a profession. A technologist receives ARRT certification and registration after successfully passing an ARRT examination and meeting all other educational and ethics requirements for eligibility. The ARRT annually certifies and registers technologists who comply with the *ARRT Rules and Regulations*, the *ARRT Standards of Ethics*, and the *Continuing Education Requirements*.

**Contact Hour:** Equal to 50-60 minutes and awarded one CE credit.

**Continuing Education (CE) Activity:** A learning activity that is planned, organized, and administered to maintain and enhance the professional knowledge and skills underlying professional performance that a technologist uses to provide services for patients, the public, or the medical profession. Activities meeting this definition may qualify as either Category A or A+ credit depending upon whether they have been submitted to review and approval by a Recognized Continuing Education Evaluation Mechanism (RCEEM or RCEEM+).

**Continuing Education (CE) Credit:** Unit of measurement for CE activities. One CE credit is awarded for one contact hour (50-60 minutes). Activities longer than one hour are assigned whole or partial credits based on the 50-60 minute hour. Educational activities of 30 to 49 minutes duration will be awarded one-half of one CE credit. CE activities that last 15 to 29 minutes will receive one-quarter credit. Activities lasting less than 15 minutes receive no CE credit.

**Continuing Qualifications Requirements (CQR):** Time-limited requirements for maintaining credentials. Compliance with CQR applies to all R.R.A.s regardless of when the credential was earned and R.T.s that earn credentials January 1, 2011 or later. CQR has three components: The Professional Profile, the Structured Self-Assessment (SSA), and Prescribed CE. See the ARRT Continuing Qualifications Requirements governing document for more information.

**Documentation:** Proof of participation in a particular educational activity; may be submitted in the form of a certificate of participation or an itemized list from the CE sponsor. (See Section 12 for documentation requirements.)

**In-service Presentation:** In-service presentations that are general in content and apply to a wide audience of technologists would be considered a CE activity. In-service presentations that are specific to a facility will **not** be awarded CE credit. In-service presentations must be approved for Category A CE credit by a RCEEM, RCEEM+, or recognized state licensing agency.

#### Examples of CE In-service Presentations

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*Example 20.1: A course on standard precautions would be applicable for any technologist.*

*Example 20.2: A course on how radiographic procedures are finalized is specific to that facility and does not meet the definition of a CE activity.*

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**Presentation:** An educational activity in which the presenter develops and orally presents a topic. With proper documentation, a presenter may receive CE credits for developing a presentation that has been evaluated and approved by a RCEEM or a RCEEM+. Although the developer of the activity must present the activity in order to receive CE credit, no credit is awarded for actual presentation. Two CE credits are awarded for the development of each contact-hour of lecture. Presenters do not earn credit for courses that have been developed by another individual. Multiple presenters are awarded credit based upon the portion of the lecture they develop. Each presentation can be used only once for credit. This total must not exceed 12 credits per biennium.

**NOTE: Effective January 1, 2022, CE credit will no longer be awarded or accepted for developing and presenting educational activities.**

**Radiologic Technology:** The health profession comprised of certified and registered technologists and radiation therapists who provide services for physicians, patients, and the public. This "umbrella" term encompasses the imaging and therapeutic modalities in medical radiology, including the radiologist assistant.

**RCEEM and RCEEM + (Recognized Continuing Education Evaluation Mechanism):** A mechanism for evaluating the content, quality, and integrity of an educational activity. The evaluation must include a review of educational objectives, content selection, faculty qualifications, and educational methods and materials. Among the requirements for qualification as a RCEEM, an organization must be national in scope, non-profit, medical imaging, interventional procedures, or radiation therapy based, and willing to evaluate CE activities developed by any technologist within a given discipline. The organization must demonstrate the need for an additional RCEEM and supply evidence of sufficient experience and resources to provide for the valid and reliable evaluation of CE activities. The **RCEEM+** has all of the responsibilities of a RCEEM in addition to the evaluation and approval of radiologist extender level (R.R.A.) CE activities. The RCEEM+ is authorized to award both Categories A and A+ credit depending on the content level of the activity.

A complete list of organizations with current RCEEM or RCEEM+ status appears on our website.

**Reinstatement:** An individual who fails to renew certification and registration or fails to comply with the CE Requirements for renewal will be discontinued and is no longer certified and registered by the ARRT. In order to become certified and registered again, the individual must apply for reinstatement of certification and registration and meet other requirements as described in the *ARRT Rules and Regulations*.

**R.R.A.:** The ARRT awards the designation "Registered Radiologist Assistant" or "R.R.A." to radiologist extenders who meet and continue to meet certification and registration requirements as designated in the *ARRT Rules and Regulations*.

**R.T.:** The ARRT awards the designation "Registered Technologist" or "R.T." to those who meet and continue to meet certification and registration requirements as designated in the *ARRT Rules and Regulations*.

**SDMS:** Society of Diagnostic Medical Sonography, Contact information: (214) 473-8057 or (800) 229-9506, [www.sdms.org](http://www.sdms.org).

**SLA:** State Licensing Agency, the following states may designate the CE activities that are evaluated and approved by their state licensing agency as Category A credit (see Section 12): Florida, Illinois, Iowa, Kentucky, Massachusetts, New Mexico, and Oregon.

**NOTE: The state regulatory agency responsible for licensure in Texas is the Texas Medical Board and their approval to evaluate and award CE based on ARRT criteria will expire on August 31, 2020.**

**SMRT:** Society for MR Radiographers & Technologists, Contact information: (925) 825-7678, [www.smrt.org](http://www.smrt.org).

**SNMMI-TS:** Society of Nuclear Medicine and Molecular Imaging-Technologist Section, Contact information: (703) 708-9000, [www.snmmi.org](http://www.snmmi.org).

**Structured Education:** Education requirements that must be met by candidates pursuing a credential via a postprimary eligibility pathway. Requires 16 hours of structured education earned within the 24-month period immediately prior to submission of an application for certification and registration. Structured education must include at least one CE credit or its equivalent in each discipline content category as described in the respective discipline Structured Education Requirements documents. Compliance with the Structured Education Requirements is only determined by ARRT after review of documentation submitted.

**SVU:** Society for Vascular Ultrasound, Contact information: (301) 459-7550, [www.svunet.org](http://www.svunet.org).

**Tumor Boards:** Sometimes referred to as chart rounds or cancer conferences, tumor boards must be RCEEM, RCEEM+, or SLA approved. Tumor boards are typically a general review of a specific tumor to include anatomy, physiology, pathology, symptoms, and treatment options.



## **Part VIII. Renewal of Licensure.**

### **18VAC85-101-150. Biennial renewal of license.**

- A. A radiologist assistant, radiologic technologist or radiologic technologist-limited who intends to continue practice shall renew his license biennially during his birth month in each odd-numbered year and pay to the board the prescribed renewal fee.
- B. A license that has not been renewed by the first day of the month following the month in which renewal is required shall be expired.
- C. An additional fee as prescribed in 18VAC85-101-25 shall be imposed by the board.
- D. In order to renew an active license as a radiologic technologist, a licensee shall attest to having completed 24 hours of continuing education as acceptable to the ARRT within the last biennium.
- E. In order to renew an active license as a radiologic technologist-limited, a licensee shall attest to having completed 12 hours of continuing education within the last biennium that corresponds to the anatomical areas in which the limited licensee practices. Hours shall be acceptable to the ARRT, or by the ACRRT for limited licensees whose scope of practice is chiropractic, or by any other entity approved by the board for limited licensees whose scope of practice is podiatry or bone densitometry.
- F. In order to renew an active license as a radiologist assistant, a licensee shall attest to having completed 50 hours of continuing education as acceptable to the ARRT within the last biennium. A minimum of 25 hours of continuing education shall be recognized by the ARRT as intended for radiologist assistants or radiologists and shall be specific to the radiologist assistant's area of practice. Continuing education hours earned for renewal of a radiologist assistant license shall satisfy the requirements for renewal of a radiologic technologist license.
- G. Up to two continuing education hours may be satisfied through delivery of radiological services, without compensation, to low-income individuals receiving services through a local health department or a free clinic organized in whole or primarily for the delivery of health services. One hour of continuing education may be credited for three hours of providing such volunteer services. For the purpose of continuing education credit for voluntary service, documentation by the health department or free clinic shall be acceptable.
- H. Other provisions for continuing education shall be as follows:
1. A practitioner shall be exempt from the continuing education requirements for the first biennial renewal following the date of initial licensure in Virginia.
  2. The practitioner shall retain in his records the Continued Competency Activity and Assessment Form available on the board's website with all supporting documentation for a period of four years following the renewal of an active license.

