

**BOARD FOR PROFESSIONAL SOIL SCIENTISTS AND WETLAND PROFESSIONALS
MEETING MINUTES**

The Board for Professional Soil Scientists and Wetland Professionals met on January 28, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert B. Atkinson
Nancy Barker
W. Lee Daniels
David Davis
Penelope Melino
Angela Whitehead

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director
Mark N. Courtney, Deputy Director of Licensing and Regulation
Kathleen R. Nosbisch, Executive Director
Marian N. Brooks, Program Administrator
Michelle Gowen, Administrative Assistant
Earlyne Perkins, Legal Analyst

There was no representative present from the Office of the Attorney General.

Finding a quorum of the Board present, Dr. Atkinson, Chair, called the meeting to order at 10:04 a.m. **Call to Order**

Mr. Daniels moved to approve the agenda. Mr. Davis seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Davis, Melino, and Whitehead. **Approval of Agenda**

Ms. Melino moved to approve the minutes from the October 21, 2008, Board meeting. Mr. Daniels seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Davis, Melino, and Whitehead. **Approval of Minutes**

Mr. Daniels moved to approve the minutes from the December 22, 2008, Informal Fact-Finding conference. Mr. Davis seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Davis, Melino, and Whitehead.

Public Comment Period – There were no comments made to the Board. **Public Comment Period**

Regarding File Number 2008-02167, William Franklin Harr, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and Summary of the Informal Fact-Finding Conference. Mr. Davis moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, which cites a violation 18 VAC 145-20-170.A.3 of the Board's regulation s. Ms. Barker seconded the motion which was unanimously approved by members: Atkinson, Barker, Davis, Melino, and Whitehead.

File Number 2008-02167,
William Franklin Harr

Ms. Perkins informed the Board that Mr. Harr has had no prior violations. Mr. Davis moved to accept the recommended sanctions as contained in the Summary of the Informal Fact-Finding Conference recommending license revocation for the violation of the Board's regulations. Ms. Melino seconded the motion which was unanimously approved by members: Atkinson, Barker, Davis, Melino, and Whitehead.

As the reviewing Board member, Mr. Daniels was not present during the discussion or vote.

The Board members were provided with the Board financial statements for information purposes.

Review Financial
Statements

Ms. Nosbisch informed the Board members of the status of outstanding applications as well as the Board's licensee population statistics.

Other Business

The Board members discussed the examinations and expenses incurred with changing the exams and exam vendors.

The Board members were provided with an e-mail from Virginia Association of Wetland Professionals inquiring about potential revisions to the delineator certification test. After discussion, the Board agreed by consensus that Board staff will respond to the inquiry on behalf of the Board.

Conflict of Interest forms were completed by all members present.

Conflict of Interest
Forms

There being no further business, the meeting was adjourned at 10:38 a.m.

Adjournment

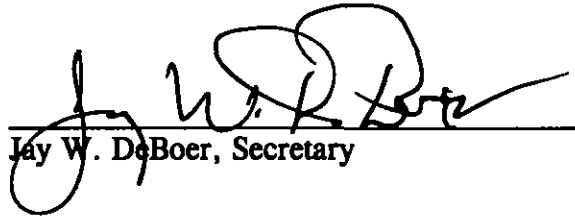
Board for Professional Soil Scientists and Wetland Professionals

October 21, 2008

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Robert Atkinson, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Penelope J. Melino
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting January 28, 2009

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Penelope J. Melino
Signature

Jan 28, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Angela C. Whitehead
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting January 28, 2009

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Angela Whitehead
Signature

Jan 28, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: David L. Davis
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting January 28, 2009

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VA Assoc. of WETLAND PROFESSIONALS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

01/28/2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: W. Lee Daniels
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting January 28, 2009

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VAPSS, VAWP

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

W. Lee Daniels
Signature

1/27/09
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Dr. Robert B. Atkinson
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting January 28, 2009

5. I have a personal interest in the following transaction:

NA

Nature of Personal Interest Affected by Transaction:

NA


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

28 January 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Nancy G. Barker
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting January 28, 2009

5. I have a personal interest in the following transaction:

No

Nature of Personal Interest Affected by Transaction:

NA

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Nancy G. Barker
Signature

1/28/09
Date