

**Board of Towing and Recovery Operators
Licensing and Regulatory Affairs Committee
Virginia Department of Transportation
3536 North Valley Pike
Harrisonburg, Virginia 22802
June 9, 2011**

Meeting Minutes

Members Present

Gary Teter, Chairman
Roy Boswell
Tony Troilo, Jr.
John J. Beall, Jr.
Captain Raymond Gill, IV
• Arrived at 10:50 am

Regulatory Advisory Panel Members Present

Lee Bowman
George Mahone
Archie Orr
Jason Pence
Ralph Wilcher

Call to Order:

The meeting was called to order at 9:40 a.m.

Public Comments:

There was no public comment.

Acceptance of Meeting Minutes:

Chairman Teter requested a motion to approve the October 14, 2010, meeting minutes as presented. Mr. Beall so moved and Mr. Boswell seconded the motion. The motion passed unanimously.

Actions/Discussions:

After discussing the background of the development of the working draft of proposed regulations allowing for the issuance of temporary driver authorization documents, the Committee and Panel reviewed and discussed each paragraph of the proposed amendments in the working draft.

Members Absent

Kenneth Mitchell

Staff Present

Marc Copeland

Regulatory Advisory Panel Members Absent

Ray Drumheller

Mr. Boswell suggested that staff confirm when the temporary driver authorization documents would expire if mailed to the applicant and returned undelivered to ensure it was not delayed by the return process. Mr. Copeland indicated he would address it.

Mr. Troilo moved to amend the working draft to allow for the issuance of the proposed temporary driver authorization document to be optional at the request of the applicant. Mr. Boswell seconded the motion. It passed unanimously.

Mr. Troilo moved to amend the working draft to require national criminal background checks at time of initial application for a driver authorization document only and state criminal history background checks at time of renewal. Mr. Boswell seconded the motion. It passed unanimously.

Additional Public Comments:

There were no additional public comments.

Other Business:

Mr. Troilo suggested creating a regional task force of representatives from the states that border Virginia to discuss cross border towing issues, specifically to address reciprocity for emergency tows and include other towing related issues. The Committee endorsed the proposal and suggested it be researched by staff and presented to the Committee in the near future in order to consider recommending it to the full Board.

Mr. Copeland outlined a proposal in the preliminary stages of development that would allow the Board to accept applications for tow truck license plates at the same time it received applications for operator licenses from the owners of the trucks. Under the proposal, the tow truck plate registration period and the Board operator license period would have to be the same. This proposal would (i) allow for one-stop shopping by Board licensees for their license and tow truck registrations, (ii) eliminate the need for truck decals by linking the validity periods of the registrations to that of the license, (iii) reduce the DMV customer service center volumes and (iv) reduce overall operating costs.

In addition, Mr. Copeland indicated he is also researching the feasibility of issuing a more permanent driver authorization document (“DAD”) in contrast to a less permanent temporary DAD. Both concepts have received tentative positive responses but have not been fully vetted. The Committee suggested these efforts be continued by staff and presented to the Committee in the near future in order to consider recommending them to the full Board.

Next Meeting

Mr. Copeland suggested that the next Committee meeting be for the study of House Bill 1956, in a location in the northern Virginia area in late June, early July. The Chairman asked staff to schedule it.

Adjournment:

Mr. Troilo moved to adjourn the meeting. Mr. Beall seconded the motion and it passed unanimously. The meeting adjourned at 11:50 a.m..