

DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
PERIMETER CENTER  
9960 MAYLAND DRIVE  
RICHMOND, VIRGINIA 23233

COMMON INTEREST COMMUNITY BOARD

*Tentative* AGENDA  
MONDAY, SEPTEMBER 16, 2013, 1 P.M.  
TUESDAY, SEPTEMBER 17, 2013, 9:30 A.M.

2<sup>nd</sup> FLOOR, BOARD ROOM 1

**MONDAY, SEPTEMBER 16, 2013 – 1:00 P.M.**

- I. **CALL TO ORDER**
- II. **EMERGENCY EVACUATION PROCEDURES**
- III. **APPROVAL OF AGENDA**
  - a. Board Agenda, September 16 and 17, 2013
- IV. **APPROVAL OF MINUTES**
  - a. June 27, 2013, Board Meeting
  - b. July 23, 2013, Time-Share Regulatory Review Committee Meeting
- V. **PUBLIC COMMENT PERIOD\***
- VI. **TIME-SHARE REGULATORY REVIEW COMMITTEE**
  - a. Review Draft Time-Share Regulations Recommended by Time-Share Regulatory Review Committee
- VII. **RECESS UNTIL TUESDAY, SEPTEMBER 17, 2013, 9:30 A.M.**

**TUESDAY, SEPTEMBER 17, 2013 – 9:30 A.M.**

- VIII. **CALL TO ORDER**
- IX. **EMERGENCY EVACUATION PROCEDURES**
- X. **PUBLIC COMMENT PERIOD\***
- XI. **DISCIPLINARY MATTERS**
  - a. Consideration of Temporary Cease and Desist Order Regarding Condominium Registration Number 07-166, Condos at Cascade
  - b. Consideration of Temporary Cease and Desist Order Regarding Edgewood East Homeowners Association
- XII. **REGULATIONS**
  - a. Update on Regulatory Review Processes
  - b. Review and Adopt as Proposed the Draft Time-Share Regulations
- XIII. **OTHER BUSINESS**
  - a. Consider Request for Interpretation of Definition of Alternative Purchase (§ 55-362)
  - b. Consider Amendment of Association Disclosure Packet Notice
  - c. Adoption and Presentation of Certificates of Appreciation
  - d. Ombudsman's Report
  - e. Licensing/Registration Statistics

- f. Board Financial Statements
  - i. Recovery Fund Statements
- g. Staff Event Calendar
- h. Election of Officers

**XIV. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**

**XV. ADJOURN**

**NEXT MEETING SCHEDULED FOR DECEMBER 3, 2013 at 9:30 A.M.**

\* Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.