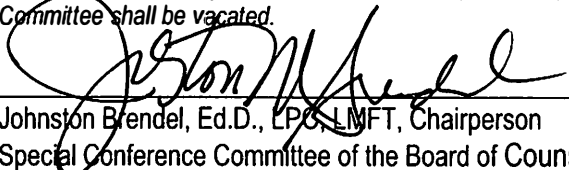


**VIRGINIA BOARD OF COUNSELING
SPECIAL CONFERENCE COMMITTEE
INFORMAL CONFERENCE MINUTES – JANUARY 25, 2019**

- CALL TO ORDER:** A Special Conference Committee ("Committee") of the Board of Counseling ("Board") convened on January 25, 2019 at 9:39 a.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia, Board Room 3.
- MEMBERS PRESENT:** Johnston Brendel, Ed.D., LPC, LMFT, Chairperson
Danielle Hunt, LPC
- STAFF PRESENT:** Jennifer Lang, Deputy Executive Director, Board of Counseling
Emily Tatum, Adjudication Specialist
- RESPONDENT:** Alfreda Best, CSAC Applicant
Case No.: 184301
- DISCUSSION:** Ms. Best appeared in person before the Committee, without legal counsel, and fully discussed the allegations contained in the Notice dated December 4, 2018.
- CLOSED MEETING:** Upon a motion by Ms. Hunt, and duly seconded by Dr. Brendel, the Committee voted to convene in a closed meeting pursuant to § 2.2-3711(A)(27) of the *Code of Virginia* for the purpose of deliberation to reach a decision in the matter of Alfreda Best, CSAC Applicant. Additionally, she moved that Jennifer Lang attend the closed meeting because her presence would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the *Code of Virginia*, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Ms. Hunt, and duly seconded by Dr. Brendel, the Committee made certain findings of facts and conclusions of law and voted to approve Ms. Best's application for certification as a substance abuse counselor. The motion carried.
- ADJOURN:** With all business concluded, the Committee adjourned at 10:55 a.m.

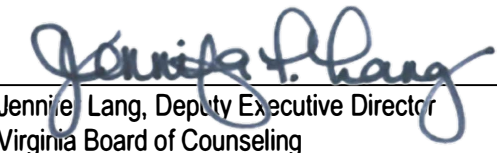
As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on the respondent, unless the respondent makes a written request to the Board within such time for a formal hearing on the allegations made. If service of the Order is made by mail, three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.



Johnston Brendel, Ed.D., LPC, LMFT, Chairperson
Special Conference Committee of the Board of Counseling

01-29-2019

Date



Jennifer Lang, Deputy Executive Director
Virginia Board of Counseling

01/29/2019

Date