3. The board shall periodically conduct a random audit of its active licensees to determine compliance. The practitioners selected for the audit shall provide all supporting documentation within 30 days of receiving notification of the audit.
4. Failure to comply with these requirements may subject the licensee to disciplinary action by the board.
5. The board may grant an extension of the deadline for satisfying continuing competency requirements, for up to one year, for good cause shown upon a written request from the licensee prior to the renewal date.
6. The board may grant an exemption for all or part of the requirements for circumstances beyond the control of the licensee, such as temporary disability, mandatory military service, or officially declared disasters.

**18VAC85-101-151. Reinstatement.**

- A. A licensee who allows his license to lapse for a period of two years or more and chooses to resume his practice shall submit to the board a new application, information on practice and licensure in other jurisdictions during the period in which the license was lapsed, evidence of completion of hours of continuing education equal to those required for a biennial renewal and the fees for reinstatement of his license as prescribed in 18VAC85-101-25.
- B. A licensee whose license has been revoked by the board and who wishes to be reinstated shall submit a new application to the board, fulfill additional requirements as specified in the order from the board, and pay the fee for reinstatement of his license as prescribed in 18VAC85-101-25.

**18VAC85-101-152. Inactive license.**

- A. A licensed radiologist assistant, radiologic technologist or radiologic technologist-limited who holds a current, unrestricted license in Virginia may, upon a request on the renewal application and submission of the required fee, be issued an inactive license. The holder of an inactive license shall not be required to maintain continuing education hours and shall not be entitled to perform any act requiring a license to practice radiography in Virginia.
- B. To reactivate an inactive license, a licensee shall:
  1. Submit the required application;
  2. Pay a fee equal to the difference between the current renewal fee for inactive licensure and the renewal fee for active licensure; and
  3. Verify that he has completed continuing education hours equal to those required for the period in which he held an inactive license in Virginia, not to exceed one biennium.

C. The board reserves the right to deny a request for reactivation to any licensee who has been determined to have committed an act in violation of §54.1-2915 of the Code of Virginia or any provisions of this chapter.

**From:** Prather, Megan J (BMIRT) <[megan.prather@ky.gov](mailto:megan.prather@ky.gov)>  
**Sent:** Friday, July 23, 2021 10:12 AM  
**To:** [bhp@dhp.virginia.gov](mailto:bhp@dhp.virginia.gov)  
**Subject:** VA licensing procedures

Good Morning,

We are looking at revising our statues and regulations for KY Radiography licensing and I have a question about your states licensing procedures.

We are looking at the 3D processing by another state. Basically the question is If a licensed CT/Rad tech takes an image in VA then those images are sent to say OH or WV or KY for processing does the tech processing in the other state have to have a VA license? This was a question posed to us by 3DR imaging. If someone could answer or give me a call back that would be very helpful.

Thank you

Megan Prather  
Board of Medical Imaging and Radiation Therapy-Executive Assistant  
125 Holmes St Suite 320  
Frankfort, KY 40601  
Phone : (502)-782-5687  
Fax: (502)-782-6495

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**Morgan, Elizabeth (BMIRT) <[elizabeth.morgan@ky.gov](mailto:elizabeth.morgan@ky.gov)>**

**Morgan, Elizabeth (BMIRT) <[elizabeth.morgan@ky.gov](mailto:elizabeth.morgan@ky.gov)>**

Aug 5,  
2021, 12:34  
PM

to [william.harp@dhp.virginia.gov](mailto:william.harp@dhp.virginia.gov), me, [beulah.archer@dhp.virginia.gov](mailto:beulah.archer@dhp.virginia.gov)

Good afternoon,

I am attempting to research what other states are doing in regards to licensing individuals that perform 3D post-processing; *not* the operation of radiation-emitting equipment. Does Virginia

require a license for an individual that is only performing 3D post-processing reconstruction of medical images?

For instance, I have found that Ohio has some specific wording in their rules and was polling other surrounding states:

Ohio Administrative Code 3701-72-04(D)(7):

(D) The following radiologic procedure tasks shall be performed only by an Ohio licensed practitioner, radiographer, nuclear medicine technologist, radiation therapist or general x-ray machine operator within his/her scope of practice:

- (1) Adjust or set technique factors;
- (2) Move or position equipment;
- (3) Move or position the patient;
- (4) Expose the patient to radiation;
- (5) Reset the audible signal on the cumulative radiation exposure timer;
- (6) Assure adequate radiation protection to the patient and individuals in the procedure room from unnecessary radiation; and
- (7) Process and post process digital image at the time of the procedure.

I appreciate your time and assistance into this inquiry.

Sincerely,  
Elizabeth Morgan, R.T. (R)  
Executive Director  
Kentucky Board of Medical Imaging & Radiation Therapy  
125 Holmes Street, Suite 320  
Frankfort, KY 40601  
p: (502) 782-5685  
f: (502) 782-6495



8/11/2021

-22-  
Commonwealth of Virginia Mail - Fwd: FW: Radiography license question

Dear Ms. Morgan:

As you have noted, the Virginia Board of Medicine scope of practice for radiologic technology does not specifically spell out the requirement of a license for 3D post-processing of medical images. However, it is likely that the Advisory Board on Radiologic Technology would believe that it does require a license.

This matter will be put before the Advisory Board at its meeting on October 6, 2021.

I hope this is helpful.

With kindest regards,

William L. Harp, MD  
Executive Director  
Virginia Board of Medicine

[Quoted text hidden]



30 states require NMTs to be licensed to practice nuclear medicine technology. Most of those states consider current NMTCB certification as a valid qualification for the state licensure requirement.

## Virginia

1. Does your state license nuclear medicine technologists? Only required in an outpatient imaging center. But yes, any tech can be licensed.
2. Does your state license radiology technologists? Yes-the same as NMTs.
3. Does your state require a specialty license for CT attenuation correction?  
No
4. Does your state recognize the CT certification from the ARRT, NMTCB, or both? Both
5. If a nuclear medicine technologist is not certified in diagnostic radiography but is certified in CT can they perform diagnostic CT on a standalone CT scanner? Yes
6. If a nuclear medicine technologist is not certified in diagnostic radiography but is certified in CT can they perform diagnostic CT on a hybrid scanner? Yes
7. Does your state regulate if a nuclear medicine technologist can administer adjunctive medications? Allowed, but I do not believe this is commonly allowed by institutions
8. Does your state require CE for licensing? Yes
9. How frequently do you have to renew your nuclear medicine technologist license in your state? Annually
10. What is the name of the license for CT attenuation correction? N/A
11. How many CE units are required? 24 credit units every two years

