

**COMMON INTEREST COMMUNITY BOARD**  
**CONDOMINIUM REGULATORY REVIEW COMMITTEE**  
**MINUTES OF MEETING**

The Common Interest Community Board, Regulatory Review Committee met on Wednesday, March 06, 2024, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Richmond, Virginia.

The following Committee members were present:

Deborah Casey  
Robert "Bob" Diamond  
Matt Durham  
Amanda Jonas  
Catherine Noonan  
Lucia Anna "Pia" Trigiani

The following Committee member were not present:

Mike Kieffer  
Thomas Mazzei  
Paul Orlando, Chair

DPOR staff present for all, or part of the meeting included:

Anika Coleman, Executive Director  
Joseph Haughwout, Regulatory Affairs Manager  
Lee Bryant, CIC/Cemetery Board Administrator  
Breanne Lindsey, Regulatory Operations Administrator  
Gezelle Glasgow, Administrative Coordinator

A representative from the Office of the Attorney General was not present for the meeting.

Mr. Durham, called the Common Interest Community Board, Condominium Regulatory Review Committee meeting to order at 10:09 AM.

**Call to Order**

The Committee reviewed the Condominium Regulations to determine if the regulation is necessary to protect the health, welfare, and safety of the public. The regulation was amended or removed if it does not currently meet those requirements. The Committee reviewed the following regulations: 18VAC48-30-130, 18 VAC 48-30-140, 18 VAC 48-30-250.B.

**Discussion and  
Review of  
Regulations**

The Committee will independently review regulation 18VAC48-30-250.C. prior to the next Regulatory Review Committee meeting.

There was no other business.

**Other Business**

There were no public comments.

**Public Comment**

Common Interest Community Board  
Condominium Regulatory Review Committee  
Minutes of Meeting  
March 6, 2024  
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The next scheduled Regulatory Review Committee meeting will be held on April 10, 2024.

**Schedule Next  
Regulatory Review  
Committee Meeting**

There being no further business, the meeting adjourned at 3:11 p.m.

**Adjourn**



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Matt Durham, Board Chair



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Kishore S. Thota, Board Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Deborah Casey  
(Name of Board Member)

2. Title: Board Member

3. Agency: DPOR/Common Interest Community Board  
(Name of Board)

4. Meeting/IFF Date: 03/06/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

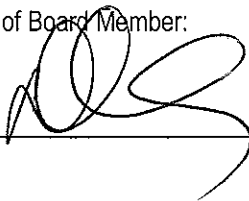
A. \_\_\_\_\_  
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_  
D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or  
 I did not participate in the transaction.

6. Signature of Board Member:

  
\_\_\_\_\_  
Signature

March 6, 2024  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name     Matt Durham      
(Name of Board Member)
2. Title:     Board Member
3. Agency:     DPOR/Common Interest Community Board      
(Name of Board)
4. Meeting/IFF Date:     03/06/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

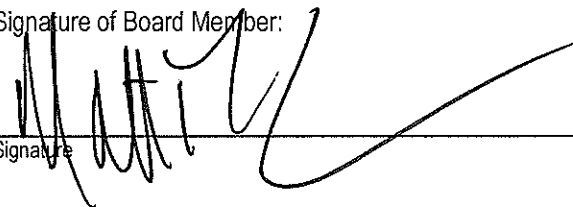
B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- D.  I am able to participate in this transaction fairly, objectively, and in the public interest.      or
- I did not participate in the transaction.

6. Signature of Board Member:

  
\_\_\_\_\_  
Signature

    March 6, 2024    

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name Catherine Noonan  
(Name of Board Member)

2. Title: Board Member

3. Agency: DPOR/Common Interest Community Board  
(Name of Board)

4. Meeting/IFF Date: 03/06/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A. \_\_\_\_\_  
(Agenda Item)

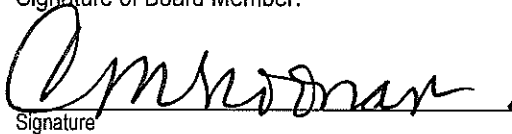
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6. Signature of Board Member:

  
Signature

March 6, 2024  
Date