

1           MINUTES

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3           The State Board of Elections Board Meeting was held on Wednesday, February  
4 26, 2014. The meeting was held in the Washington Building, 1100 Bank Street, Room  
5 B27 in Richmond, Virginia. In attendance, representing the State Board of Elections  
6 (SBE) was Charles Judd, Chair; Kimberly Bowers, Vice Chair; Donald Palmer,  
7 Secretary; Kristina Perry Stoney, Senior Assistant Attorney General and SBE Counsel;  
8 Edgardo Cortés, Deputy Secretary; Myron McClees, SBE Policy Analyst; Gary Fox,  
9 Voting Technology Specialist; Chris Piper, Election Services Manager and Rose  
10 Mansfield, Executive Assistant. Chairman Judd called the meeting to order at 9:00AM.

11           The first order of business was the approval of the Minutes from the State Board  
12 of Elections Board Meetings held on January 8<sup>th</sup>, January 10<sup>th</sup>, January 24<sup>th</sup>, January 30<sup>th</sup>,  
13 and February 5<sup>th</sup> of 2014. Chairman Judd stated that each set of Board Meeting Minutes  
14 would be addressed separately. Chairman Judd asked if Board Members had any  
15 additions or corrections to the January 8, 2014 Board Minutes and there were none noted.  
16 Vice Chair Bowers moved *that the January 8, 2014 Minutes be approved as submitted.*  
17 Secretary Palmer seconded the motion. Chairman Judd asked if there was any discussion  
18 and with none the Board unanimously approved the Minutes. Chairman Judd asked if  
19 Board Members had any additions or corrections to the January 10, 2014 Board Minutes  
20 and there were none noted. Secretary Palmer moved *that the January 10, 2014 Minutes*  
21 *be approved as submitted.* Vice Chair Bowers seconded the motion. Chairman Judd  
22 asked if there was any discussion and with none the Board unanimously approved the  
23 Minutes. Chairman Judd asked if Board Members had any additions or corrections to the  
24 January 24, 2014 Board Minutes and there were none noted. Chairman Judd moved *that*  
25 *the January 24, 2014 Minutes be approved as submitted.* Secretary Palmer seconded the  
26 motion. Chairman Judd asked if there was any discussion and with none the Board  
27 unanimously approved the Minutes. Chairman Judd asked if Board Members had any  
28 additions or corrections to the January 30, 2014 Board Minutes and there were none  
29 noted. Secretary Palmer moved *that the January 30, 2014 Minutes be approved as*  
30 *submitted.* Vice Chair Bowers seconded the motion. Chairman Judd asked if there was  
31 any discussion and with none the Board unanimously approved the Minutes. Chairman

32 Judd asked if Board Members had any additions or corrections to the February 5, 2014  
33 Board Minutes and there were none noted. Secretary Palmer moved *that the February 5,*  
34 *2014 Minutes be approved as submitted.* Vice Chair Bowers seconded the motion.  
35 Chairman Judd asked if there was any discussion and with none the Board unanimously  
36 approved the Minutes.

37 The second order of business was the Secretary's Report delivered by Secretary  
38 Palmer. Chairman Judd asked if the deadline change that was approved and reflected by  
39 the January 8, 2014 Board Minutes, for electronic filing was changed to 11:59P.M. from  
40 5:00P.M. Chairman Judd asked: "has this change been posted, advertized, and or made  
41 known?" Secretary Palmer stated that this change is an agenda item for today's meeting.  
42 SBE will insert this change into the guidance document which will go out for comment.  
43 Secretary Palmer stated that a copy of the Presidential Election Report was supplied to  
44 Board Members for their review. Secretary Palmer stated that the report contains  
45 recommendations that offer merit and believes the Board should review the document  
46 and give consideration to those suggested changes. Secretary Palmer reported that there  
47 were Mock Elections held in Prince William and Fairfax Counties on new test voting  
48 equipment which included equipment to assist voters with disabilities before they begin  
49 their local procurement process. Secretary Palmer stated that there is an upcoming  
50 Virginia Electoral Board Association (VEBA) Meeting and SBE will be talking about the  
51 Voter ID program to include our regional training plan. Secretary Palmer stated the  
52 Election Uniformity Workshop will be held July 21-25, 2014. Secretary Palmer noted that  
53 the continuing budget issues in the Commonwealth will impact SBE with 1% reductions  
54 for this current fiscal year and the next 2 fiscal years. Secretary Palmer asked if there  
55 were any questions. Chairman Judd asked if the 1% reductions include the dollars  
56 allocated to the localities. Secretary Palmer stated that it is yet to be determined by the  
57 executive branch as to where the reductions will occur. Secretary Palmer noted that SBE  
58 bore the reductions during the last fiscal year. There were no other questions or  
59 comments.

