

**VIRGINIA BOARD OF COUNSELING  
REGULATORY COMMITTEE MEETING**  
Thursday, November 1, 2018

**TIME AND PLACE:** The meeting was called to order at 10:05 a.m. on Thursday, November 1, 2018, in Board Room 2 at the Department of Health Professions (DHP), 9960 Mayland Drive, Henrico, Virginia.

**PRESIDING:** Johnston Brendel, Ed.D., LPC, LMFT, Chairperson

**COMMITTEE MEMBERS PRESENT:** Kevin Doyle, Ed.D., LPC, LSATP  
Danielle Hunt, LPC  
Vivian Sanchez-Jones, Citizen Member

**ABSENT:** Holly Tracy, LPC, LMFT

**STAFF PRESENT:** Tracey Arrington-Edmonds, Licensing Specialist  
Jaime Hoyle, Esq., Executive Director  
Jennifer Lang, Deputy Executive Director  
Charlotte Lenart, Licensing Manager

**OTHERS PRESENT:** Elaine Yeatts, DHP Senior Policy Analyst

**PUBLIC IN ATTENDANCE:** Chuck Wilcox of the Virginia Association of Addiction Professionals  
Becky Bowers-Lanier of Virginia Association of Treatment and Recovery Providers (VATARP)/Substance Abuse Addiction Recovery Alliance (SAARA).

**PUBLIC HEARING:** The Committee held a public hearing to discuss amended regulations for certified substance abuse counselors (CSAC) and certified substance abuse counseling assistant (CSAC-A).  
Mr. Wilcox, of the Virginia Association of Addiction Professionals, suggested that the Board should consider listing the scope of practice and the supervisor responsibility for each substance abuse, regulated credential to be stated in the regulations. Mr. Wilcox also suggested the Board detail this information on the website.

**ORDERING OF THE AGENDA:** The agenda was accepted as presented.

**APPROVAL OF MINUTES:** Ms. Sanchez-Jones moved to approve the minutes of the May 17, 2018 meeting. Dr. Doyle seconded the motion, and it passed unanimously.

**PUBLIC COMMENT:** There was no public comment.

**DISCUSSIONS:**

**I. Unfinished Business:**

- **Foreign degree discussion:** The Committee voted to recommend that the Board adopt Proposed Regulations for foreign degree graduates. The regulatory action would provide a pathway for foreign-trained graduates in counseling to obtain licensure as a professional counselor in Virginia if they can provide documentation from an acceptable credential evaluation services that allows the board to determine if the program meets the requirements set forth in regulation.

**II. New Business:**

- **Petition for Rule-Making Discussion:** Charles R. McAdams, III petitioned that the Board adopt proposed language of the National Counselor Licensure Endorsement Process (NCLEP) in section B, Chapter 18VAC115-20-45 Prerequisites for licensure by endorsement of the Regulations Governing the Practice of Professional Counselor (Title of Regulations 18 VAC 115-20-10) "PC". Dr. Doyle made a motion to reject the petitioner's request to initiate rulemaking but to consider the content during the scheduled periodic review. Ms. Hunt seconded the motion, and it passed unanimously. Ms. Hunt made a motion that the Committee take action during the periodic review to recognize Certified Clinical Mental Health Counselors (CCMHC) by the National Board for Certified Counselors (NBCC) as a Board recognized entity for purposes of endorsement. Dr. Doyle seconded the motion, and it passed unanimously.
- **Residency Status Discussion:** Joan Normandy-Dolberg informed Board staff that she was pursuing a legislator to sponsor legislation during the 2019 General Assembly to authorize the Board of Counseling to issue a temporary, resident license to individuals approved to begin their residency towards licensure as a professional counselor. No action required at this time, but Ms. Normandy-Dolberg wanted the Board to know of her plans in advance, and have the opportunity to voice any concerns.
- **The Association for Addiction Professionals (NAADAC) National Certified Addiction Counselor, Level I (NCACI) Examination – Online Proctoring Discussion: Examination Trends –NAADAC does not prohibit anyone from taking the examination online under the observation of a proctor. The Committee requested staff to schedule a demonstration at the next meeting.**
- **Reciprocity Discussion:** Dr. Doyle made a motion made for staff to compile a report of the contiguous states (Maryland, West Virginia, Tennessee, Kentucky and North Carolina) and the District of Columbia licensure requirements in order for the Committee to pursue reciprocity agreements. Dr. Brendel seconded the motion, and it passed unanimously.
- **Periodic Review Discussion:** The Committee began its periodic review discussion.

Chapter	Board of Counseling	Outcome of Discussion
18 VAC 115-15	Regulations Covering Delegation to an Agency Subordinate	Ms. Hunt made a motion that 18VAC115-15-20 Criteria for delegation, be updated as follows: "Cases that may not be delegated to an agency subordinate include violations of standards of practice as set forth in regulations governing each profession registered, certified or licensed by the Board, except as may otherwise be determined by a single person (agency subordinate or determined by the Board) in consultation with the Board chair." It was

		seconded by Dr. Doyle and passed unanimously.
18 VAC 115-20	Regulations Governing the Practice of Professional Counseling	No action. To be discussed at an additional Regulatory Committee meeting in January 2019.
18 VAC 115-50	Regulations Governing Marriage and Family Therapists	No action. To be discussed at an additional Regulatory Committee meeting in January 2019.
18 VAC 115-60	Regulations Governing Licensed Substance Abuse Treatment Practitioners	No action. To be discussed at an additional Regulatory Committee meeting in January 2019.

**NEXT SCHEDULED MEETING:** Staff will work with the committee to schedule an additional meeting in January 2019. Then, the usual quarterly meeting is scheduled for February 7, 2019.

**ADJOURNMENT:** The meeting adjourned at 12:05 p.m.

  
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 Johnston Brendel, Ed.D., LPC, LMFT  
 Chairperson

01/04/2018  
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 Date

  
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 Jaime Hoyle, JD  
 Executive Director

1/4/19  
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 Date