

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

January 24, 2019

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:02 p.m.
- MEMBERS PRESENT:** Louis Jones, FSL, Chair
Blair, Nelsen, FSL
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Angela Pearson, Discipline Operations Manager
Claire Foley, Adjudication Specialist, APD
- MATTER:** J. K. Redmond Funeral Home
License # 0501-000504
Case # 186520
- DISCUSSION:** The Board issued a Notice of Informal Conference on December 13, 2018, which was sent by certified mail and first class mail in care of Kimberly Redmond-Cosby, FSL, MOR. No one from the funeral home appeared before the Committee to represent J. K. Redmond Funeral Home nor was the funeral represented by counsel.
- CLOSED SESSION:** Upon a motion by Mr. Nelsen, and duly seconded by Mr. Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of J. K. Redmond Funeral Home. Additionally, he moved that Ms. Helmick and Ms. Pearson attend the closed meeting because their presence in the closed meeting deemed necessary and would aid the Committee in its discussions.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.
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DECISION:

Upon a motion by Mr. Nelsen, and duly seconded by Mr. Jones, the Committee decided to refer this matter for a Formal Administrative Hearing.

ADJOURNMENT:

The Committee adjourned at 1:20 p.m.

Louis R. Jones

Louis Jones, FSL Chair

03/05/2019

Date

Corie Tillman Wolf

Corie Tillman Wolf, JD, Executive Director

March 6, 2019

Date