60 The next order of business was the Legal Report delivered by Kristina Perry  
61 Stoney, SBE Counsel. Ms. Stoney reported that last month there were hearings on  
62 *motions for summary judgment* that were denied by the judge in the federal case, *Page v.*

63 *Judd* that is about redistricting. This case is set to go to trial on May 20-22, 2014 and  
64 SBE is in the discovery phase at this time. Ms. Stoney reported on the ongoing case of  
65 *FCDC v. Quinn*. Ms. Stoney reported that there was a meeting with counsel for Fairfax  
66 County Democratic Committee (FCDC) to discuss the issues. The trial date has been  
67 rescheduled for December 8-10, 2014 versus March, 2014 to accommodate the  
68 assignment of new SBE Board counsel by the judge. Ms. Stoney stated that she was  
69 notified on February 18<sup>th</sup> the Albemarle County Commonwealth Attorney completed the  
70 investigation regarding the complaint involving the Charlottesville Bypass Truth  
71 Coalition. The commonwealth attorney stated that there was nothing to base prosecution  
72 and recommended that the local electoral board send written notice of the failure to file  
73 the required disclosure to the Charlottesville Bypass Truth Coalition. SBE was also sent a  
74 copy of this notice. Ms. Stoney requested a closed executive session at the conclusion of  
75 the Board Meeting.

76 The next order of business was the ballot drawing for the May 6, 2014 General  
77 and Special Election presented by Chris Piper, Election Services Manager. Mr. Piper  
78 explained the process. Vice Chair Bowers drew the first position of the Democratic Party  
79 and Secretary Palmer drew the second position of the Republican Party. Chairman Judd  
80 declared that the ballot order had been determined with the Democratic candidate listed  
81 first and the Republican candidate listed second.

82 The next order of business was the Board Certification of the Special Election in  
83 the House of Delegates, District 100 presented by Chris Piper, Election Services  
84 Manager. Mr. Piper stated that the electoral boards in District 100 are in the canvassing  
85 process and the certification of the results will be held until the February 28, 2014 Board  
86 Meeting at 2:00P.M.

87 The next order of business was the Voter ID Implementation plan update  
88 presented by Susan Lee, Election Uniformity Manager. Ms. Lee reported that SB1256  
89 will be effective July 1, 2014. The SBE Information Technology Team continues to work  
90 on the software that will be used to capture the photo and the signature. On February 6,  
91 2014 a meeting was held of the Voter ID implementation plan workgroup. The members  
92 of this workgroup included general registrars and electoral board officers. During the  
93 workgroup meeting SBE demonstrated the equipment and the workgroup will continue to

