

**DRAFT**  
**THE VIRGINIA BOARD OF COUNSELING**  
**CREDENTIALS COMMITTEE MEETING**  
**MINUTES**  
**Friday, July 13, 2012**

The Credentials Committee of the Virginia Board of Counseling ("Board") convened at 9:03 a.m. on Friday, July 13, 2012 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Johnston Brendel called the meeting to order.

**COMMITTEE MEMBERS  
PRESENT:** Johnston Brendel  
Charles McAdams  
John Penn Turner  
Charlotte Markva

**COMMITTEE MEMBERS  
ABSENT:** Catherine Schwaery

**STAFF PRESENT:** Sharon Bowles, Administrative Assistant  
Howard Casway, Senior Assistant Attorney General  
Catherine Chappell, Executive Director  
Jennifer Lang, Administrative Assistant  
Dianne Reynolds-Cane, Agency Director

**CALL TO ORDER:**

Dr. Brendel welcomed the Committee members and called the meeting to order. The minutes from the June 8, 2012 meeting were approved as written.

**CLOSED SESSION:**

Charles McAdams moved that the Credentials Committee of the Board of Counseling convene in Closed Meeting pursuant to Section 2.2-3711(4) in accordance with Section 2.2-3704(A) and 54.1-108 of the Code of Virginia to discuss applications for licensure. He further moved that Sharon Bowles, Howard Casway, Catherine Chappell, Jennifer Lang, and Dianne Reynolds-Cane attend the Closed Meeting because their presence in the Closed Meeting was deemed necessary and would aid the Committee in its deliberations.

**OPEN SESSION:**

Dr. McAdams moved that pursuant to Section 2.2-3712 of the Code of Virginia, that the Committee heard, discussed or considered only those public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act and

only such public business matters as identified in the motion by which the closed meeting was convened.

**DECISIONS:**

The Committee agreed to recommend to the Board that the Board approve for supervision any individual who graduated with a counseling-related degree, provided that they satisfy all core subjects and internship hours until further notice. The Board will be seeking statutory changes, but in the interim, the Committee recommends that the Board grant approval to begin supervision if this requirement is satisfied.

Decisions on pending application files continue to be deferred until the Board meeting on August 17, 2012.

**NEXT MEETING:**

The Committee agreed to meet for quarterly file review on August 16, 2012.

**ADJOURNMENT**

There being no further business to come before the Credentials Committee, the meeting was adjourned at 1:02 p.m.

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Johnston Brendel, Chair

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Catherine Chappell  
Executive Director