

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING
MINUTES**

Friday, April 15, 2022

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: The formal hearing of the Board was called to order at 1:05 p.m.

MEMBERS PRESENT: Kenneth “Scott” Hickey, M.D., President (Chair)
Jason Graves, FSL, Vice President
Joseph Frank Walton, FSL
Joseph Michael Williams, FSL
Lacyn Barton, FSL
R. Thomas Slusser, Jr., FSL
Mia Mimms, FSL

BOARD COUNSEL: James Rutkowski, Assistant Attorney General

DHP STAFF PRESENT: Corie Tillman Wolf, Executive Director
Sarah Georgen, Licensing and Operations Manager

COURT REPORTER: Farnsworth & Taylor Reporting

PARTIES ON BEHALF OF COMMONWEALTH: Erin Weaver, Assistant Attorney General
Grace Stewart, Adjudication Specialist

COMMONWEALTH’S WITNESSES: Stephen Shirley, Senior Investigator, DHP
Shirlene Robinson-Sinkfield
Gayle Miller, Senior Investigator, DHP
Wendy Ashworth, Senior Inspector, DHP

OTHERS PRESENT: Angela Pearson
Lynne Helmick
Christine Corey
Lisa Armstrong
Adina Pogue
Timothy Sinkfield
Leith Ellis

MATTER:

**Kimberly Redmond-Cosby, FSL
License No.: 0502-900388
Case #'s 196967 & 211665**

**ESTABLISHMENT OF A
QUORUM:**

With seven (7) members present, a quorum was established. Mia Mimms left the proceeding at 2:01 p.m. and the Board retained a quorum of six (6) members for the remainder of the proceeding.

DISCUSSION:

Ms. Redmond-Cosby appeared before the Board in accordance with the Notice of Formal Hearing dated March 29, 2022. Ms. Redmond-Cosby was represented by counsel, Michael T. Soberick, Esquire.

The Board received evidence and sworn testimony on behalf of the Commonwealth and Ms. Redmond-Cosby regarding the allegations in the Notice.

CLOSED SESSION:

Upon a motion by Jason Graves and duly seconded by Michael Williams, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Kimberly Redmond-Cosby, FSL. Additionally, he moved that Mr. Rutkowski, Ms. Tillman Wolf and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

DECISION:

Upon a motion by Jason Graves and duly seconded by Michael Williams, the Board denied the application for reinstatement of the Funeral Service License of Kimberly Redmond-Cosby. The motion carried.

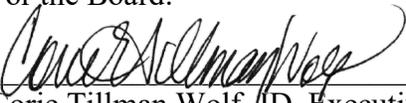
VOTE:

The vote was unanimous. (6-0)

ADJOURNMENT:

The Board adjourned at 4:03 p.m.

For the Board:



Corie Tillman Wolf, JD, Executive Director

September 19, 2022

Date

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING
MINUTES**

Friday, April 15, 2022

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: The formal hearing of the Board was called to order at 4:17 p.m.

MEMBERS PRESENT: Kenneth “Scott” Hickey, M.D., President (Chair)
Jason Graves, FSL, Vice President
Joseph Frank Walton, FSL
Joseph Michael Williams, FSL
Lacyn Barton, FSL
R. Thomas Slusser, Jr., FSL

BOARD COUNSEL: James Rutkowski, Assistant Attorney General

DHP STAFF PRESENT: Corie Tillman Wolf, Executive Director
Sarah Georgen, Licensing and Operations Manager

COURT REPORTER: Farnsworth & Taylor Reporting

PARTIES ON BEHALF OF COMMONWEALTH: Erin Weaver, Assistant Attorney General
Grace Stewart, Adjudication Specialist

COMMONWEALTH’S WITNESSES: Gayle Miller, Senior Investigator, DHP

Previous testimony incorporated by:
Stephen Shirley, Senior Investigator, DHP
Wendy Ashworth, Senior Inspector, DHP

OTHERS PRESENT: Angela Pearson
Christine Corey
Lisa Armstrong
Adina Pogue

MATTER: **J. K. Redmond Funeral
License No.: 0501-000504
Case #'s 196971 & 217032**

ESTABLISHMENT OF A QUORUM:

With six (6) members present, a quorum was established.

DISCUSSION:

Ms. Redmond-Cosby, FSL, Manager of Record, appeared before the Board in accordance with the Notice of Formal Hearing dated March 25, 2022. J. K. Redmond Funeral Home was represented by counsel, Michael T. Soberick, Esquire.

The Board received evidence and sworn testimony on behalf of the Commonwealth and Ms. Redmond-Cosby regarding the allegations in the Notice.

CLOSED SESSION:

Upon a motion by Jason Graves and duly seconded by Michael Williams, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of J. K. Redmond Funeral Home. Additionally, he moved that Mr. Rutkowski, Ms. Tillman Wolf and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

DECISION:

Upon a motion by Jason Graves and duly seconded by Frank Walton, the Board voted and ordered that the application for reinstatement of J.K. Redmond Funeral Home is approved contingent upon payment of a past due monetary penalty, approval from the Board of a full time Manager of Record, and payment of an additional monetary penalty within 45 days. Upon reinstatement, the license of the funeral establishment will be placed on probation for a period of not less than three years, subject to unannounced inspections. The motion carried.

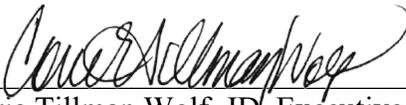
VOTE:

The vote was unanimous. (6-0)

ADJOURNMENT:

The Board adjourned at 5:50 p.m.

For the Board:



Corie Tillman Wolf, JD, Executive Director

September 19, 2022

Date