94 meet on a monthly basis. The workgroup has provided valuable feedback and the IT  
95 Team is continuing to make changes based on this groups input. The SBE Election  
96 Uniformity Team is working on the procurement of the hardware that will allow us to  
97 capture the photograph and signature. SBE is in the final stages of negotiating with the  
98 vendor who will be responsible for the printing the Voter ID Cards. Ms. Lee stated that  
99 Victoria Baldwin, Director of Training, developed a training plan that will be used to  
100 educate the general registrars on how to take pictures, capture signatures, utilize the  
101 software, and send it to the printer. This training program will also include classroom  
102 training, online training, and webinars. SBE will offer 13 classes in seven different  
103 locations across the Virginia. Myron McClees, SBE Policy Analyst, is developing the  
104 forms that will be necessary to implement SB1256. The Voter ID regulation is continuing  
105 to develop as SBE works on the system and a draft regulation will be presented to the  
106 Board Members. Ms. Lee inquired if there were any questions or comments. Secretary  
107 Palmer thanked Ms. Lee for a great report and asked if the conversation could be  
108 expanded regarding the online and the offline details. Ms. Lee stated that the software  
109 being developed will work in both online and offline modes. This means that in its'  
110 normal mode it will be in the general register's office and will be integrated with VERIS  
111 so when a voter arrives at the office the general registrar can open up the system and it  
112 will actually check that the voter is a registered voter. SBE also wanted the capability to  
113 have an offline mode that would allow the general registrar to take the device out of the  
114 office and go to locations where it might be more difficult for voters to travel to the  
115 general registrar's office. Ms. Lee explained that in the offline mode the system acts as a  
116 data collection point. Chairman Judd asked who is being trained to operate the  
117 equipment. Ms. Lee stated that the general registrars and staff will be trained first with  
118 additional training opportunities in the future. Vice Chair Bowers asked: "Is there a  
119 requirement for the voter to go to the location where the voter is registered to vote?" Ms.  
120 Lee replied: "SBE is building this system so that the voter can go anywhere to receive  
121 your voter identification." Vice Chair Bowers asked: "What is the waiting time period of  
122 the voter receiving their voter identification card?" Ms. Lee replied: "SBE has a system  
123 in place were the information will be batch and uploaded at night and within a week the  
124 cards will be finalized and sent. During time periods around the elections the vendor will

125 overnight the voter identification cards to the voter.” Vice Chair Bowers asked: “If the  
126 voter has a change of address after they have registered to vote and needs a voter  
127 identification card would the system update the information in VERIS?” Ms. Lee  
128 replied: “the change of address request would be processed prior to the application for a  
129 voter identification card.” Chairman Judd noted that in conversations it was questioned  
130 how many of the 3500 provisional ballots, that were cast in the last election, how many of  
131 them were because of the lack of identification. We were told that it was under 200 and  
132 out of 2.2 million voters cast less than 200 people had an identification issue. Secretary  
133 Palmer asked Ms Lee to provide an update to the outreach program. Ms. Lee stated that  
134 SBE has issued a Request for Proposal (RFP) looking for vendors who will assist SBE in  
135 the voter outreach campaign. Two vendors have submitted proposals and SBE is  
136 evaluating which proposal SBE will accept and activate on July 1, 2014. Prior to July 1,  
137 2014 we will work with selected vendor on what the message will be and how we are  
138 going to deliver the message.

139 The next order of business was the Voter Identification form presented by Myron  
140 McClees, SBE Policy Analyst. Mr. McClees stated that the first draft of the voter  
141 identification form has been completed. Mr. McClees stated that SBE is asking to place  
142 this document on the SBE Website to seek comment. Mr. McClees noted that there is not  
143 a place on the form to place the voters’ address because this information is verified in  
144 VERIS. Mr. McClees requested Board input on the form. Secretary Palmer stated that he  
145 would want the bullet labeled “Other government issued photo identification” to contain  
146 a nonexclusive list of examples of government identification. Mr. McClees stated that  
147 this addition would be added to the draft voter identification form. Mr. McClees stated  
148 that the form contained the required information to make a match in VERIS to ensure that  
149 the individual who was requesting the identification card was a registered voter. Ms.  
150 Stoney inquired about the affirmation on the voter identification form and inquired its’  
151 comparability to other affirmations on SBE forms. Mr. McClees stated that the  
152 affirmation mirrors the affirmation that appears on the provisional ballot envelope and  
153 parts of the voter registration application. Ms. Stoney asked if the section of the form  
154 dealing with the social security number plans to add the disclaimer not to add the full  
155 social security number. Mr. McClees stated that SBE planned on working with the

156 attorney general's office to add a privacy act notice. Vice Chair Bowers asked about the  
157 phone number section on the form being identified as optional. Mr. McClees stated that  
158 this was considered optional as the information or having a phone number was not  
159 mandatory to receive a photo identification card. Secretary Palmer moved *that the Board*  
160 *seek public comment, for a period of 21 days, on the proposed form for persons applying*  
161 *to receive a photographic voter identification card.* Vice Chair Bower seconded the  
162 motion. Chairman Judd asked if there were any comments and there were none and the  
163 Board unanimously passed the motion.

