

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

Tuesday, October 16, 2012

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 2:28 p.m.
- MEMBERS PRESENT:** Randy Minter, FSP, Chair
Christopher Vincent, FSP
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
Tammie Jones, Adjudication Specialist, APD
- MATTER:** Tucker's Funeral Home
Antonio Tucker, FSP - Manager of Record
License # 0501-000411
Case # 139496
- DISCUSSION:** Mr. Tucker did not appear before the Committee in accordance with the Notice of the Board dated September 7, 2012. Mr. Tuckers was not represented by counsel.
- CLOSED SESSION:** Upon a motion by Mr. Vincent, and duly seconded by Mr. Minter, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Tucker's Funeral Home. Additionally, he moved that Ms. Helmick, Ms. Petersen and Ms. Jones attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 2:39 p.m.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:57 p.m.

DECISION:

Upon a motion by Mr. Vincent, and duly seconded by Mr. Minter, the Committee recommended for this case to be heard at a Formal Administrative Hearing.

VOTE:

The vote was unanimous.

ADJOURNMENT:

The Committee adjourned at 2:59 p.m.

Randy Minter, FSP, Chair

Lisa R. Hahn, Executive Director

Date

Date