*Updated April 2021*

| Profession            | Board Requirements Pre-COVID  | COVID Process per Executive Order 57<br><br>Effective March 12, 2020                               | Recommendations |
|-----------------------|---|--|-----------------|
| Radiologic Technology | <ul style="list-style-type: none"> <li>• Form B / Employment Verification</li> <li>• Form L / Proof of Professional Education (transcripts) – <b>primary source verified</b></li> <li>• ARRT or NMTCB Verification of Certification – <b>primary source verified</b></li> <li>• Other state license verifications – <b>primary source verified</b></li> <li>• NPDB Self-Query Report - <b>mailed in unopened envelope only</b></li> <li>• Non-routine questions 6-18 answered on application require supporting documentation from the applicant.</li> <li>• Required documents received at the Board must be primary source verified, and may be electronically transmitted from the source to the licensing specialist</li> </ul> | <p>WAIVED</p> <ul style="list-style-type: none"> <li>• Form B / Employment Verification</li> </ul> |                 |

| Profession                    | Board Requirements Pre-COVID  | COVID Process per Executive Order 57<br><br>Effective March 12, 2020  | Recommendations |
|-------------------------------|---|---|-----------------|
| Limited Radiologic Technology | <ul style="list-style-type: none"> <li>• Form B / Employment Verification</li> <li>• Verification of Education and Clinical training - <b>primary source verified</b></li> <li>• ARRT Examination Scores – <b>primary source verified</b></li> <li>• Completion of Clinical Training - <b>Board Provided Form</b></li> <li>• Other state license verifications – <b>primary source verified</b></li> <li>• NPDB Self-Query Report - <b>mailed in unopened envelope only</b></li> <li>• Non-routine questions 6-18 answered on application require supporting documentation from the applicant.</li> <li>• Required documents received at the Board must be <b>primary source verified</b>, and may be electronically transmitted from the source to the licensing specialist</li> </ul> | <p style="text-align: center;"><b>WAIVED</b></p> <ul style="list-style-type: none"> <li>• Form B / Employment Verification</li> </ul> |                 |

| Profession            | Board Requirements Pre-COVID   | COVID Process per Executive Order 57<br>Effective March 12, 2020   | Recommendations |
|-----------------------|--|--|-----------------|
| Radiologist Assistant | <ul style="list-style-type: none"> <li>• Form B / Employment Verification</li> <li>• Transcripts – <b>primary source verified</b></li> <li>• Verification of ARRT Certification – <b>primary source verified</b></li> <li>• Current certification in Advanced <b>Cardiac Life Support (ACLS)</b></li> <li>• Other state license verifications – <b>primary source verified</b></li> <li>• NPDB Self-Query Report - <b>mailed in unopened sealed envelope only</b></li> <li>• Non-routine questions 6-18 answered on application require supporting documentation from the applicant.</li> <li>• Required documents received at the Board must be primary source verified, and may be electronically transmitted from the source to the licensing specialist</li> </ul> | <p style="text-align: center;">WAIVED</p> <ul style="list-style-type: none"> <li>• Form B / Employment Verification</li> </ul> |                 |

*Commonwealth of Virginia*



# REGULATIONS

## GOVERNING THE PRACTICE OF Radiologic Technology

### VIRGINIA BOARD OF MEDICINE

**Title of Regulations: 18 VAC 85-101-10 et seq.**

**Statutory Authority: § 54.1-2400 and Chapter 29  
of Title 54.1 of the *Code of Virginia***

**Revised Date: March 5, 2020**

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## **Part I. General Provisions.**

### **18VAC85-101-10. Definitions.**

In addition to definitions in § 54.1-2900 of the Code of Virginia, the following words and terms when used in this chapter shall have the following meanings, unless the context clearly indicates otherwise:

"ACRRT" means the American Chiropractic Registry of Radiologic Technologists.

"ARRT" means the American Registry of Radiologic Technologists.

"Bone densitometry" means a process for measuring bone mineral density by utilization of single x-ray absorptiometry (SXA), dual x-ray absorptiometry (DXA) or other technology that is substantially equivalent as determined by the board.

"Direct supervision" means that a licensed radiologic technologist, doctor of medicine, osteopathy, chiropractic or podiatry is present and is fully responsible for the activities performed by radiologic personnel, with the exception of radiologist assistants.

"Direction" means the delegation of radiologic functions to be performed upon a patient from a licensed doctor of medicine, osteopathy, chiropractic, or podiatry, to a licensed radiologic technologist or a radiologic technologist-limited for a specific purpose and confined to a specific anatomical area, that will be performed under the direction of and in continuing communication with the delegating practitioner.

"ISCD" means the International Society for Clinical Densitometry.

"NMTCB" means Nuclear Medicine Technology Certification Board.

"Radiologist" means a doctor of medicine or osteopathic medicine specialized by training and practice in radiology.

"R.T.(R)" means a person who is currently certified by the ARRT as a radiologic technologist with certification in radiography.

"Traineeship" means a period of activity during which an applicant for licensure as a radiologic technologist works under the direct supervision of a practitioner approved by the board while waiting for the results of the licensure examination or an applicant for licensure as a radiologic technologist-limited working under direct supervision and observation to fulfill the practice requirements in 18VAC85-101-60.

### **18VAC85-101-20. Public Participation Guidelines.**

A separate board regulation, 18VAC85-11, entitled Public Participation Guidelines, provides for involvement of the public in the development of all regulations of the Virginia Board of Medicine.

### **18VAC85-101-25. Fees.**

A. Unless otherwise provided, fees listed in this section shall not be refundable.

B. Initial licensure fees.

1. The application fee for radiologic technologist or radiologist assistant licensure shall be \$130.
2. The application fee for the radiologic technologist-limited licensure shall be \$90.
3. All examination fees shall be determined by and made payable as designated by the board.

C. Licensure renewal and reinstatement for a radiologic technologist or a radiologist assistant.

1. The fee for active license renewal for a radiologic technologist shall be \$135, and the fee for inactive license renewal shall be \$70. For 2021, the fees for renewal shall be \$108 for an active license as a radiologic technologist and \$54 for an inactive license. If a radiologist assistant holds a current license as a radiologic technologist, the renewal fee shall be \$50. If a radiologist assistant does not hold a current license as a radiologic technologist, the renewal fee shall be \$150. For renewal of a radiologist assistant license in 2021, the fee shall be \$40 for a radiologist assistant with a current license as a radiologic technologist and \$120 for a radiologist assistant without a current license as a radiologic technologist.

2. An additional fee of \$50 to cover administrative costs for processing a late renewal application within one renewal cycle shall be imposed by the board.

3. The fee for reinstatement of a radiologic technologist or a radiologist assistant license that has lapsed for a period of two years or more shall be \$180 and shall be submitted with an application for licensure reinstatement.

4. The fee for reinstatement of a license pursuant to § 54.1-2408.2 of the Code of Virginia shall be \$2,000.

D. Licensure renewal and reinstatement for a radiologic technologist-limited.

1. The fee for active license renewal shall be \$70, and the fee for inactive license renewal shall be \$35. For 2021, the fees for renewal shall be \$54 for an active license as a radiologic technologist and \$28 for an inactive license.

2. An additional fee of \$25 to cover administrative costs for processing a late renewal application within one renewal cycle shall be imposed by the board.

3. The fee for reinstatement of a license that has lapsed for a period of two years or more shall be \$120 and shall be submitted with an application for licensure reinstatement.

4. The fee for reinstatement of a license pursuant to § 54.1-2408.2 of the Code of Virginia shall be \$2,000.

E. Other fees.

1. The application fee for a traineeship as a radiologic technologist or a radiologic technologist-limited shall be \$25.
2. The fee for a letter of good standing or verification to another state for licensure shall be \$10; the fee for certification of scores to another jurisdiction shall be \$25.
3. The handling fee for a returned check or a dishonored credit card or debit card shall be \$50.
4. The fee for a duplicate license shall be \$5.00, and the fee for a duplicate wall certificate shall be \$15.

**18VAC85-101-26. Current name and address.**

Each licensee shall furnish the board his current name and address of record. All notices required by law or by this chapter to be given by the board to any such licensee shall be validly given when sent to the latest address of record provided or served to the licensee. Any change of name or address of record or the public address, if different from the address of record, shall be furnished to the board within 30 days of such change.

**Part II. Licensure Requirements - Radiologist Assistants.**

**18VAC85-101-27. Educational requirements for radiologist assistants.**

An applicant for licensure as a radiologist assistant shall be a graduate of an educational program that is currently recognized by the ARRT for the purpose of allowing an applicant to sit for the ARRT certification examination leading to the Registered Radiologist Assistant credential.

**18VAC85-101-28. Licensure requirements.**

A. An applicant for licensure as a radiologist assistant shall:

1. Meet the educational requirements specified in 18VAC85-101-27;
2. Submit the required application, fee, and credentials to the board;
3. Hold certification by the ARRT as an R.T.(R) or be licensed in Virginia as a radiologic technologist;
4. Submit evidence of passage of an examination for radiologist assistants resulting in national certification as an Registered Radiologist Assistant by the ARRT; and
5. Hold current certification in Advanced Cardiac Life Support (ACLS).