164 The next order of business was the Certification Requirements presented by Gary  
165 Fox, Voting Technology Specialist. Mr. Fox stated that in 2012, the State Board of  
166 Elections updated the state certification procedures for new voting equipment. The  
167 current changes recommended that the state certification procedures allow Virginia more  
168 flexibility in evaluating voting systems for use in the Commonwealth. In particular,  
169 language regarding technology has been updated and a test election involving a recount  
170 has been added. The proposed changes clarify the certification requirements for vendors  
171 and ensure uniformity in the certification process. In addition, changes reflecting the  
172 agency name change effective July 1, 2014 are included in the document. Mr. Fox stated  
173 that this document is a working document and asked if there were any questions.  
174 Chairman Judd asked if these guidelines are the documents that the vendors use to put  
175 together their proposals. Mr. Fox replied: "Yes." Chairman Judd asked: "If these  
176 guidelines are followed then does the vendor become a candidate for certification in  
177 Virginia". Mr. Fox replied: "Yes". Chairman Judd stated: "This is where SBE should  
178 address global pricing and global support. SBE should have the vendor certified in  
179 Virginia, to sell their equipment to the localities, as part of that certification commit to a  
180 global price so regardless of how many machines are purchased by locality, or where  
181 they are located, or their size, they all pay the same price for the machine. Just as  
182 important, based on input from the field, is the support for that equipment. If there is an  
183 issue in a locality with a few machines they receive the same attention as a locality that  
184 has a truck load of machines. I believe this should be a part of the certification process."  
185 Mr. Fox stated that in the past pricing was not a part of the certification process.  
186 Chairman Judd clarified that his reference was not to the dollar figure that it was to the

187 commitment of one price statewide. Secretary Palmer stated that SBE is involved with a  
188 RFP and SBE should receive a standard price and there is a baseline price but, the  
189 concern from the larger localities is that because of the large number of machines  
190 purchased they are expecting a discount. Secretary Palmer stated: “I can assure the  
191 chairman that we have a RFP and SBE may have baseline prices very soon.” Chairman  
192 Judd stated: “I understand baseline price but, when you say well we are big so we get a  
193 discount then you are right back to the global pricing issue. I have heard from the field  
194 about the disadvantages of not being the big county and yet they have the same  
195 expectations when they service the voters. SBE Board Members should provide this  
196 leadership.” Vice Chair Bowers stated: “She agreed that the uniformity of cost should be  
197 equal to each locality”. Chairman Judd stated: “I believe that we should only have three  
198 vendors to narrow the different types of machines and remain consistent in their  
199 capabilities.” Secretary Palmer stated: “The problem in Virginia is that by *code* it  
200 provides that the locality shall procure which makes this basically a local decision unless  
201 the state wants to provide additional funding and support to the localities. A large  
202 majority of localities want to keep the procurement process at the local level. The  
203 problem is that each locality is negotiating with each of the vendors. The state has a  
204 limited role because we are not providing the monies. The general registrars do not want  
205 the state involved and if they were it would involve hiring three employees which under  
206 the current budget environment would not be probable. Our role is to ensure that the  
207 equipment is accurately capable of tabulating the votes.” Chairman Judd stated: “We are  
208 not talking about a dollar figure; we are talking about global pricing. This Board was  
209 created to ensure uniformity across the state and a part of that is to move away from the  
210 variety of equipment available in Virginia and provide a global price for cutting edge  
211 equipment. ” Deputy Cortés asked: “Will delaying this process delay the pending  
212 certification?” Mr. Fox stated that the process would not be delayed. Chairman Judd  
213 moved *that The Certification Requirements be tabled until the next Board Meeting*. Vice  
214 Chair Bowers seconded the motion. The Board unanimously approved the motion.

