

VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

6603 West Broad Street, 5th Floor

Richmond, Virginia

Conference Room 4

AGENDA

January 17, 2006

9:00 a.m.

CALL TO ORDER

ORDERING OF AGENDA

ACCEPTANCE OF MINUTES

Board Meeting of September 13, 2005- pgs. 0-7

Legislative/Regulatory Committee Meeting of September 27, 2005-
pgs. 8-11

Task Force on the Inspection Process meeting of October 11, 2005- pgs. 12-17

PUBLIC COMMENT PERIOD

NEW BUSINESS

Examination Committee

- Report on Contract Award
- Donna Shropshire, Agency Contracts & Records Manager
(to be discussed at the meeting)

Task Force on the Inspection Process

- Annual Report
(to be discussed at the meeting)

Request for Interpretation- Casket Stores

- Jack Kotvas, Assistant Attorney General
(mailed under a separate cover)

Request for Interpretation

- Use of existing insurance policies to fund for preneed planning- pgs. 18-27
- 1997 AG Opinion- pgs. 28-30

Board of Health Professions Meeting of September 8, 2005

- Regulatory Research Committee Meeting- pgs. 31-33
- Nominating Committee Meeting- pgs. 34-35

- Enforcement Committee Meeting- pgs. 36-38
- Executive Committee Meeting- pgs. 39-44
- Education Committee Meeting- pgs. 45-46
- Full Board Meeting – pgs. 47-51

Cemetery Board

- Board Meeting of October 19, 2005- pgs. 52-58
- Proposed fee reduction – pgs. 59-61

Mass Fatalities Management Task Force

- Final Report - pgs. 62-84

International Conference

- 2006 Budget – pgs. 85-86
- New Content Outline for National Examination- pgs. 87-97
- Convention Agenda- pgs. 98-99
- Update by Ms. Hughes

By-Laws- pgs. 100-104

Licensure Procedures for the victims of Hurricanes Katrina and Rita

- pg. 105

OLD BUSINESS

REQUEST FOR INTERPRETATION

Master Trusts – pgs. 106

Federal Trade Commission

- Annual Report- pgs. 107-109

Legislative/Regulatory Committee

- Proposed Fee projections- pgs. 110-114

Report of the Initial and Renewal Applications of Waiver Of Full-Time Manager Requirements- pgs. 115-116

Executive Director's Report

Licensee Statistics-pgs. 117-118

Disciplinary Statistics-78 cases

Budget – pgs. 119-127

Board Calendar – pgs. 128-129