

1 MINUTES

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3 The State Board of Elections Meeting was held on Saturday, April 9, 2016. The
4 meeting was held in the Omni Homestead, 1766 Homestead Drive, Monroe Room, Hot
5 Springs, Virginia. In attendance, representing the State Board of Elections (SBE) was
6 James Alcorn, Chairman; Clara Belle Wheeler, Vice Chair; Singleton McAllister,
7 Secretary. Also in attendance, representing the Department of Elections (ELECT) was
8 Edgardo Cortés, Commissioner. Chairman Alcorn called the meeting to order at 8:45AM.

9 Chairman Alcorn announced the passing of Martha Brissette, ELECT Policy
10 Analyst. Chairman Alcorn stated that Ms. Brissette's value to the elections community,
11 her wit, dedication, and personality will be truly missed by all in the entire elections
12 community.

13 Chairman Alcorn stated that this meeting of SBE was designed to gather
14 comments from the public and the elections community. Chairman Alcorn stated that it
15 has been a practice of the Board to receive comment and input regarding the election
16 practices and shared lessons in the Commonwealth. Chairman Alcorn discussed the SBE
17 workplan that was established at the last SBE meeting on March 15, 2016. Chairman
18 Alcorn stated that three major areas of exploration were established and that each
19 member of SBE will be leading a different effort. Chairman Alcorn stated that those
20 assignments were as follows; Chairman Alcorn – Voter Registration, Vice Chair Wheeler
21 – Election Official Training, and Secretary McAllister - Access to the polls. Chairman
22 Alcorn stated that the assignments were based off of the feedback previously received
23 from the elections community. Chairman Alcorn asked if there were any comments or
24 questions for the Board members. Comments were received by SBE Board members and
25 responses to questions were provided by SBE and the Commissioner.

26 Secretary McAllister moved *that the Board adjourn*. Vice Chair Wheeler
27 seconded the motion and without further comment the Board voted unanimously to
28 adjourn. The meeting was adjourned at approximately 9:30AM.

29 The Board shall reconvene on April 28, 2016 at 11:00AM in the General
30 Assembly Building, Room C, Richmond, Virginia.

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Amir Wilson B. McCallister

Secretary

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Jeb Aker

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Chair

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Clara Belle Wheeler

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Vice Chairman

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