B. If an applicant has been licensed or certified in another jurisdiction as a radiologist assistant or a radiologic technologist, he shall provide information on the status of each license or certificate held.

C. An applicant who fails the ARRT examination for radiologist assistants shall follow the policies and procedures of the ARRT for successive attempts.

### **Part III. Licensure Requirements - Radiologic Technologist.**

#### **18VAC85-101-30. Educational requirements for radiologic technologists.**

An applicant for licensure as a radiologic technologist shall be a graduate of an educational program acceptable to the ARRT for the purpose of sitting for the ARRT certification examination.

#### **18VAC85-101-40. Licensure requirements.**

A. An applicant for board licensure shall:

1. Meet the educational requirements specified in 18VAC85-101-30;
2. Submit the required application, fee, and credentials to the board; and
3. Submit evidence of passage of an examination resulting in certification by the ARRT or the NMTCB.

B. If an applicant has been licensed or certified in another jurisdiction, he shall provide information on the status of each license or certificate held and verification from that jurisdiction of any current, unrestricted license.

C. An applicant who fails the ARRT or NMTCB examination shall follow the policies and procedures of the certifying body for successive attempts.

#### **18VAC85-101-50. (Repealed).**

### **Part IV. Licensure Requirements - Radiologic Technologist-Limited.**

#### **18VAC85-101-55. Educational requirements for radiologic technologists-limited.**

A. An applicant for licensure as a radiologic technologist-limited shall be trained by one of the following:

1. Successful completion of educational coursework that is directed by a radiologic technologist with a bachelor's degree and current ARRT certification, has instructors who are licensed radiologic technologists or doctors of medicine or osteopathic medicine who are board-certified in radiology, and has a minimum of the following coursework:

- a. Image production/equipment operation —25 clock hours;
- b. Radiation protection —15 clock hours; and

c. Radiographic procedures in the anatomical area of the radiologic technologist-limited's practice—10 clock hours taught by a radiologic technologist with current ARRT certification or a licensed doctor of medicine, osteopathy, podiatry or chiropractic;

2. An ACRRT-approved program;
3. The ISCD certification course for bone densitometry; or
4. Any other program acceptable to the board.

B. A radiologic technologist-limited who has been trained through the ACRRT-approved program or the ISCD certification course and who also wishes to be authorized to perform x-rays in other anatomical areas shall meet the requirements of subdivision A 1 of this section.

**18VAC85-101-60. Licensure requirements.**

A. An applicant for licensure by examination as a radiologic technologist-limited shall submit:

1. The required application and fee as prescribed by the board;
2. Evidence of successful completion of an examination as required in this section; and
3. Evidence of completion of training as required in 18VAC85-101-55.

B. To qualify for limited licensure to practice under the direction of a doctor of medicine or osteopathic medicine with the exception of practice in bone densitometry, the applicant shall:

1. Provide evidence that he has received a passing score as determined by the board on the core section of the ARRT examination for Limited Scope of Practice in Radiography;

2. Meet one of the following requirements:

a. Provide evidence that he has received a passing score as determined by the board on the section of the ARRT examination on specific radiographic procedures, depending on the anatomical areas in which the applicant intends to practice; or

b. Until the ARRT offers an examination for limited licensure in the radiographic procedures of the abdomen and pelvis, the applicant may qualify for a limited license by submission of a notarized statement from a licensed radiologic technologist or doctor of medicine or osteopathy attesting to the applicant's training and competency to practice in that anatomical area as follows:

(1) To perform radiographic procedures on the abdomen or pelvis, the applicant shall have successfully performed during the traineeship at least 25 radiologic examinations on patients of the abdomen or pelvis under the direct supervision and observation of a licensed radiologic technologist or a doctor of medicine or osteopathy. The notarized statement shall further attest to the applicant's competency in the areas of radiation safety, positioning, patient instruction, anatomy, pathology and technical factors.

(2) When a section is added to the limited license examination by the ARRT that includes the abdomen and pelvis, the applicant shall provide evidence that he has received a passing score on that portion of the examination as determined by the board; and

3. Provide evidence of having successfully performed in a traineeship at least 10 radiologic examinations on patients in the anatomical area for which he is seeking licensure under the direct supervision and observation of a licensed radiologic technologist or a doctor of medicine or osteopathy. A notarized statement from the supervising practitioner shall attest to the applicant's competency in the areas of radiation safety, positioning, patient instruction, anatomy, pathology and technical factors.

C. To qualify for limited licensure to practice in bone densitometry under the direction of a doctor of medicine, osteopathy, or chiropractic, the applicant shall either:

1. Provide evidence that he has received a passing score as determined by the board on the core section of the ARRT examination for Limited Scope of Practice in Radiography; and

a. The applicant shall provide a notarized statement from a licensed radiologic technologist or doctor of medicine, osteopathy, or chiropractic attesting to the applicant's training and competency to practice in that anatomical area. The applicant shall have successfully performed at least 10 examinations on patients for bone density under the direct supervision and observation of a licensed radiologic technologist or a doctor of medicine or osteopathy; or

b. When a section is added to the limited license examination by the ARRT that includes bone densitometry, the applicant shall provide evidence that he has received a passing score on that portion of the examination as determined by the board; or

2. Provide evidence that he has taken and passed an examination resulting in certification in bone densitometry from the ISCD or any other substantially equivalent credential acceptable to the board.

D. To qualify for a limited license in the anatomical areas of the spine or extremities or in bone densitometry to practice under the direction of a doctor of chiropractic, the applicant shall provide evidence that he has met the appropriate requirements of subsection B, taken and passed the appropriate requirements of subsection C for bone densitometry only, or taken and passed an examination by the ACRRT.

E. To qualify for a limited license in the anatomical area of the foot and ankle to practice under the direction of a doctor of podiatry, the applicant shall provide evidence that he has taken and passed an examination acceptable to the board.

F. An applicant who fails the examination shall be allowed two more attempts to pass the examination after which he shall reapply and take additional educational hours which meet the criteria of 18VAC85-101-70.

**18VAC85-101-61. (Repealed.)**

**18VAC85-101-70 to 18VAC85-101-90. (Repealed.)**

## **Part V. Practice of Radiologist Assistants.**

### **18VAC85-101-91. General requirements.**

A. A licensed radiologist assistant is authorized to:

1. Assess and evaluate the physiological and psychological responsiveness of patients undergoing radiologic procedures;
2. Perform patient assessment, and assist in patient management and patient education;
3. Evaluate image quality, make initial observations, and communicate observations to the supervising radiologist;
4. Administer contrast media or other medications prescribed by the supervising radiologist; and
5. Perform, or assist the supervising radiologist in performing, imaging procedures consistent with the guidelines adopted by the American College of Radiology, the American Society of Radiologic Technologists, and the American Registry of Radiologic Technologists.

B. A licensed radiologist assistant is not authorized to:

1. Provide official interpretation of imaging studies; or
2. Dispense or prescribe medications.

### **18VAC85-101-92. Supervision of radiologist assistants.**

A radiologist assistant shall practice under the direct supervision of a radiologist. Direct supervision shall mean that the radiologist is present in the facility and immediately available to assist and direct the performance of a procedure by a radiologist assistant. The supervising radiologist may determine that direct supervision requires his physical presence for the performance of certain procedures, based on factors such as the complexity or invasiveness of the procedure and the experience and expertise of the radiologist assistant.

## **Part VI. Practice of Radiologic Technologists.**

### **18VAC85-101-100. General requirements.**

A. All services rendered by a radiologic technologist shall be performed only upon direction of a licensed doctor of medicine, osteopathy, chiropractic, or podiatry.

B. Licensure as a radiologic technologist is not required for persons who are employed by a licensed hospital pursuant to §54.1-2956.8:1 of the Code of Virginia.

### **18VAC85-101-110. Individual responsibilities to patients and to licensed doctor of medicine, osteopathy, chiropractic, or podiatry.**

A. The radiologic technologist's responsibilities are to administer and document procedures consistent with his education and certifying examination and within the limit of his professional knowledge, judgment and skills.

