

VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING

MINUTES

February 10, 2017
9:30 A.M.

Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

CALL TO ORDER: The Formal Hearing of the Board was called to order at 9:39 a.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Frank Walton, FSL
Junius Williams, Citizen Member
Mia Mimms, FSL
Tommy Slusser, FSL
Ibrahim Moiz, Esq., Citizen Member

BOARD COUNSEL: Erin L. Barrett, Assistant Attorney General

DHP STAFF PRESENT: Corie Tillman Wolf, Executive Director
Kathy Petersen, Discipline Operations Manager

COURT REPORTER: Metford Howard, Certified Court Reporter,
Crane Snead & Associates, Inc.

PARTIES ON BEHALF OF COMMONWEALTH: Emily Tatum, Adjudication Specialist

COMMONWEALTH WITNESS: Leith Ellis, Senior Inspector, DHP
Edward Barden
Tish Gresham

PARTIES ON BEHALF OF RESPONDENT: John C. Hale, Esq.

MATTER SCHEDULED: Southside Cremation Service
License No.: 0510000005
Case No.: 163966, 171243, 171315

ESTABLISHMENT OF A QUORUM:

With six (6) members of the Board present, a quorum was established.

DISCUSSION:

Southside Cremation Service appeared before the Board in accordance with the Board's Notice of Formal Hearing dated January 11, 2017, and was represented by John C. Hale, Esq.

The Board received evidence and sworn testimony from the parties called by the Commonwealth, regarding the matters as set forth in the Statement of Allegations.

BREAK:

A break in the session started at 12:52 p.m. The session resumed at 1:32 p.m.

CLOSED SESSION:

Upon a motion by Junius Williams, and duly seconded by Tommy Slusser, the Board voted to convene a closed meeting at 1:32 p.m., pursuant to §2.2-3711.A(7) of the Code of Virginia, for the purpose of consultation with the provision of legal advice by Board Counsel in the matter of Southside Cremation Service. Additionally, he moved that Ms. Barrett and Ms. Tillman Wolf attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

The Board voted to re-convene at 1:41 p.m.

CERTIFICATION:

Mr. Williams certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

DECISION:

Upon a motion by Junius Williams and duly seconded by Tommy Slusser, the Board moved to DISMISS the case regarding Southside Cremation Service. Motion carried.

VOTE:

The vote was unanimous

ADJOURNMENT:

The Board adjourned at 1:42 p.m.

The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.



Louis Jones, FSJ Chair

 4/19/17

Coric Tillman Wolf, J.D., Executive Director