

APPROVED

BOARD OF DENTISTRY

MINUTES

SPECIAL CONFERENCE COMMITTEE "A"

TIME AND PLACE: Special Conference Committee "A" convened on April 14, 2023, at 12:45 p.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Hearing Room 5, 9960 Mayland Drive, Henrico, VA 23233.

PRESIDING: Sultan E. Chaudhry, D.D.S.

MEMBERS PRESENT: Sidra Butt, D.D.S.
Emelia H. McLennan, R.D.H.

STAFF PRESENT: Erin T. Weaver, Deputy Executive Director
Donna Lee, Discipline Case Manager
Rebecca Smith, Adjudication Specialist

QUORUM: With all members present, a quorum was established.

Alan David Walker, D.D.S.
Case No.: 220345

Dr. Walker did not appear. Ms. Weaver informed the Committee that the Notice of Informal Conference dated March 8, 2023, was sent by certified and first-class mail to Dr. Walker's legal address of record on file with the Board. On April 5, 2023, the Notice was returned to the Board marked "unclaimed". On April 5, 2023, Board staff contacted Dr. Walker via email to inform him of the returned mail. At Dr. Walker's request, Board staff attached a copy of the Notice and asked Dr. Walker whether he intended to attend the upcoming informal conference. Dr. Walker did not reply to this inquiry. On April 7, 2023, Board staff sent a copy of the evidence book to Dr. Walker via UPS overnight mail. The evidence book was delivered to Dr. Walker on April 10, 2023, and no further contact was received by the Board.

The Committee Chair concluded that adequate notice was provided to Dr. Walker and the informal conference proceeded in his absence.

Closed Meeting: Dr. Butt moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Alan Walker. Additionally, Dr. Butt moved that Ms. Weaver and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the

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Committee in its deliberations. The motion was seconded and passed.

Reconvene:

Dr. Butt moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**DECISION:
Case No.: 220345**

The sanction reported by Ms. Weaver was that Dr. Walker was issued a reprimand.


Dr. Butt moved to adopt the decision of the Committee. The motion was seconded and passed.

Approval of Minutes:

Upon a motion by Ms. McClennan, the minutes from the Informal Conference conducted on October 24, 2022, were approved.


ADJOURNMENT:

With all business concluded, the Committee adjourned at 1:10 p.m.



Sultan E. Chaudhry, D.D.S., Chair
7/14/23

Date



Jamie C. Sacksteder, Executive Director
7/14/23

Date