

**APPROVED**  
**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS**  
**FORMAL ADMINISTRATIVE HEARING**  
**JULY 17, 2012**

The Virginia Board of Funeral Directors and Embalmers convened on July 17, 2012, at the Department of Health Professions, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Henrico, Virginia.

**BOARD MEMBERS PRESENT:** Blair Nelsen, President  
Junius H. Williams, Jr.  
Christopher Vincent, FSP  
Eric Wray, FSP  
Robert B. Burger, Jr., FSP  
Randy Minter, FSP  
Walter S. Ball, Citizen Member

**DHP STAFF PRESENT:** Lisa R. Hahn, Executive Director  
Kathy Petersen, Discipline Operations Manager  
Missy Currier, Board Operations Manager  
Mykl Egan, Adjudication Specialist  
Karen Schaller, Senior Inspector

**MEMBERS FROM THE OFFICE OF THE ATTORNEY GENERAL PRESENT:** Erin Barrett, Assistant Attorney General, Board Counsel  
Maggie Burris, Intern Office of the Attorney General

**COURT REPORTER:** Farnsworth & Taylor Reporting

**CALL TO ORDER** The Formal Administrative Hearing of the Board was called to order at 10:15 a.m.

**ESTABLISHMENT OF A QUORUM:** With seven (7) members of the Board present, a quorum was established.

**MATTER SCHEDULED:** **Matthew L. Cornish, Sr., FSP**  
**License Number: 0502-750023**  
**Case Number: 143720**

**DISCUSSION:** Mr. Cornish appeared before the Board in accordance with the Amended Notice and Statement of Particulars dated July 2, 2012. Mr. Cornish was not represented counsel.

The Board received evidence and sworn testimony regarding the matters as set forth in the Statement of Particulars.

**CLOSED SESSION:** Upon a motion by Mr. Williams, and duly seconded by Mr. Ball, the Board voted to convene a closed meeting pursuant to 2.2-3711.A(27) of the *Code of Virginia*, for the purpose of deliberation to reach a decision in the matter of Mr. Matthew L. Cornish, Sr., FSP. Additionally, Mr. Williams moved that Ms. Hahn, Ms. Currier, Ms. Barrett and Ms. Burris attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations. The Board convened into closed session at 10:45 a.m.

**OPEN SESSION:** Having certified that the matters discussed in the preceding closed session met the requirements of 2.2.-3712 of the *Code of Virginia*, the Board re-convened open session at 11:50 a.m.


**ACTION:** Upon a motion by Mr. Williams, and duly seconded by Mr. Burger, the Board voted to place the funeral service provider license of Mr. Cornish on INDEFINITE SUSPENSION. The motion was carried.

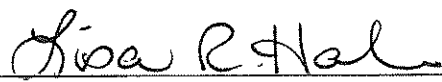
The vote was unanimous, with seven (7) affirmative votes.

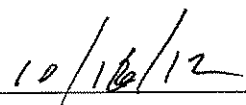
**VOTE:**

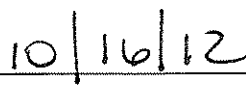
**ADJOURNMENT:** The Board adjourned at 11:55 a.m.

*The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.*

  
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Blair Nelsen, FSP, President

  
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Lisa R. Hahn, Executive Director

  
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Date

  
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Date