

UNAPPROVED

BOARD OF DENTISTRY
MINUTES OF EXECUTIVE COMMITTEE

Friday, October 16, 2015

Department of Health Professions
9960 Mayland Drive, 2nd Floor
Henrico, Virginia 23233
Board Room 3

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- CALL TO ORDER:** The meeting was called to order at 1:11 p.m.
- PRESIDING:** Charles E. Gaskins, III, D.D.S., President
- MEMBERS PRESENT:** Al Rizkalla, D.D.S.
Tammy K. Swecker, R.D.H.
Melanie C. Swain, R.D.H.
- OTHER BOARD MEMBER:** John M. Alexander, D.D.S.
- STAFF PRESENT:** Sandra K. Reen, Executive Director
Huong Q. Vu, Operations Manager
- QUORUM:** With all members of the Committee present, a quorum was established.
- PUBLIC COMMENT:** None.
- APPROVAL OF MINUTES:** Dr. Gaskins asked if there are corrections to the January 10, 2014 minutes. No corrections were offered and the minutes were adopted as presented.
- REVIEW OF THE BYLAWS:** Ms. Reen asked the Committee to review the edited copy of the Bylaws with changes proposed by Dr. Gaskins shown in red.
- After review and discussion, the Committee made additional changes:
- Article II. Duties of Officers** - the words "*President*," "*Vice-President*," and "*Secretary-Treasurer*" will not be italicized in the text of the duties of each position.
- Article IV. Meeting** –in item number 1, the terms "*act on*" was revised to "act upon" and "summary suspensions" was changed to "summary actions."
- Article V. Committees** – Examination Committee is now the new number 3 and Special Conference Committees is now the new number 4.
- Dr. Rizkalla moved to adopt the Bylaws as amended and to present it to the Board at the December meeting for

consideration. The motion was seconded and passed.

ADJOURNMENT:

With all business concluded, the Committee meeting was adjourned at 1:25 p.m.

Charles E. Gaskins, III, D.D.S., President

Sandra K. Reen, Executive Director

Date

Date