

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

Tuesday, August 9, 2011

**Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 10:11 a.m.
- MEMBERS PRESENT:** Randy Minter, FSP, Chair
Blair Nelsen, FSP
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
Tammie Jones, APD
- OTHERS PRESENT:** Gareth Hilton, FSP – Serenity Funeral Services
Carl Nichols, FSP – Serenity Funeral Services
- MATTER:** **Miriam Rose Abd-Rahmaan, FSI**
License No.: 0505-009039
Case No.: 133966
- DISCUSSION:** Ms. Abd-Rahmaan appeared before the Committee in person in accordance with a Notice of the Board dated July 5, 2011. Ms. Abd-Rahmaan was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Ms. Abd-Rahmaan.
- CLOSED SESSION:** Upon a motion by Mr. Nelsen, and duly seconded by Mr. Minter, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Miriam Rose Abd-Rahmaan, FSI. Additionally, he moved that Ms. Helmick, Ms. Truesdale and Ms. Jones attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 10:53 a.m.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:49 a.m.

DECISION:

Upon a motion by Mr. Nelsen, and duly seconded by Mr. Minter, the Committee made certain Findings of Fact and Conclusions of Law and agree to a monetary penalty and certain terms and conditions.

VOTE:

The vote was unanimous.

ADJOURNMENT:

The Committee adjourned at 11:52 a.m.

Randy Minter, FSP, Chair

Lisa R. Hahn, Executive Director

Date

Date