215 The next order of business was Voter Systems Certification – Unisyn Voting  
216 Systems presented by Gary Fox, Voting Technology Specialist. Chairman Judd stated: “I  
217 am not going to vote to certify until we clarify the global pricing and service issue. I do

218 not see this in the paperwork and I know they have qualified but, I want this issue to be  
219 included.” Mr. Fox asked: “Unisyn Voting Systems certified under the current  
220 procedure.” Chairman Judd stated: “I understand this but, we have to start somewhere.”  
221 Mr. McClees stated: “They paid their monies under the current standard and to change  
222 the standard midstream is of concern based on the fact they were given a standard prior to  
223 and SBE might face legal liability in changing that standard.” Secretary Palmer stated: “If  
224 we fail to certify Unisyn at this meeting I am concerned that they will be at a  
225 disadvantage to other vendors who have previously been certified.” Chairman Judd  
226 replied: “If we are going to do this we must proceed accordingly. This includes revisiting  
227 the certification of the existing vendors and includes the global pricing and the global  
228 support. I would like the new guidelines to be used in revisiting certified vendors. We  
229 could say to the certified vendors if you agree to the new terms, global pricing, and then  
230 the certification stays in place and if not SBE could decertify those vendors.” Vice Chair  
231 Bowers stated: “Are we stopping the process in the middle?” Chairman Judd replied:  
232 “As long as we agree to revisit the existing certified vendors then we are not treating new  
233 contracts differently than existing certified vendors.” Vice Chair Bowers asked: “Is  
234 global pricing a permitted entry into guidelines?” Chairman Judd stated: “I discussed  
235 with our previous legal counsel and was told that without the dollar figure, it was ok to be  
236 a part of the guidelines.” Vice Chair Bowers stated that legal counsel should look into the  
237 ramifications of this potential situation: “You have already approved us as vendors and  
238 know SBE is going back and saying unless you agree to this you are no longer qualified.”  
239 Chairman Judd stated: “I did discuss this with legal counsel.” Ms. Stoney stated: “I am  
240 not aware of any previous discussion on this subject matter”.

241 Mr. Fox stated that that Unisyn has a current RFP that offers consistent pricing for  
242 the mainframe of the system however, what does change the pricing, is the total number  
243 of voters that are in the locality. The software pricing will change based on the number of  
244 mainframes the locality utilizes. The discount comes into play based off of the purchase  
245 of the old equipment by the vendor for use at their discretion. This contract, to date, has  
246 not been signed. Chairman Judd asked: “Are you telling me that we are accomplishing  
247 what we are trying to achieve with global pricing.” Mr. Fox replied: “I believe that we  
248 are.” Ms. Lee stated that the proposed contracts with the vendors state that if they offer a



249 locality a lower price than the price listed in the state contract they must offer that lower  
250 price to every locality. Chairman Judd asked: “How does the word get out to the election  
251 community.” Ms. Lee replied: “Mr. Fox is in constant contact with the general registrars  
252 and the vendor would be in breach of contract if they were not offering the lower price to  
253 all localities.” Secretary Palmer stated that he would be presenting at the annual VEBA  
254 conference and this would be an excellent subject to present to the election community.  
255 Secretary Palmer moved *that the Board certify the Unisyn Open ElectOptical Scan*  
256 *Voting System version 1.2 for use in election in the Commonwealth of Virginia, pursuant*  
257 *to the State Certification of Voting Systems: Requirements and Procedures.* Chairman  
258 Judd noted that the motion died for lack of a second. Chairman Judd stated that the SBE  
259 Board Members will meet on Friday, February 28, 2014 for the purpose of certifying the  
260 election results in House District 100 and this agenda item will transfer to the agenda of  
261 that day. Chairman Judd stated that these two agenda items could be added to the agenda  
262 for February 28, 2014 if there was new information that would aid the Board in their  
263 decision. Chairman Judd indicated that these items would be moved to Friday, February  
264 28, 2014 at the Board Meeting set for 2:00PM in the Washington Building, 1100 Bank  
265 Street, Richmond, Virginia, Room B27.