B. A radiologic technologist shall maintain continuing communication with the delegating practitioner.

**18VAC85-101-120. Supervisory responsibilities.**

A. A radiologic technologist shall supervise no more than four radiologic technologists-limited or three trainees at any one time.

B. A radiologic technologist shall be responsible for any action of persons performing radiologic functions under the radiologic technologist's supervision or direction.

C. A radiologic technologist may not delegate radiologic procedures to any unlicensed personnel except those activities that are available without prescription in the public domain to include but not limited to preparing the patient for radiologic procedures and post radiologic procedures. Such nonlicensed personnel shall not perform those patient care functions that require professional judgment or discretion.

**Part VII. Practice of Radiologic Technologist-Limited.**

**18VAC85-101-130. General requirements.**

A. A radiologic technologist-limited is permitted to perform radiologic functions within his capabilities and the anatomical limits of his training and examination. A radiologic technologist-limited is responsible for informing the board of the anatomical area or areas in which he is qualified by training and examination to practice.

B. A radiologic technologist-limited shall not administer contrast media or radiopharmaceuticals or perform mammography, fluoroscopic procedures, computerized tomography, or vascular-interventional procedures. The radiologic technologist-limited is responsible to a licensed radiologic technologist, or doctor of medicine, osteopathy, chiropractic, or podiatry.

**18VAC85-101-140. Individual responsibilities to patients and licensed radiologic technologist, doctor of medicine, osteopathy, chiropractic, or podiatry.**

A. The radiologic technologist-limited's procedure with the patient shall only be made after verbal or written communication, or both, with the licensed radiologic technologist, doctor of medicine, osteopathy, chiropractic, or podiatry.

B. The radiologic technologist-limited's procedures shall be made under direct supervision.

C. A radiologic technologist-limited, acting within the scope of his practice, may delegate nonradiologic procedures to an unlicensed person, including but not limited to preparing the patient for radiologic procedures and post radiologic procedures. Such nonlicensed personnel shall not perform those patient care functions that require professional judgment or discretion.



**18VAC85-101-145. Registration for voluntary practice by out-of-state licensees.**

Any radiologist assistant, radiologic technologist or radiologic technologist-limited who does not hold a license to practice in Virginia and who seeks registration to practice under subdivision 27 of §54.1-2901 of the Code of Virginia on a voluntary basis under the auspices of a publicly supported, all volunteer, nonprofit organization that sponsors the provision of health care to populations of underserved people shall:

1. File a complete application for registration on a form provided by the board at least five business days prior to engaging in such practice. An incomplete application will not be considered;
2. Provide a complete record of professional licensure in each state in which he has held a license and a copy of any current license;
3. Provide the name of the nonprofit organization, the dates and location of the voluntary provision of services;
4. Pay a registration fee of \$10; and
5. Provide a notarized statement from a representative of the nonprofit organization attesting to its compliance with provisions of subdivision 27 of §54.1-2901 of the Code of Virginia.

**Part VIII. Renewal of Licensure.**

**18VAC85-101-150. Biennial renewal of license.**

- A. A radiologist assistant, radiologic technologist or radiologic technologist-limited who intends to continue practice shall renew his license biennially during his birth month in each odd-numbered year and pay to the board the prescribed renewal fee.
- B. A license that has not been renewed by the first day of the month following the month in which renewal is required shall be expired.
- C. An additional fee as prescribed in 18VAC85-101-25 shall be imposed by the board.
- D. In order to renew an active license as a radiologic technologist, a licensee shall attest to having completed 24 hours of continuing education as acceptable to the ARRT within the last biennium.
- E. In order to renew an active license as a radiologic technologist-limited, a licensee shall attest to having completed 12 hours of continuing education within the last biennium that corresponds to the anatomical areas in which the limited licensee practices. Hours shall be acceptable to the ARRT, or by the ACRRT for limited licensees whose scope of practice is chiropractic, or by any other entity approved by the board for limited licensees whose scope of practice is podiatry or bone densitometry.
- F. In order to renew an active license as a radiologist assistant, a licensee shall attest to having completed 50 hours of continuing education as acceptable to the ARRT within the last biennium. A minimum of 25 hours of continuing education shall be recognized by the ARRT as intended for

radiologist assistants or radiologists and shall be specific to the radiologist assistant's area of practice. Continuing education hours earned for renewal of a radiologist assistant license shall satisfy the requirements for renewal of a radiologic technologist license.

G. Up to two continuing education hours may be satisfied through delivery of radiological services, without compensation, to low-income individuals receiving services through a local health department or a free clinic organized in whole or primarily for the delivery of health services. One hour of continuing education may be credited for three hours of providing such volunteer services. For the purpose of continuing education credit for voluntary service, documentation by the health department or free clinic shall be acceptable.

H. Other provisions for continuing education shall be as follows:

1. A practitioner shall be exempt from the continuing education requirements for the first biennial renewal following the date of initial licensure in Virginia.
2. The practitioner shall retain in his records the Continued Competency Activity and Assessment Form available on the board's website with all supporting documentation for a period of four years following the renewal of an active license.
3. The board shall periodically conduct a random audit of its active licensees to determine compliance. The practitioners selected for the audit shall provide all supporting documentation within 30 days of receiving notification of the audit.
4. Failure to comply with these requirements may subject the licensee to disciplinary action by the board.
5. The board may grant an extension of the deadline for satisfying continuing competency requirements, for up to one year, for good cause shown upon a written request from the licensee prior to the renewal date.
6. The board may grant an exemption for all or part of the requirements for circumstances beyond the control of the licensee, such as temporary disability, mandatory military service, or officially declared disasters.

**18VAC85-101-151. Reinstatement.**

A. A licensee who allows his license to lapse for a period of two years or more and chooses to resume his practice shall submit to the board a new application, information on practice and licensure in other jurisdictions during the period in which the license was lapsed, evidence of completion of hours of continuing education equal to those required for a biennial renewal and the fees for reinstatement of his license as prescribed in 18VAC85-101-25.

B. A licensee whose license has been revoked by the board and who wishes to be reinstated shall submit a new application to the board, fulfill additional requirements as specified in the order from the board, and pay the fee for reinstatement of his license as prescribed in 18VAC85-101-25.

**18VAC85-101-152. Inactive license.**

A. A licensed radiologist assistant, radiologic technologist or radiologic technologist-limited who holds a current, unrestricted license in Virginia may, upon a request on the renewal application and submission of the required fee, be issued an inactive license. The holder of an inactive license shall not be required to maintain continuing education hours and shall not be entitled to perform any act requiring a license to practice radiography in Virginia.

B. To reactivate an inactive license, a licensee shall:

1. Submit the required application;
2. Pay a fee equal to the difference between the current renewal fee for inactive licensure and the renewal fee for active licensure; and
3. Verify that he has completed continuing education hours equal to those required for the period in which he held an inactive license in Virginia, not to exceed one biennium.

C. The board reserves the right to deny a request for reactivation to any licensee who has been determined to have committed an act in violation of §54.1-2915 of the Code of Virginia or any provisions of this chapter.

**18VAC85-101-153. Restricted volunteer license.**

A. A licensed radiologist assistant, radiologic technologist or a radiologic technologist-limited who held an unrestricted license issued by the Virginia Board of Medicine or by a board in another state as a licensee in good standing at the time the license expired or became inactive may be issued a restricted volunteer license to practice without compensation in a clinic that is organized in whole or in part for the delivery of health care services without charge in accordance with §54.1-106 of the Code of Virginia.

B. To be issued a restricted volunteer license, a licensee shall submit an application to the board that documents compliance with requirements of §54.1-2928.1 of the Code of Virginia and the application fee prescribed in 18VAC85-101-25.

C. The licensee who intends to continue practicing with a restricted volunteer license shall renew biennially during his birth month, meet the continued competency requirements prescribed in subsection D of this section, and pay to the board the renewal fee prescribed in 18VAC85-101-25.

D. The holder of a restricted volunteer license shall not be required to attest to hours of continuing education for the first renewal of such a license. For each renewal thereafter, a licensed radiologic technologist shall attest to having completed 12 hours of Category A continuing education as acceptable to and documented by the ARRT within the last biennium. A radiologic technologist-limited shall attest to having completed six hours of Category A continuing education within the last biennium that corresponds to the anatomical areas in which the limited licensee practices. Hours shall be acceptable to and documented by the ARRT or by any other entity approved by the board for limited licensees whose scope of practice is podiatry or bone densitometry.

