

DRAFT UNAPPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

Wednesday, November 16, 2011

**Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 10:00 a.m.
- MEMBERS PRESENT:** Randy Minter, FSP, Chair
Blair Nelsen, FSP
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
Peter Oppen, APD
- MATTER:** **William Bland, Jr., FSP**
License No.: 0502-740045
Case No.: 138564 & 138565
- DISCUSSION:** Mr. Bland appeared before the Committee in person in accordance with a Notice of the Board dated October 19, 2011. Mr. Bland was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Mr. Bland.
- CLOSED SESSION:** Upon a motion by Mr. Nelsen, and duly seconded by Mr. Minter, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of William Bland, Jr., FSP. Additionally, he moved that Ms. Helmick, Ms. Truesdale and Mr. Oppen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 10:00 a.m.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 10:26 a.m.
- DECISION:** Upon a motion by Mr. Nelsen, and duly seconded by Mr. Minter, the Committee made certain Findings of Fact and voted

to reprimand Mr. Bland and require him to complete additional hours of continuing education in ethics and laws and regulations.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 10:28 a.m.

Randy Minter, FSP, Chair

Lisa R. Hahn, Executive Director

Date

Date

