

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
PERIMETER CENTER  
9960 MAYLAND DRIVE  
RICHMOND, VIRGINIA 23233**

**EDUCATION AND TRAINING COMMITTEE OF THE  
VIRGINIA BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS  
AND ONSITE SEWAGE SYSTEM PROFESSIONALS**

*Tentative* **AGENDA**

**Thursday, January 9, 2020, 9:00 a.m.**

**2<sup>nd</sup> FLOOR, Board Room 3**

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. APPROVAL OF AGENDA**
  - a. Committee Agenda, January 9, 2020
- IV. PUBLIC COMMENT PERIOD\***
- V. REVIEW TRAINING COURSE\*\***
  - a. Environmental Business Specialists (EBS)
    - i. Wastewater Training for WestRock
- VI. OTHER BUSINESS**
- VII. ADJOURN**

**NEXT MEETING TENTATIVELY SCHEDULED FOR APRIL 30, 2020**

\* Five minute public comment, per person, with the exception of any open disciplinary or application files.

\*\* Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the *Code of Virginia*.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

**PERIMETER CENTER CONFERENCE CENTER**  
**EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS**  
(Script to be read at the beginning of each meeting.)

**PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.**

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound.

When the alarms sound, leave the room immediately. Follow any instructions given by Security staff

**Board Room 1**

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Board Room 2**

Exit the room using one of the doors at the back of the room. (Point) Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Board Rooms 3 and 4**

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Training Room 1**

Exit the room using one of the doors at the back of the room. Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**Training Room 2**

Exit the room using one of the doors at the back of the room. Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

# PUBLIC COMMENT PERIOD

Five minute public comment, per person, with the exception of any open disciplinary or application files.

DRAFT AGENDA  
Materials contained  
DRAFT AGENDA

this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position.

# APPLICATION REVIEW SUMMARY

## JANUARY 09, 2020

<b>PROVIDER NAME:</b>	<b>ENVIRONMENTAL BUSINESS SPECIALISTS (EBS)</b>
<b>TYPE OF COURSE:</b>	<b>WASTEWATER WORKS OPERATOR</b>
<b>SUBJECT(S):</b>	<b>WASTEWATER TRAINING FOR WESTROCK</b>
<b>METHOD OF INSTRUCTION:</b>	<b>CLASSROOM</b>
<b>PREVIOUS BOARD APPROVAL(S):</b>	<b>NEW PROVIDER</b>
<b>STAFF RECOMMENDATION:</b>	<b>APPROVAL OF THE FOLLOWING COURSE TRAINING CREDIT TO BE DETERMINED BY COMMITTEE</b>

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# OTHER BUSINESS

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# ADJOURN

**Please return your document folders to Tanya Pettus.**

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