**18VAC85-101-160. [Repealed]**

## **Part IX. Standards of Professional Conduct.**

### **18VAC85-101-161. Confidentiality.**

A practitioner shall not willfully or negligently breach the confidentiality between a practitioner and a patient. A breach of confidentiality that is required or permitted by applicable law or beyond the control of the practitioner shall not be considered negligent or willful.

### **18VAC85-101-162. Patient records.**

A. Practitioners shall comply with provisions of § 32.1-127.1:03 related to the confidentiality and disclosure of patient records.

B. Practitioners shall properly manage patient records and shall maintain timely, accurate, legible and complete records.

C. Practitioners shall maintain a patient record in accordance with policies and procedures of the employing institution or entity.

### **18VAC85-101-163. Practitioner-patient communication.**

A. Except as provided in § 32.1-127.1:03 F of the Code of Virginia, a practitioner shall accurately present information to a patient or his legally authorized representative in understandable terms and encourage participation in decisions regarding the patient's care.

B. A practitioner shall not deliberately make a false or misleading statement regarding the practitioner's skill or the efficacy or value of a medication, treatment, or procedure prescribed or directed by the practitioner in the treatment of any disease or condition.

C. A practitioner shall refer to or consult with other health care professionals, if so indicated.

D. Practitioners shall adhere to requirements of § 32.1-162.18 of the Code of Virginia for obtaining informed consent from patients prior to involving them as subjects in human research with the exception of retrospective chart reviews.

### **18VAC85-101-164. Practitioner responsibility.**

A practitioner shall not:

1. Perform procedures or techniques or provide interpretations that are outside the scope of his practice or for which he is not trained and individually competent;

2. Knowingly allow subordinates to jeopardize patient safety or provide patient care outside of the subordinate's scope of practice or their area of responsibility. Practitioners shall delegate patient care only to subordinates who are properly trained and supervised;

3. Engage in an egregious pattern of disruptive behavior or interaction in a health care setting that interferes with patient care or could reasonably be expected to adversely impact the quality of care rendered to a patient; or

4. Exploit the practitioner/patient relationship for personal gain.

B. Advocating for patient safety or improvement in patient care within a health care entity shall not constitute disruptive behavior provided the practitioner does not engage in behavior prohibited in A 3 of this section.

**18VAC85-101-165. Sexual contact.**

A. For purposes of § 54.1-2915 A 12 and A 19 of the Code of Virginia and this section, sexual contact includes, but is not limited to, sexual behavior or verbal or physical behavior which:

1. May reasonably be interpreted as intended for the sexual arousal or gratification of the practitioner, the patient, or both; or

2. May reasonably be interpreted as romantic involvement with a patient regardless of whether such involvement occurs in the professional setting or outside of it.

B. Sexual contact with a patient.

1. The determination of when a person is a patient for purposes of § 54.1-2915 A 19 of the Code of Virginia is made on a case-by-case basis with consideration given to the nature, extent, and context of the professional relationship between the practitioner and the person. The fact that a person is not actively receiving treatment or professional services from a practitioner is not determinative of this issue. A person is presumed to remain a patient until the patient-practitioner relationship is terminated.

2. The consent to, initiation of, or participation in sexual behavior or involvement with a practitioner by a patient does not change the nature of the conduct nor negate the statutory prohibition.

C. Sexual contact between a practitioner and a former patient.

Sexual contact between a practitioner and a former patient after termination of the practitioner-patient relationship may still constitute unprofessional conduct if the sexual contact is a result of the exploitation of trust, knowledge, or influence of emotions derived from the professional relationship.

D. Sexual contact between a practitioner and a key third party shall constitute unprofessional conduct if the sexual contact is a result of the exploitation of trust, knowledge or influence derived from the professional relationship or if the contact has had or is likely to have an adverse effect on patient care. For purposes of this section, key third party of a patient shall mean: spouse or partner, parent or child, guardian, or legal representative of the patient.

E. Sexual contact between a practitioner and a supervisor and a trainee shall constitute unprofessional conduct if the sexual contact is a result of the exploitation of trust, knowledge or

influence derived from the professional relationship or if the contact has had or is likely to have an adverse effect on patient care.

**18VAC85-101-166. Refusal to provide information.**

A practitioner shall not willfully refuse to provide information or records as requested or required by the board or its representative pursuant to an investigation or to the enforcement of a statute or regulation.



### Application for License to Practice as a Radiologic Technologist

To the Board of Medicine of Virginia:

I hereby make application for a license to practice as radiologic technologist in the Commonwealth of Virginia and submit the following statements:

1. Name in Full (Please Print or Type)

|   |  |                           |
|---|--|---------------------------|
| Last  | First                                  | Middle                    |
| Date of Birth<br>____ _<br>MO DAY YEAR  | Social Security No. or VA Control No.* | Maiden Name if applicable |
| Public Address: This address will be public information:  | House No. Street or PO Box             | City State and Zip        |
| Board Address: This address will be used for Board Correspondence and may be the same or different from the public address. | House No. Street or PO Box             | City State and Zip        |
| Work Phone Number   | Home/Cell Phone Number                 | Email Address             |

Please submit address changes in writing immediately to [medbd@dhp.virginia.gov](mailto:medbd@dhp.virginia.gov)

Please attach check or money order payable to the Treasurer of Virginia for \$130.00 for a radiologic technologist license. Applications will not be processed without the fee. Do not submit fee without an application. **IT WILL BE RETURNED.**

**APPLICANTS DO NOT USE SPACES BELOW THIS LINE – FOR OFFICE USE ONLY**

APPROVED BY

Date

|                                |                   |                        |
|--------------------------------|-------------------|------------------------|
| LICENSE NUMBER<br><b>0120-</b> | PROCESSING NUMBER | FEE<br><b>\$130.00</b> |
|--------------------------------|-------------------|------------------------|

\*In accordance with §54.1-116 Code of Virginia, you are required to submit your Social Security Number or your control number\*\* issued by the Virginia Department of Motor Vehicles. If you fail to do so, the processing of your application will be suspended and fees will not be refunded. This number will be used by the Department of Health Professions for identification and will not be disclosed for other purposes except as provided by law. Federal and state law requires that this number be shared with other state agencies for child support enforcement activities. **NO LICENSE WILL BE ISSUED TO ANY INDIVIDUAL WHO HAS FAILED TO DISCLOSE ONE OF THESE NUMBERS.**

\*\*In order to obtain a Virginia driver's license control number, it is necessary to appear in person at an office of the Department of Motor Vehicles in Virginia. A fee and disclosure to DMV of your Social Security Number will be required to obtain this number.





3. I hereby certify that I studied radiologic technology and received the degree or certificate of \_\_\_\_\_ on \_\_\_\_\_ from \_\_\_\_\_.

(Date) (Name of School) (degree)

4. Do you intend to engage in the active practice of radiologic technology in the Commonwealth of Virginia?  Yes  No

If Yes, give location \_\_\_\_\_

5. List all jurisdictions in which you have been issued a license to practice radiologic technology: include all active, inactive, expired, suspended or revoked licenses. Indicate number and date issued.

| Jurisdiction | Number Issued | Active/Inactive/Expired |
|--------------|---------------|-------------------------|
|              |               |                         |
|              |               |                         |
|              |               |                         |
|              |               |                         |
|              |               |                         |

Yes No

**QUESTIONS MUST BE ANSWERED.** If any of the following questions (6-18) is answered **Yes**, explain and substantiate with documentation.

