

**VIRGINIA BOARD OF COUNSELING  
ADVISORY BOARD – ART THERAPY**  
**Friday, October 9, 2020**

**TIME AND PLACE:** The meeting was called to order at 10:00 a.m. on Friday, October 9, 2020, in Board Room 3 at the Department of Health Professions (DHP), 9960 Mayland Drive, Henrico, Virginia.

**ADVISORY BOARD MEMBERS PRESENT:** Brenda Bonuccelli, LCSW  
Gretchen Graves, ATR-BC, CDATA  
Elizabeth Anne Mills, LPC, ATR-BC  
Lelia Saadeh, LPC, ATR-BC  
Holly Zajur, Citizen Member

**STAFF PRESENT:** Jaime Hoyle, JD, Executive Director  
Jennifer Lang, Deputy Executive Director  
Charlotte Lenart, Deputy Executive Director-Licensing  
Jared McDonough, Administrative Assistance  
Sharniece Vaughn, Licensing Specialist

**OTHERS PRESENT:** Elaine Yeatts, DHP Senior Policy Analyst

**WELCOME & INTRODUCTIONS:** Ms. Hoyle welcomed Board members, staff and public. After completing introductions, Ms. Hoyle indicated that with 5 members of the Advisory Board present a quorum was established.

**MISSION STATEMENT:** Ms. Hoyle read the mission statement of the Department of Health Professions, which was also the mission statement of the Advisory Board.

**ADOPTION OF BYLAWS:** Ms. Yeatts informed the Advisory Board of their role, responsibilities and structure to ensure the protection of the public.

Ms. Yeatts discussed and answered questions related to the statutory provision of section § 54.1-3516 of the Code of Virginia.

Ms. Yeatts reviewed the full Board of Counseling Bylaws, which is the operational framework for the Board. Ms. Yeatts discussed the proposed Bylaws prepared by staff.

Ms. Graves moved, which was properly seconded, to recommend to the full Board to approve the adoption of the Bylaws for the Art Therapy Advisory Board as drafted with changes to allow for the Bylaws to be gender neutral. Upon a roll call vote, the motion passed unanimously.

**ELECTION OF OFFICERS:**

Ms. Mills moved, which was properly seconded, to nominate Ms. Graves as Chair for the Board of Counseling Art Therapy Advisory Board. Upon a roll call vote, the motion passed unanimously.

Ms. Mills moved, which was properly seconded, to nominate Ms. Saadeh as Vice-Chair for the Board of Counseling Art Therapy Advisory Board. Upon a roll call vote, the motion passed unanimously.

**PUBLIC COMMENT:**

There were no public comments.

**NEW BUSINESS:**

Ms. Yeatts briefly discussed the Administrative Procedure Act (APA) process for initiating, adopting and amending Regulations.

Ms. Yeatts gave an overview of the each section of the Board of Counseling Regulations and answered general questions about the requirements.

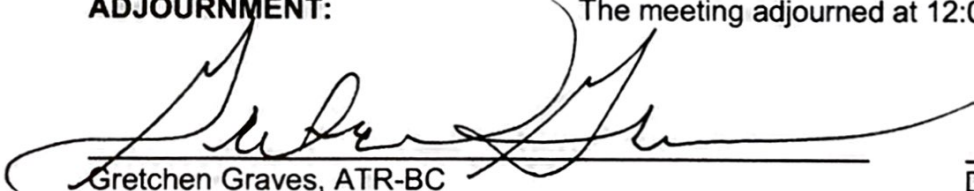
Ms. Graves moved, which was properly seconded, to recommend to the full Board to adopt a Notice of Intended Regulatory Action (NOIRA) to be begin process of developing licensure of art therapists. Upon a roll call vote, the motion passed unanimously.

**NEXT SCHEDULED MEETING:**

Ms. Hoyle will poll the Board members to schedule the next Board meeting.

**ADJOURNMENT:**

The meeting adjourned at 12:09 p.m.



Gretchen Graves, ATR-BC  
Chair

April 26, 2021  
Date

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Jaime Hoyle, JD  
Executive Director

\_\_\_\_\_  
Date