

**VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS**

Draft AGENDA

BOARD MEETING

TUESDAY, DECEMBER 9, 2003

8:30 A.M., CONFERENCE ROOM 4 WEST

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
3600 WEST BROAD STREET
RICHMOND, VIRGINIA 23230**

I. CALL TO ORDER

II. APPROVAL OF AGENDA

1. Board Agenda, December 9, 2003

III. APPROVAL OF MINUTES

2. Board Meeting Minutes, September 9, 2003
3. IFF Minutes, November 10, 2003

IV. PUBLIC COMMENT PERIOD – Five minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.

V. ENFORCEMENT CASES

4. File Number 2004-01567- Herbert Garrison Fisher
IFF by Cawthron- Licensing

VI. UPDATE ON NOIRA

VII. CPE AUDIT – WATERWORKS OPERATORS

VIII. RESPONSE LETTER

5. Penn State letter concerning evaluation of satisfactory completion

IX. OTHER BUSINESS

- A. Application for Training Course Approvals
 - Cost Effective Centrifugation - Peter LaMontagne – Dr. Grizzard
 - Biological Nutrient Removal - Penn State Conferences and Institutes – Dr. Grizzard
 - Advanced Microscopy Workshop - Penn State Conferences and Institutes
- B. ABC 17th Annual Conference – Norfolk – January 20-23, 2004
- C. Restricted License for Retired Regulants
- D. Security Related questions on examination.- Larry Lawson
- 6. Evaluation of distance education - Mark Anderson and Jack Vanderland

X. CONFIRM AND SET NEXT MEETING DATES

- March 9, 2004
- June 22, 2004
- September 14, 2004
- December 8, 2004

XI. COMPLETE CONFLICT OF INTEREST FORMS

XII. ADJOURN

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8595 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.