

**THE VIRGINIA BOARD OF COUNSELING  
CREDENTIALS COMMITTEE MEETING**

**MINUTES**

**Thursday, August 5, 2010**

The Credentials Committee of the Virginia Board of Counseling ("Board") convened at 3:00 p.m. on Thursday, August 5, 2010 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Johnston Brendel called the meeting to order.

**COMMITTEE MEMBERS**

**PRESENT:**

Mary Lou Argow  
Johnston Brendel  
Donnie Conner  
John Penn Turner

**STAFF PRESENT:**

Evelyn B. Brown, Executive Director  
Catherine Chappell, Operations Manager  
Deborah Harris, Administrative Assistant  
Patricia Larimer, Deputy Executive Director  
Howard Casway, Senior Assistant Attorney General

**CALL TO ORDER:**

Ms. Argow welcomed the Committee members and requested a motion to convene the meeting in closed session to review 10 application files and other credentials matters.

**CLOSED MEETING:**

John Penn Turner moved that the Credentials Committee of the Board of Counseling convene in closed meeting pursuant to §2.2-3705.5(2) of the Code of Virginia in order to consider applications for licensure. He further moved that Evelyn Brown, Catherine Chappell, Patricia Larimer, Deborah Harris, and Howard Casway attend the closed meeting because their presence in the closed meeting was deemed necessary and they would aid the Committee in its consideration of the applications for licensure. The motion was seconded and carried.

**RECONVENE:**

Mr. Turner moved to certify that pursuant to §2.2-3712 of the Code of Virginia, that the Credentials Committee heard, discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters identified by his motion. The Committee agreed unanimously.

**DECISION:**

The Credentials Committee requested additional coursework on one file with respect to coursework. The Committee denied nine files, relating to educational background and supervised experience. The Committee further discussed supervision and endorsement requirements and agreed to review these matters further at the next meeting.

**ADJOURNMENT**

There being no further business to come before the Credentials Committee Meeting adjourned at 5:00 p.m.

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Mary Lou Argow, Chair

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Evelyn B. Brown, Executive Director