

**APPROVED**

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

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January 15, 2014

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:42 a.m.

**MEMBERS PRESENT:** Blair Nelsen, FSL, Chair  
Chris Vincent, FSL

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager  
Cynthia Gaines, Adjudication Specialist, APD

**MATTER:** Floyd Dabney, FSL  
License # 0502-901017  
Case # 149740

**DISCUSSION:** Mr. Dabney appeared before the Committee in accordance with the Amended Notice of the Board dated December 13, 2013. Mr. Dabney was present and was not represented by counsel.

The Committee fully discussed the allegations as referenced in the December 13, 2013, Amended Notice.

**CLOSED SESSION:** Upon a motion by Mr. Vincent, and duly seconded by Mr. Nelsen, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Floyd Dabney, FSL. Additionally, he moved that Ms. Helmick, Ms. Petersen and Ms. Gaines attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 10:20 a.m.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 10:52 a.m.

**DECISION:** Upon a motion by Mr. Vincent and duly seconded by Mr. Nelsen, the Committee found that there was a violation; however they did not impose a sanction. The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 10:29 a.m.

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Blair Nelsen, FSL, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