- 6. Have you ever been denied a license or the privilege of taking a licensure/competency examination by any testing entity or licensing authority?  Yes  No
- 7. Have you ever been convicted of a violation of/or pled Nolo Contendere to any federal, state, or local statute, or regulation or ordinance, or entered into a plea bargaining relating to a felony or misdemeanor? (Excluding traffic violations, except convictions for driving under the influence.) **Additionally, any information concerning an arrest, charge, or conviction that has been sealed, including arrests, charges, or convictions for possession of marijuana, does not have to be disclosed.**  Yes  No
- 8. Have you ever been denied privileges or voluntarily surrendered your clinical privileges for any reason?  Yes  No
- 9. Have you ever been placed on a corrective action plan, placed on probation or been dismissed or suspended or Requested to withdraw from any professional school, training program, hospital, etc?  Yes  No
- 10. Have you ever been terminated from employment or resigned in lieu of termination from any training program, hospital, healthcare facility, healthcare provider, provider network or malpractice insurance carrier?  Yes  No
- 11. Do you have any pending disciplinary actions against your professional license/certification/permit/registration related to your practice of radiologic technology?  Yes  No
- 12. Have you voluntarily withdrawn from any professional society while under investigation?  Yes  No
- 13. Within the past five years, have you exhibited any conduct or behavior that could call into question your ability to practice in a competent and professional manner?  Yes  No
- 14. Within the past five years, have you been disciplined by any entity?  Yes  No
- 15. Do you currently have any physical condition or impairment that affects or limits your ability to perform any of the Obligations and responsibilities of professional practice in a safe and competent manner? "Currently" means recently enough so that the condition could reasonably have an impact on your ability to function as a practicing radiologic technologist.  Yes  No

16. Do you currently have any mental health condition or impairment that affects or limits your ability to perform any of the obligations and responsibilities of professional practice in a safe and competent manner? "Currently" means recently enough so that the condition could reasonably have an impact on your ability to function as a practicing radiologic technologist.
17. Do you currently have any condition or impairment related to alcohol or other substance use that affects or limits your ability to perform any of the obligations and responsibilities of professional practice in a safe and competent manner? "Currently" means recently enough so that the condition could reasonably have an impact on your ability to function as a practicing radiologic technologist.
18. Within the past 5 years, have you any condition or restrictions been imposed upon you or your practice to avoid disciplinary action by any entity?

**Military Service:**

19. Are you a spouse of someone who is on a federal active duty orders pursuant to Title 10 of the U.S. Code or of a veteran who has left active-duty service within one year of submission of this application and who is accompanying your spouse to Virginia or an adjoining state of the District of Columbia?
20. Are you active duty military?

**21. AFFIDAVIT OF APPLICANT**

I, \_\_\_\_\_, am the person referred to in the foregoing application and supporting documents.

I hereby authorize all hospitals, institutions, or organizations, my references, personal physicians, employers (past and present), business and professional associates (past and present), and all governmental agencies and instrumentalities (local, state, federal, or foreign) to release to the Virginia Board of Medicine any information, files or records requested by the Board in connection with the processing of individuals and groups listed above, any information which is material to me and my application.

I have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I declare under penalty of perjury that my answers and all statements made by me herein are true and correct. Should I furnish any false information in this application, I hereby agree that such act shall constitute cause for the denial, suspension, or revocation of my license to practice radiologic technology in the Commonwealth of Virginia.

I have carefully read the laws and regulations related to the practice of my profession which are available at [www.dhp.virginia.gov](http://www.dhp.virginia.gov) and I understand that fees submitted as part of the application process shall not be refunded.

---

Signature of Applicant

|   |  |  |
|---|--|--|
|  Virginia Department of<br><b>Health Professions</b> | <b>Board of Medicine</b>   |  |
|   | 9960 Mayland Drive, Suite 300<br>Henrico, Virginia 23233-1463<br>Email: <a href="mailto:medbd@dhp.virginia.gov">medbd@dhp.virginia.gov</a> | Phone: (804) 367-4600<br>Fax: (804) 627-4426 |

### Application for License to Practice Radiologic Technology - Limited

To the Board of Medicine of Virginia: I hereby make application for a license to practice as Limited Radiologic Technologist in the Commonwealth of Virginia and submit the following statements:

1. Name in Full (Please Print or Type)

|   |  |                            |
|---|--|----------------------------|
| Last  | First                                  | Middle                     |
| Date of Birth<br><br>____ _<br>MO DAY YEAR  | Social Security No. or VA Control No.* | Maiden Name if applicable  |
| Public Address: This address will be public information:  | House No. Street or PO Box             | City State and Zip         |
| Board Address: This address will be used for Board Correspondence and may be the same or different from the public address. | House No. Street or PO Box             | City State and Zip         |
| Work Phone Number   | Home/Cell Phone Number                 | Email Address              |
| Professional School Name and Location   | Professional School Graduation Date    | Professional School Degree |

Please submit address changes in writing immediately to [medbd@dhp.virginia.gov](mailto:medbd@dhp.virginia.gov).

Please attach check or money order payable to the Treasurer of Virginia for \$90.00 for a Limited radiologic technologist license. Applications will not be processed without the fee. Do not submit fee without an application. **IT WILL BE RETURNED.**

**APPLICANTS DO NOT USE SPACES BELOW THIS LINE – FOR OFFICE USE ONLY**

APPROVED FOR EXAM AND/OR TRAINING \_\_\_\_\_

Signature

Date

APPROVED FOR LICENSURE: \_\_\_\_\_

Signature

Date

|                               |                   |                       |
|-------------------------------|-------------------|-----------------------|
| LICENSE NUMBER<br><b>0122</b> | PROCESSING NUMBER | FEE<br><b>\$90.00</b> |
|-------------------------------|-------------------|-----------------------|

\*In accordance with §54.1-116 Code of Virginia, you are required to submit your Social Security Number or your control number\*\* issued by the Virginia Department of Motor Vehicles. If you fail to do so, the processing of your application will be suspended and fees will not be refunded. This number will be used by the Department of Health Professions for identification and will not be disclosed for other purposes except as provided by law. Federal and state law requires that this number be shared with other state agencies for child support enforcement activities. **NO LICENSE WILL BE ISSUED TO ANY INDIVIDUAL WHO HAS FAILED TO DISCLOSE ONE OF THESE NUMBERS.**

\*\*In order to obtain a Virginia driver's license control number, it is necessary to appear in person at an office of the Department of Motor Vehicles in Virginia. A fee and disclosure to DMV of your Social Security Number will be required to obtain this number.



3. Indicate the anatomical areas in which you wish to practice:

- Abdomen/Pelvis    Bone Density    Chest    Chiropractic    Extremities    Podiatric Radiology    Skull/Sinuses    Spine

4. Do you intend to engage in the active practice of radiologic technology in the Commonwealth of Virginia?    Yes    No

If Yes, give location \_\_\_\_\_

5. List all jurisdictions in which you have been issued a license to practice radiologic technology: include all active, inactive, expired, suspended or revoked licenses. Indicate number and date issued.

| Jurisdiction | Number Issued | Active/Inactive/Expired |
|--------------|---------------|-------------------------|
|              |               |                         |
|              |               |                         |
|              |               |                         |
|              |               |                         |
|              |               |                         |

Yes   No

**QUESTIONS MUST BE ANSWERED.** If any of the following questions (6-18) is answered **Yes**, explain and substantiate with documentation.

6. Have you ever been denied a license or the privilege of taking a licensure/competency examination by any testing entity or licensing authority?  Yes    No
7. Have you ever been convicted of a violation of/or pled Nolo Contendere to any federal, state, or local statute, or regulation or ordinance, or entered into an plea bargaining relating to a felony or misdemeanor? (Excluding traffic violations, except convictions for driving under the influence.) **Additionally, any information concerning an arrest, charge, or conviction that has been sealed, including arrests, charges, or convictions for possession of marijuana not have to be disclosed.**  Yes    No
8. Have you ever been denied privileges or voluntarily surrendered your clinical privileges for any reason?  Yes    No
9. Have you ever been placed on a corrective action plan, placed on probation or been dismissed or suspended or Requested to withdraw from any professional school, training program, hospital, etc?  Yes    No
10. Have you ever been terminated from employment or resigned in lieu of termination from any training program, hospital, healthcare facility, healthcare provider, provider network or malpractice insurance carrier?  Yes    No
11. Do you have any pending disciplinary actions against your professional license/certification/permit/registration related to your practice of radiologic technology?  Yes    No
12. Have you voluntarily withdrawn from any professional society while under investigation?  Yes    No
13. Within the past five years, have you exhibited any conduct or behavior that could call into question your ability to practice in a competent and professional manner?  Yes    No
14. Within the past five years, have you been disciplined by any entity?  Yes    No
15. Do you currently have any physical condition or impairment that affects or limits your ability to perform any of the Obligations and responsibilities of professional practice in a safe and competent manner? "Currently" means recently enough so that the condition could reasonably have an impact on your ability to function as a practicing physician.  Yes    No

Yes No

- 16. Do you currently have any mental health condition or impairment that affects or limits your ability to perform any of the obligations and responsibilities of professional practice in a safe and competent manner? "Currently" means recently enough so that the condition could reasonably have an impact on your ability to function as a practicing physician.
- 17. Do you currently have any condition or impairment related to alcohol or other substance use that affects or limits your ability to perform any of the obligations and responsibilities of professional practice in a safe and competent manner? "Currently" means recently enough so that the condition could reasonably have an impact on your ability to function as a practicing physician.
- 18. Within the past five years, have you any condition or restrictions been imposed upon you or your practice to avoid disciplinary action by any entity?
- 19. Have you requested a current report (Self Query) from NPDB?

