

APPROVED
VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
TELEPHONIC CONFERENCE
MEETING MINUTES

The Virginia Board of Funeral Directors and Embalmers convened a telephone conference for consideration of a Consent Order on Friday, June 11, 2010 at 3:00 p.m.

MEMBERS PRESENT VIA TELEPHONE:

Randy Minter, FSP, President
Bob Burger, FSP, Secretary-Treasurer
Skip Tharp, FSP

Blair Nelsen, FSP
Billie Hughes, FSP

MEMBERS ABSENT:

Walter Ball, Citizen Member
Rev. Yvonne Bibbs, Citizen Member

DHP STAFF PRESENT:

Lisa R. Hahn, Executive Director
Kathy Truesdale, Discipline Operations Manager
Peter Oppen, Adjudication Specialist, Administrative Proceedings Division

MEMBERS FROM THE ATTORNEY GENERAL'S OFFICE PRESENT:

Frank Pedrotty, Senior Assistant Attorney General, OAG
Corie Tillman-Wolf, Assistant Attorney General, OAG
Amy Marschean, Senior Assistant Attorney General, Board Counsel

MATTER SCHEDULED

Respondent: National Funeral Home
License No: 0501-000691
Case Number: 123730

INTRODUCTION

Ms. Hahn opened the meeting and introduced the subject for consideration in today's telephone conference.

CALLED TO ORDER

Mr. Minter called the meeting to order at 3:07 p.m.

ROLL CALL

A roll call was taken with five (5) members of the Board participating, a quorum was established. Mr. Minter noted that due to the urgency of this matter and the inability for all Board members to assemble in person, we must hold this conference telephonically pursuant to 54.1-2400(13) of the Code of Virginia.

National Funeral Home was represented on the telephone conference by William F. Broaddus, Counsel for the Respondent, Thomas A. Coulter, Co-Counsel for the Respondent and Patrick M. McSweeney, Co-Counsel for the Respondent.

MEETING

Mr. Pedrotty explained that the negotiation of this Consent Order was very fair and appropriate. He asked for the Board to accept the Consent Order as presented, deeming it a fair and equitable way to resolve this matter.

Mr. Broaddus stated he was in agreement with Mr. Pedrotty and thanked Ms. Truesdale for inviting co-counsel and himself to participate in today's telephone conference.

CLOSED MEETING

Mr. Nelsen moved that the Board of Funeral Directors and Embalmers convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the Code of Virginia, for the purpose of deliberation to reach a decision regarding the consideration of a consent order. Mr. Nelsen moved that Ms. Marschean and Ms. Truesdale attend the closed meeting because their presence in the closed meeting is deemed necessary and will aid the Board in its deliberations.

The motion was seconded and carried unanimously.

OPEN SESSION

Mr. Nelsen moved that the Board of Funeral Directors and Embalmers heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION

Mr. Skip Tharp moved that the Consent Order offered by the Commonwealth and National Funeral Home be accepted as presented.

The motion was seconded and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this full board conference call.

ADJOURNMENT

With no further business the meeting adjourned at 4:10 p.m.

Randy J. Minter

Randy Minter, FSP, President

7/20/10

Date

Lisa R. Hahn

Lisa R. Hahn, Executive Director

7/20/10

Date