

**EDUCATION AND TRAINING COMMITTEE MEETING OF THE BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE PROFESSIONALS**

MINUTES

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on April 16, 2015, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Second Floor, Board Room 4, Richmond, Virginia 23233.

The following members were present:

D. Perry Greene
Kornell R. Davis, Jr.
D. Wayne Staples
Barry T. Dunkley

DPOR staff present for all or part of the meeting included:

Trisha L. Henshaw, Executive Director
Kristin Marie Clay, Board Administrator
Emily Trent, Administrative Assistant

Elizabeth Peay from the Office of the Attorney General was present.

Ms. Henshaw called the meeting to order at 8:30 a.m.

Call to Order

Ms. Henshaw opened the floor for nominations for the position of Chair of the Committee. Mr. Greene nominated Mr. Davis as Chair of the Education and Training Committee. With no other nominations, Mr. Staples moved to close the nominations. Mr. Davis was elected by acclamation.

Election of Officers

Mr. Davis moved to approve the agenda. Mr. Staples seconded the motion which was unanimously approved by Committee members: Davis, Dunkley, Greene and Staples.

**Approval of
Agenda**

Mr. Davis opened the floor for public comment. No members of the public were present.

**Public Comment
Period**

The Committee reviewed the application for training course approval for North Carolina State Laboratory of Public Health's "Bacteriological Methods" course. Mr. Staples moved to approve the training course application for 1 training credit. Mr. Staples seconded the motion which was unanimously approved by Committee members: Davis, Dunkley, Greene and Staples.

**Application for
Training Course
Approval –
“Bacteriological
Methods” – North
Carolina State**

**Laboratory of Public
Health**

The Committee members completed their conflict of interest forms and travel vouchers.

**Conflict of Interest and
Travel Voucher
Forms**

There being no further business, the meeting was adjourned at 8:38 a.m.

Adjourn

Douglas Penzance for

John Aulbach, II, Board Chair

Jay DeBoer

Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education and Training Committee Meeting
April 16, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples
Signature

4/16/15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Kornell R. Davis, Jr.
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education and Training Committee Meeting
April 16, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

4-16-15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Barry T. Dunkley.
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education and Training Committee Meeting
April 16, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Barry T. Dunkley
Signature

4-16-15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Douglas Perry Greene
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Board Meeting April 16, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Douglas Perry Greene
Signature

4-16-15
Date