

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
PERIMETER CENTER
9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233**

COMMON INTEREST COMMUNITY BOARD

Tentative AGENDA

**THURSDAY, NOVEMBER 30, 2017, 9:30 A.M.
2nd FLOOR, BOARD ROOM 4**

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. INTRODUCTION OF NEW BOARD MEMBERS**
- IV. APPROVAL OF AGENDA**
 - a. Board Agenda, November 30, 2017
- V. APPROVAL OF MINUTES**
 - a. Special Board Meeting, August 11, 2017
- VI. PUBLIC COMMENT PERIOD***
- VII. REVIEW FILES AND DISCIPLINARY MATTERS**
 - a. Follow-up Report from Temporary Cease and Desist Actions from June 8, 2017 Meeting
 - b. Consider Temporary Cease and Desist Orders Regarding Condominium Registrations
- VIII. REGULATIONS**
 - a. Update on Regulatory Review Process
 - b. CIC Management Information Fund Regulations
 - i. Review NOIRA Public Comments Received for CIC Management Information Fund Regulations
 - ii. Consider Draft Proposed CIC Management Information Fund Regulations
- IX. OTHER BUSINESS**
 - a. Proposed Guidance Document for Time-Share Public Offering Statements and Offering Statements Delivered by Alternative Media
 - b. Consider Adjusted Disclosure Packet Fees per The Consumer Price Index
 - c. Ombudsman Report
 - d. Board Financial Statements
 - e. Consideration of Resolution for Service
 - f. Other Board Business
 - i. Discuss Scheduling and Attendance of Board Meetings Held on Short Notice
 - g. Election of Officers
- X. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**
- XI. ADJOURN**

NEXT MEETING SCHEDULED FOR MARCH 15, 2018, at 9:30 A.M.

* Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8510 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.