266 The next order of business was the Stand by Your Ad Violations presented by  
267 Chris Piper, Election Services Manager. Mr. Piper stated the first consideration was from  
268 the Democratic Party of Virginia campaign. Mr. Piper stated that this matter was deferred  
269 from the Board Meeting on January 8, 2013. Mr. Piper stated that on October 18, 2013,  
270 staff received a complaint concerning a political advertisement appearing on a billboard  
271 and allegedly paid for by the Democratic Party of Virginia, but did not contain the  
272 disclosure statement required by § 24.2-956.1. Mr. Piper stated that SBE was working  
273 with the attorneys general office to develop a policy regarding yard signs. The Code of  
274 Virginia and SBE guidance is unclear on whether disclosures are required on yard signs  
275 and therefore, staff recommendation is to not assess a penalty. Secretary Palmer moved  
276 *that a civil penalty not be assessed to the Democratic Party of Virginia campaign based*  
277 *on staff recommendations.* Vice Chair Bowers seconded the motion. Chairman Judd  
278 asked if there were any comments. Liz Howard, Democratic Party of Virginia, stated that  
279 she had nothing further to add to the presentation or complaint. Chairman Judd asked if

280 there were any additional comments and there were none and the Board unanimously  
281 passed the motion.

282 The next order of business was the Stand by Your Ad Violation related to the  
283 Engle for Delegate campaign presented by Chris Piper. Mr. Piper stated that this matter  
284 was deferred from the Board Meeting on January 8, 2014. Mr. Piper stated that on  
285 November 4, 2013, staff received a complaint concerning a political advertisement  
286 appearing in a public right of way and allegedly paid for by Engle for Delegate, but did  
287 not contain the disclosure statement required by § 24.2-956 of the Code of Virginia. Mr.  
288 Piper stated that this complaint was also related to yard signs and therefore, staff  
289 recommendation is to not assess a penalty. Vice Chair Bowers moved *that a civil penalty*  
290 *not be assessed to the Engle for Delegate campaign based on staff recommendations.*  
291 Secretary Palmer seconded the motion and Chairman Judd asked if there were any  
292 comments and there were none and the Board unanimously passed the motion.

293 The next order of business was the Revised Summaries of Campaign Finance  
294 Guidance presented by Chris Piper, Elections Services Manager. Mr. Piper stated that on  
295 January 8, 2014 Board Members voted to extend the deadline to 11:59PM of  
296 electronically filed campaign finance reports which is currently set at 5:00PM. Mr. Piper  
297 stated that the staff would post the recommended changes to the committee summaries  
298 for public comment for a minimum of 21 calendar days. Chairman Judd asked: “Do  
299 mailed and faxed campaign finance reports have the same deadline of 11:59 PM or does  
300 the “Close of Business” deadline still apply?” Mr. Piper stated that the Board had only  
301 directed SBE staff to change the electronic deadline filling and this change could also  
302 apply to mailed and faxed campaign finance reports. Vice Chair Bowers stated that for  
303 consistency purposes the time of the deadline should apply to all campaign finance  
304 reports. Chairman Judd moved *that 11:59PM be applied to both the mailed and faxed*  
305 *campaign finance reports.* Vice Chair Bowers seconded the motion and Chairman Judd  
306 asked if there were any comments and there were none and the Board unanimously  
307 passed the motion. Chairman Judd moved *that the staff post the recommended changes to*  
308 *the committee summaries for public comment and for a minimum of 21 calendar days.*  
309 Secretary Palmer seconded the motion. Chairman Judd asked if there were any comments  
310 and there were none and the Board unanimously passed the motion.

