

1           MINUTES

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3           The State Board of Elections Board Meeting was held on Tuesday, July 22, 2014.  
4           The meeting was held in the Hilton Richmond Hotel, 12042 West Broad Street,  
5           Richmond, Virginia, Room-Large Ballroom. In attendance, representing the State Board  
6           of Elections (SBE) was Charles Judd, Chair; Don Palmer, Secretary; Kristina Perry  
7           Stoney, Senior Assistant Attorney General and SBE Counsel and Anna Birkenheier,  
8           Assistant Attorney General. In attendance, representing the Department of Elections  
9           (ELECT) was Edgardo Cortés, Commissioner; Matt Abell, Election Services Lead; Gary  
10          Fox, Voting Technology Specialist and Rose Mansfield, Executive Assistant. Chairman  
11          Judd called the meeting to order at 8:00AM.

12          The first order of business was the Commissioner's Report delivered by  
13          Commissioner Cortés. Commissioner Cortés stated that there will be a request for SBE to  
14          appoint a formal working group to review the responsibilities of the general registrar's  
15          and the electoral boards. On August 6, 2014, during the Board Meeting, ELECT will  
16          provide a proposed resolution that would name the members of this proposed working  
17          group. This group would be a formal group established by the Board and would fall under  
18          the public meeting requirements. Commissioner Cortés stated that as of July 18, 2014,  
19          170 voter photo identifications had been produced by ELECT. The average age of the  
20          applicants was 59 years of age with the youngest individual being 18 years of age and the  
21          eldest being 96 years of age.

22          Secretary Palmer asked for an update on the mobility part of the voter photo  
23          identification program that is slated for implementation by the end of July, 2014.  
24          Commissioner Cortés stated that there are two parts to this program; (i) the on-line mode  
25          that requires a secure internet connection and (ii) the off-line mode are slated for  
26          implementation by the end of summer, 2014, and ELECT is approaching the testing  
27          phase. The developer is working with the issue of data security.

28          The next order of business was the Legal Report presented by Kristina Perry  
29          Stoney, Senior Assistant Attorney General. Ms. Stoney reported that the request for  
30          opinion from the attorney general office has been issued regarding the appointment of an  
31          electoral board member once a vacancy occurs. The opinion issued stated that an

32 appointment to fill the vacancy of an unexpired electoral board term must reflect political  
33 party representation based on the votes for the office of Governor at the last preceding  
34 election at the time the appointment for the vacancy is made. Accordingly, the party of  
35 the candidate who prevailed in the most recent gubernatorial election is entitled to  
36 recommend the electoral board appointment to fill the vacancy. Chairman Judd asked: “Is  
37 there a provision, in the opinion, that would maintain the electoral board seating as two  
38 individuals from one party and one individual from the other party”? Ms. Stoney replied:  
39 “Yes, the electoral board would always maintain the two to one ratio”.

40 The next order business was the Ballot Position Drawing for the November 4,  
41 2014, election presented by Matt Abell, Election Services Lead. Mr. Abell explained the  
42 process. Secretary Palmer drew the first position of the Republican Party and Chairman  
43 Judd drew the second position of the Democratic Party. Mr. Abell explained that 3  
44 additional drawings needed to be conducted as 3<sup>rd</sup> party candidates may fill some of the  
45 vacancies. Those parties are the Libertarian, Independent Green, and Green Parties which  
46 would be on the ballot in some districts. Secretary Palmer drew the third position of the  
47 Green Party. Ms. Stoney drew the fourth position of the Libertarian Party. Secretary  
48 Palmer drew the fifth position of the Independent Green Party. Chairman Judd declared  
49 the ballot order in positions as: (i) Republican Party, (ii) Democratic Party, (iii) Green  
50 Party, (iv) Libertarian Party, and (v) Independent Green Party.

51 The next order of business was the UNISYN Voting System Certification  
52 presented by Gary Fox, Voting Technology Specialist. Mr. Fox stated that SBE certified  
53 the Unisyn OpenElect Optical Scan Voting System version 1.2 on March 8, 2014, and on  
54 April 23, 2014; SBE approved new *Virginia State Certification of Voting Systems:  
55 Requirements and Procedures* guidelines which allow the commonwealth to test systems  
56 for recounts. Mr. Fox stated that while testing this equipment in Loudon County  
57 suggestions were made for modifications and enhancements. ELECT approached the  
58 vendor with the suggested changes and Unisyn OpenElect Optical Scan Voting System  
59 made the changes. Upon Unisyn’s agreement with the test plan, the evaluation was  
60 conducted on June 17-18, 2014, at PRO V&V Labs in Huntsville, Alabama. The Unisyn  
61 OpenElect Optical Scan Voting System version 1.2.0.1 successfully completed Virginia  
62 State Certification. Secretary Palmer moved *that the Board Certify the Unisyn Optical*

63 *Scan Voting System version 1.2.0.1 for use in election in the Commonwealth of Virginia,*  
64 *pursuant to the State Certification of Voting Systems: Requirements and Procedures.*  
65 Chairman Judd seconded the motion and with no public comments SBE unanimously  
66 passed the motion.

67 Chairman Judd asked if there were any public comments. Greg Riddlemoser,  
68 Stafford County General Registrar; Gwen Sowder, Williamsburg City General Registrar;  
69 Robin Lind, Goochland County Electoral Board Secretary; Renee Andrews, Falls Church  
70 City Electoral Board Secretary; Sherman Cain, Tazewell County Electoral Board  
71 Secretary; Clara Bell Wheeler, Albemarle County Electoral Board Chairman and Walt  
72 Latham, York County General Registrar provided comment.

73 Chairman Judd asked if there were comments for the Good of the Order.  
74 Commissioner Cortés provided an update on the statistical data for list maintenance and  
75 the crosscheck program. Commissioner Cortés stated that Maryland sent a list containing  
76 the names of individuals who potentially could be registered in both states, i.e. Virginia  
77 and Maryland, that ELECT is processing. Commissioner Cortés stated that ELECT will  
78 work with Maryland on this project and will submit a report to the general assembly in  
79 the near future.

80 Secretary Palmer thanked ELECT for their work on this project and stated that  
81 one of the major findings of the Presidential Election Commission was that “messy rolls  
82 create long lines”. Secretary Palmer reported that Louisiana and Washington, D.C. have  
83 joined Electronic Registration Information Center (ERIC).

84 Chairman Judd moved *that the Board adjourn*. Secretary Palmer seconded the  
85 motion and without further comment the Board voted to adjourn. The meeting was  
86 adjourned at approximately 9:25AM.

87 The Board shall reconvene on August 6, 2014 at 1:00PM in the General Assembly  
88 Building, Richmond, Virginia, Room-C.

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Secretary

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Vice Chair

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