

**VIRGINIA BOARD
FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS
AND ONSITE SEWAGE SYSTEM PROFESSIONALS**

***Tentative* AGENDA THURSDAY, July 27, 2017
9:30 A.M. BOARD ROOM 4-- SECOND FLOOR**

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL
REGULATION PERIMETER CENTER -- 9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233**

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. APPROVAL OF AGENDA**
 - a. Board Agenda, July 27, 2017
- IV. APPROVAL OF MINUTES**
 - a. Education and Training Committee Meeting Minutes, April 19, 2017
 - b. Board Meeting Minutes, April 20, 2017
- V. PUBLIC COMMENT PERIOD – Five-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.**
- VI. CASE FILES**
 - a. File Number 2016-01791, John Russell Jacobs
Consent Order (Fore, Greene)
 - b. File Number 2016-01790, Chester Franklin Cofflin
Prima Facie
 - c. File Number 2017-02093, Charles Andrew Jackson
Licensing—IFF by Eldridge
 - d. File Number 2017-02658, Johnny Allen Wilson
Licensing—IFF by Eldridge
 - e. File Number 2017-02659, Glenn Gerard Gregory
Licensing—IFF by Eldridge
 - f. File Number 2017-01441, Winston Doyle Douglas
Licensing—IFF by Eldridge
 - g. File Number 2017-02286, Stephen Vincent Holbrook
Licensing—IFF by Eldridge
 - h. File Number 2017-01713, Pedro Luis Diaz, Jr.
Licensing—IFF by Eldridge
- VII. OTHER BUSINESS**
 - a. Examination Statistics Report
 - b. OSSP CPE Audit Report
 - c. Update on Education and Training Committee
 - 1. Thomas W. Fore (*Ethics for Water, Wastewater and Onsite Sewer System Professionals*)
 - d. Discuss Request to Board for Contractors Regarding Qualifying Individuals for Sewer Disposal System Specialty
 - e. Discussion of Maintenance of Employment Records Pursuant to 18VAC160-40-510

- f. Update on Outreach Opportunities
- g. Consideration of Resolution for Service
- h. Other Business

VIII. FUTURE MEETING DATES

- a. October 26, 2017
- b. January 23, 2018
- c. April 19, 2018
- d. July 26, 2018

IX. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS

X. ADJOURN

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.