**Malpractice Information**

- 20. Have you had any malpractice suits brought against you in the past ten (10) years? If so, please provide a narrative for each closed or pending case during this time period.

**Military Service:**

- 21. Are you a spouse of someone who is on a federal active duty orders pursuant to Title 10 of the U.S. Code or of a veteran who has left active-duty service within one year of submission of this application and who is accompanying your spouse to Virginia or an adjoining state or the District of Columbia?
- 22. Are you active duty military?

**23. AFFIDAVIT OF APPLICANT**

I, \_\_\_\_\_, am the person referred to in the foregoing application and supporting documents.

I hereby authorize all hospitals, institutions, or organizations, my references, personal physicians, employers (past and present), business and professional associates (past and present), and all governmental agencies and instrumentalities (local, state, federal, or foreign) to release to the Virginia Board of Medicine any information, files or records requested by the Board in connection with the processing of individuals and groups listed above, any information which is material to me and my application.

I have carefully read the questions in the foregoing application and have answered them completely, without reservations of any kind, and I declare under penalty of perjury that my answers and all statements made by me herein are true and correct. Should I furnish any false information in this application, I hereby agree that such act shall constitute cause for the denial, suspension, or revocation of my license to practice as a radiologic technologist-limited in the Commonwealth of Virginia.

I have carefully read the laws and regulations related to the practice of my profession which are available at [www.dhp.virginia.gov](http://www.dhp.virginia.gov) and I understand that fees submitted as part of the application process shall not be refunded.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

INSTRUCTIONS FOR COMPLETING AN APPLICATION FOR LICENSURE AS A  
RADIOLOGIST ASSISTANT

*(This form has been designed for use as a checklist for submitting required documentation.)*

- 1 **Complete the online application**  
[https://www.dhp.virginia.gov/medicine/medicine\\_forms.htm#RadiologistAssistant](https://www.dhp.virginia.gov/medicine/medicine_forms.htm#RadiologistAssistant) which includes paying the nonrefundable application fee of \$130.00. Application fees may only be paid using Visa, MasterCard or Discover.
- 2 **Transcripts – Official medical school transcripts must be received by the Virginia Board of Medicine.** Professional school transcripts must be official and bear the school seal. Transcripts will only be accepted if they come directly from the professional school to the Board or if sent to the Board by the applicant in the same unopened envelope in which they were received. **The Board will accept transcripts from a document repository company affiliated with your medical school.**
- 3 **Form E** - This form should be mailed directly from the ARRT to the board office. This documentation **may not** be faxed or emailed. Certification must be requested from:

The American Registry of Radiologic Technologist  
1255 Northland Drive  
Mendota Heights, Minnesota 55120-1155,  
(651) 687-0048  
[www.arrt.org](http://www.arrt.org)

**Items 4-6 are not required if you have never practiced your profession and you have never held licensure in another jurisdiction. Practice as a Radiologist Assistant requires items 4-6.**

4. **Employment Activity** – All applicants must list all activities from the date of graduation from your professional school including but not limited to internships, employment, affiliations, periods of non-activity or unemployment, observerships and volunteer service in the “Employment Activity” section of the application beginning with your first activity following professional school graduation. If you are employed by a group practice or locum tenens/traveler company, please list all locations where you have provided service or held privileges. If additional space is needed, you may record your activities on a supplemental form at:

<https://www.dhp.virginia.gov/Forms/medicine/SupplementalForm.pdf>

5. **License Verification**– Verification of radiologist assistant licenses from all jurisdictions within the United States, its territories and possessions or Canada in which you have been issued a license/certificate or registration must be received by the Board. **Please contact the applicable jurisdiction where you have been issued a license to inquire about having verification forwarded to the Virginia Board of Medicine.** Verification must come from the jurisdiction and may be sent by fax to (804) 527-4426, email to [radtech-medbd@dhp.virginia.gov](mailto:radtech-medbd@dhp.virginia.gov) , or mailed.
6. **NPDB Self Query** – **Complete the online. Place a Self-Query Order form.** Be ready to provide:
- o Identifying information such as name, date of birth, Social Security number
  - o State health care license information (if you are licensed)
  - o Credit or debit card information for the \$4.00 fee (charged for each copy you request)

**Verify your identity.** This can be done electronically as part of your order or by completing a paper form and having it notarized. You will receive full instructions as you complete your order.

Print Name: \_\_\_\_\_

Please complete this form and forward to:

**The American Registry of Radiologic Technologists  
1255 Northland Drive  
Mendota Heights, Minnesota 55120  
FAX #: 651-681-3297**

I am applying for licensure to practice as a radiologist assistant in the Commonwealth of Virginia and am requesting a report of ARRT certification be forwarded to the address below:

**Virginia Board of Medicine – Radiologic Technologists  
9960 Mayland Drive, Suite 300  
Henrico, Virginia 23233-1463  
804-367-4600**

Name: \_\_\_\_\_ First  
Middle Last

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Daytime Telephone #: ( ) \_\_\_\_\_

ARRT Registry #: \_\_\_\_\_

Name Certified By (If different from above): \_\_\_\_\_

Month/Year of Examination: \_\_\_\_\_

\_\_\_\_\_  
Signature Applicant's



**Advisory Board on:**

|                                    |               |              |                   |
|------------------------------------|---------------|--------------|-------------------|
| <b>Behavioral Analysts</b>         |               |              | <b>10:00 a.m.</b> |
| Mon - January 31                   | May 23        | September 19 |                   |
| <b>Genetic Counseling</b>          |               |              | <b>1:00 p.m.</b>  |
| Mon - January 31                   | May 23        | September 19 |                   |
| <b>Occupational Therapy</b>        |               |              | <b>10:00 a.m.</b> |
| Tues - February 1                  | May 24        | September 20 |                   |
| <b>Respiratory Care</b>            |               |              | <b>1:00 p.m.</b>  |
| Tues - February 1                  | May 24        | September 20 |                   |
| <b>Acupuncture</b>                 |               |              | <b>10:00 a.m.</b> |
| Wed - February 2                   | May 25        | September 21 |                   |
| <b>Radiological Technology</b>     |               |              | <b>1:00 p.m.</b>  |
| Wed - February 2                   | May 25        | September 21 |                   |
| <b>Athletic Training</b>           |               |              | <b>10:00 a.m.</b> |
| Thurs - February 3                 | May 26        | September 22 |                   |
| <b>Physician Assistants</b>        |               |              | <b>1:00 p.m.</b>  |
| Thurs - February 3                 | May 26        | September 22 |                   |
| <b>Midwifery</b>                   |               |              | <b>10:00 a.m.</b> |
| Fri - February 4                   | May 27        | September 23 |                   |
| <b>Polysomnographic Technology</b> |               |              | <b>1:00 p.m.</b>  |
| Fri - February 4                   | May 27        | September 23 |                   |
| <b>Surgical Assisting</b>          |               |              | <b>10:00 a.m.</b> |
| Mon - February 7                   | Tues - May 31 | September 26 |                   |