311 The next order of business was the Public Comment portion of the Board  
312 Meeting. Therese Martin, League of Women Voters approached the podium. Ms. Martin  
313 stated that the affirmation on the bottom of the voter identification form which states  
314 “under penalty” may deter individuals from applying for voter identification because of  
315 fear that they may be in possession of an identification card that is acceptable  
316 identification for the purpose of registering and voting in the Commonwealth. Ms. Martin  
317 asked if the general registrars would have the capability to print the identification card at  
318 the local offices. Chairman Judd stated that SBE has patterned the voter identification  
319 program similar to the system that the DMV currently utilizes. Secretary Palmer stated  
320 that the system being developed is efficient and uniform; however would be able to meet  
321 future needs if at such time the option to print photo identification at the local level is  
322 requested and approved.. Ms. Martin inquired if the vendor contract being considered  
323 would allow localities to purchase extra tablets. Secretary Palmer stated the software was  
324 developed to be interchangeable with a desktop, laptop, or a tablet therefore the system  
325 will work with existing equipment or additional devices. Chairman Judd asked if there  
326 were any other comments.

327 Hope Amezquita, Staff Attorney for the ACLU of Virginia, approached the  
328 podium. Ms. Amezquita stated that the ACLU was concerned about individuals with  
329 disabilities being able to access the free voter identification card. Ms. Amezquita asked if  
330 the training plan be posted on-line for election officials could offer the card at off-site  
331 locations such as assisted living facilities. Secretary Palmer stated that accessibility for  
332 voters with disabilities would be a part of the voter ID training plan on how to deal with  
333 the off-line portion of the program. Chairman Judd asked if there were any other  
334 comments.

335 Robin Lind, Secretary of the Goochland Electoral Board, approached the podium.  
336 Mr. Lind stated that the Virginia Electoral Board Association would have an interest in  
337 knowing how many voter identifications were issued and at what cost to the  
338 Commonwealth. Mr. Lind stated: “I believed that Goochland County will not have a need  
339 for a single voter identification form. I believe that many localities will not have a single  
340 need. If the cost per identification card were calculated the members of the general  
341 assembly, who are cutting SBE’s budget, ought to know the impact of their fiscal

342 policies.” Secretary Palmer stated that this data or statistical calculation on IDs will be  
343 collected through the planned ID production system that will interact with the VERIS  
344 system. Chairman Judd asked if there were any other comments and there were none.

345 Chairman Judd then moved *to close the meeting to discuss actual and probable*  
346 *litigation matters and specific legal matters requiring the provision of legal advice by*  
347 *legal counsel as authorized by § 2.2-3711(A)(7) of the Code of Virginia.* Vice Chair  
348 Bowers seconded the motion and the Board unanimously carried the motion. Chairman  
349 Judd directed Edgardo Cortés, Deputy Secretary and Rose Mansfield, Executive  
350 Assistant, to remain with the Board during the closed session. Secretary Palmer seconded  
351 the motion and the Board went into Executive Session at 10:30AM.

352 At 10:40AM Chairman Judd *moved to reconvene in open session and a roll call*  
353 *vote was taken as required by § 2.2-3712(D) of the Code of Virginia, unanimously*  
354 *certifying that during the closed meeting (i) only public business matters lawfully*  
355 *exempted from open meeting requirements under this chapter, and (ii) only such public*  
356 *business matters as were identified in the motion by which the closed meeting was*  
357 *concerned were heard, were discussed or considered.* Secretary Palmer seconded the  
358 motion and the Board unanimously approved the motion. Rose Mansfield, Executive  
359 Assistant performed the roll call and all Board Members were present.

360 The next order of business was the Good of the Order. Ms. Stoney stated that she  
361 wanted to recognize the efforts of the SBE Staff during the recount on January 27, 2014.  
362 The staff work seamlessly for the entirety of the process and staff was able to address and  
363 resolve issues immediately. Ms. Stoney expressed gratitude for a job well done to  
364 Victoria Baldwin, Director of Training; Myron McClees, SBE Policy Analyst; Chris  
365 Piper, Election Services Manager; and Matt Abell, Election Services Lead. Chairman  
366 Judd moved *that the Board adjourn.* Vice Chair Bowers seconded the motion and without  
367 further comment the Board adjourned.

368 The Board shall reconvene on March 19, 2014 at 10:00AM in the General  
369 Assembly Building, Room C. The meeting was adjourned at approximately 10:50AM.

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Secretary

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Chair

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Vice-Chair