

APPROVED

BOARD OF DENTISTRY

MINUTES

SPECIAL CONFERENCE COMMITTEE "A"

- TIME AND PLACE:** Special Conference Committee "A" convened on November 3, 2023 at 10:32 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 4, 9960 Mayland Drive, Henrico, VA 23233.
- PRESIDING:** Sultan E. Chaudhry, D.D.S.
- MEMBERS PRESENT:** Sidra Butt, D.D.S.
Emelia H. McLennan, R.D.H.
- STAFF PRESENT:** Erin T. Weaver, Deputy Executive Director
Donna Lee, Discipline Case Manager
Shevaun Roukous, Adjudication Analyst
- QUORUM:** All three members of the Committee were present.
- J. B. Martin, IV, D.D.S.**
Case No.: 228817 Dr. Martin appeared without counsel to discuss the allegations set forth in a Notice of the Board dated October 4, 2023. Dora Koukaliotis, Compliance Officer, appeared on behalf of Dr. Martin. The Committee received statements from Dr. Martin and Ms. Koukaliotis and discussed the allegations with them.
- Closed Meeting:** Ms. McLennan moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of J. B. Martin. Additionally, Ms. McLennan moved that Ms. Weaver and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.
- Reconvene:** Ms. McLennan moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.
- DECISION:**
Case No.: 228817 The sanctions reported by Ms. Weaver were that within 6 months from the date of entry of the Order, Dr. Martin shall successfully complete a 4 hour continuing education course in

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the subject of sedation recordkeeping. Within 30 days of the date of entry of the Order, Dr. Martin shall provide written proof that he has read and shall comply with the Board's laws and regulations regarding sedation and sedation recordkeeping.

Ms. McLennan moved to adopt the decision of the Committee. The motion was seconded and passed.

Approval of Minutes:

Upon a motion by Dr. Butt, the minutes from the Informal Conference conducted on July 14, 2023, were approved.

ADJOURNMENT:

With all business concluded, the Committee adjourned at 11:23 a.m.


Sultan E. Chaudhry, D.D.S., Chair

1/12/24
Date


Jamie C. Sacksteder, Executive Director

1/12/24
Date