

VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS

Draft AGENDA

BOARD MEETING

TUESDAY, MARCH 11, 2003

8:30 A.M., CONFERENCE ROOM 5 WEST

DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
3600 WEST BROAD STREET
RICHMOND, VIRGINIA 23230

1. Call to Order
2. Approval of Agenda
3. Approval of Board Minutes of September 19, 2002
4. Public Comment period – Five minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.
5. Fee Adjustment – Steve Arthur, DPOR Deputy Director for Finance and Administration
6. Enforcement Cases:
 - A. File Number 2003-01553 – Scott E. Jones
IFF by Cawthron – Licensing
 - B. File Number 2003-10554 – Stanford Keith Douglass
IFF by Cawthron – Licensing
 - C. File Number 2003-10555 – Coy Donnell Foust
IFF by Cawthron – Licensing
 - D. File Number 2003-01556 – Marshall Edward Williamson, III
IFF by Cawthron – Licensing
 - E. File Number 2003-01564 – Earl Leon Johnson
IFF by Cawthron – Licensing
7. CPE Audit – Waterworks Operators
 - A. License renewal process – David Dick and Dan French
 - B. CPE Audit process
 - C. Percentage of currently licensed Waterworks Operators to be selected for audit – Motion required
 - D. Allow CPE credit for courses used to qualify for next level of license

8. Other Business
 - A. Application for Training Course Approvals – Tom Grizzard and Mark Anderson
 - o Electrical Troubleshooting – Maryland Center for Environmental Training
 - B. “Pretest” paper presented to ABC January meeting.
 - C. Response from ABC re which states have pretreatment programs for wastewater that require operator licensing.
 - D. Renewal process and the new Waterworks Operator CPE requirement – Dan French
 - E. Unlicensed individuals sending DMRs to DEQ – Mark Haley
9. Confirm Meeting Date for June 19, 2003 and confirm meeting dates for the remainder of 2003:
 - September 9, 2003
 - December 9, 2003
10. Complete Conflict of Interest Forms
11. Adjourn

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8595 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.