

**VIRGINIA BOARD OF DENTISTRY
BUSINESS MEETING MINUTES
June 21, 2024**

- TIME AND PLACE:** The meeting of the Virginia Board of Dentistry was called to order at 9:01 a.m., on June 21, 2024, at the Perimeter Center, 9960 Mayland Drive, in Board Room 4, Henrico, Virginia 23233.
- PRESIDING:** Margaret F. Lemaster, R.D.H., President
- MEMBERS PRESENT:** Alf Hendricksen, D.D.S., Vice-President
J. Michael Martinez de Andino, J.D., Secretary-Treasurer
William C. Bigelow, D.D.S.
Nathaniel C. Bryant, D.D.S.
Sultan E. Chaudhry, D.D.S.
Jamiah Dawson, D.D.S.
Emelia H. McLennan, R.D.H.
Jennifer Szakaly, D.D.S.
- MEMBERS ABSENT:** Sidra Butt, D.D.S.
- STAFF PRESENT:** Jamie C. Sacksteder, Executive Director
Erin Weaver, Deputy Executive Director
Sarah Moore, Executive Assistant
Arne Owens, Agency Director, DHP
Erin Barrett, J.D., Director of Legislative and Regulatory Affairs, DHP
- COUNSEL PRESENT:** James E. Rutkowski, Senior Assistant Attorney General
- ESTABLISHMENT OF A QUORUM:** With nine members of the Board present, a quorum was established.
Ms. Sacksteder read the emergency evacuation procedures.
- PUBLIC COMMENT:** Ms. Lemaster explained the parameters for public comment and opened the public comment period.

Ms. Lemaster advised that no one registered for public comments prior to the meeting and closed the public comment period.
- APPROVAL OF MINUTES:** Ms. Lemaster asked if there were any edits or corrections to the July 21, 2023, Licensing Workgroup Minutes; March 7, 2024, Formal Hearing Minutes; March 8, 2024, Board Meeting Minutes; March 20, 2024, Telephone Conference Special Session Minutes; April 8, 2024, Telephone Conference Special Session Minutes; April 19, 2024, Formal Hearing Minutes; May 17, 2024 a.m., Formal Hearing Minutes; and May 17, 2024 p.m., Formal Hearing Minutes. Hearing none, Dr. Hendricksen moved to approve the minutes as presented. The motion was seconded and passed unanimously.

DHP DIRECTOR'S REPORT

Arne Owens, Agency Director, discussed the 2024 General Assembly session and the implementation of DHP Regulatory Actions, the authorization of Agency spending, the addition of 12 new full-time employee positions, the Business Process improvement project for DHP licensing, and the current Gallagher Study for employee retention.

BOARD COUNSEL REPORT:

Mr. Rutkowski had no report for the Board, as there are currently no pending appeals.

LIAISON & COMMITTEE REPORTS:

AADB Mid-Year Meeting – Ms. Sacksteder reported on her attendance at this meeting, which was informative and held in Chicago, IL, on April 11-12, 2024.

ADEX Exam – Dr. Chaudhry reported on his participation as an examiner on April 12-13, 2024, for the CDCA WREB CITA exams at VCU in Richmond, VA.

AADA Mid-year Meeting: Ms. Sacksteder reported on this virtual meeting held on April 23, 2024, with other State Boards participating and roundtable discussion of best practices.

Upcoming Meetings: Ms. Sacksteder advised the upcoming AADB, AADA, ADEX, and CDCA-WREB-CITA meetings will be held consecutively on September 25-29, 2024, in Louisville, KY.

LEGISLATION, REGULATION, AND GUIDANCE:

18VAC60-21-108 Dentistry Opioid Counseling Requirement: Ms. Barrett explained the changes to certain patient counseling and recordkeeping requirements related to opioid prescriptions for 18VAC60-21-108, which were consistent with a bill that passed in the 2024 General Assembly. Dr. Hendricksen made a motion to adopt the exempt regulatory changes to amend 18VAC60-21-108. The motion was seconded and passed unanimously.

Status Report on Regulatory Actions Chart – Ms. Barrett reviewed the updated Regulatory Actions Chart listing the eight ongoing regulatory actions as of February 9, 2024, which was included in the agenda packet. A synopsis of the progress of the bills was provided. She advised 18VAC60-21-55 Emergency Regulations on the training requirements for botulinum toxin injections for cosmetic purposes will expire on November 5, 2025.

18VAC60-11-10, et seq. Periodic Review: Ms. Barrett discussed the completion of the periodic review of public participation guidelines contained in 18VAC6011-10, et seq. Dr. Bigelow made a motion to retain 18VAC60-11 as is. The motion was seconded and passed unanimously.

BOARD DISCUSSION TOPICS:

Consideration of Public Comment – Ms. Lemaster reported there were no public comments.

2025 Board Calendar - Ms. Sacksteder presented the proposed 2025 BOD Calendar. Mr. Martinez made a motion to adopt the 2025 Calendar. The motion was seconded and passed unanimously.

**DEPUTY EXECUTIVE
DIRECTOR'S REPORT:**

Disciplinary Report - Ms. Weaver updated the Board on the Disciplinary Report for the period February 1, 2024 – May 30, 2024, of the number of cases received and cases closed. She advised there were no summary suspensions during this period. She thanked the Board for their case reviews, contributing to a more efficient workflow. She advised there were 3 revocations of licenses during this period.

**EXECUTIVE DIRECTOR'S
REPORT:**

American Association of Dental Boards (AADB) Membership – Ms. Sacksteder discussed the Board becoming a member of the AADB. Board Members discussed the benefits of the proposed membership. Mr. Martinez made a motion for the Board to join the AADB. The motion was seconded and passed unanimously.

Ms. Sacksteder acknowledged Dr. Bryant's term on the Board since he is not eligible for reappointment. There was also acknowledgement of Ms. Lemaster's and Dr. Chaudhry's tenure and contributions to the Board. They both are eligible for reappointment.

ADJOURNMENT:

With all business concluded, the Board adjourned at 10:02 a.m.

Margaret Lemaster, R.D.H., President

Jamie C. Sacksteder, Executive Director

Date

Date