

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
PERIMETER CENTER
9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233**

COMMON INTEREST COMMUNITY BOARD

Tentative **AGENDA**

THURSDAY, DECEMBER 10, 2015, 9:30 A.M.

2nd FLOOR, BOARD ROOM 4

I. CALL TO ORDER

II. EMERGENCY EVACUATION PROCEDURES

III. APPROVAL OF AGENDA

- a. Board Agenda, December 10, 2015

IV. APPROVAL OF MINUTES

- a. September 10, 2015 Training Program Review Committee Meeting
- b. September 10, 2015 Board Meeting
- c. September 24, 2015 HB 1632 Stakeholder Committee Meeting
- d. October 19, 2015 HB 1632 Stakeholder Committee Meeting

V. PUBLIC COMMENT PERIOD*

VI. DISCIPLINARY MATTERS

- a. File Number 2016-00840, William Kinnard, Sr.
IFF by Schroder—Licensing
- b. File Number 2014-0283, Lake Princess Anne Condominium Association
Consent Order (Mazzei)
- c. Consider Temporary Cease & Desist Orders Regarding Condominium Registrations

VII. OTHER BUSINESS

- a. Discussion of Temporary Cease and Desist Orders for Time-Shares
- b. Report from HB 1632 Stakeholder Committee Meeting
 - i. Consider Comments on Draft of Best Practices Document
 - ii. Consider Adoption of Best Practices Document
- c. Regulations
 - i. Update on Regulatory Review Process
 - ii. Consider Exempt Regulatory Action for Association Renewal Fees
 - iii. Consider Public Comments on Periodic Review
- d. Administrative Hearing Process Changes Resulting from SB 927
 - i. Discuss Former Board Members Serving as Presiding Officers
- e. Consideration of Resolution for Service
- f. Ombudsman Report
- g. Board Financial Statements
- h. Staff Event Calendar
- i. Election of Officers
- j. Other Board Business
 - i. 2016 General Assembly Session

- ii. Discuss Disclosure Packet Fees for Professionally-Managed and Self-Managed Associations – *By Request of Board Member D. Watts*

VIII. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS

IX. ADJOURN

NEXT MEETING SCHEDULED FOR MARCH 10, 2016, at 9:30 A.M.

* Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8510 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.