

**Board of Towing and Recovery Operators
Application Work Group Meeting
2601 W. Broad Street, 2nd Floor
Richmond, Virginia 23220**

March 23, 2011 at 12:30 pm

Members Present:

Scott Wyatt, Chairman
John J. Beall, Jr.
Marc Copeland

Member Absent:

Lt. R. C. Hardison

Staff Present:

Barbara Drudge

Meeting Called to Order:

The meeting, continued from March 22, 2011, was called to order at 12:31 pm, and those present were Scott Wyatt, John Beall, and Marc Copeland.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

The minutes were adopted as written on a motion from Mr. Beall and seconded by Mr. Copeland. All were in favor.

Executive Session:

A motion was made by Mr. Beall and seconded by Mr. Copeland at 12:35 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia..

The Application Work Group reconvened at 1:25 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous.

The Application Work Group reviewed 14 driver authorization applications during the meeting. Out of 14 applications, nine were approved, four were approved pending additional information, and one was deferred to obtain additional information.

Other Business:

The Application Work Group rescheduled it April 13, 2011 meeting until April 20, 2011 at 12:30 pm.

Adjournment:

Mr. Wyatt moved to adjourn the Application Work Group meeting, and Mr. Copeland seconded it. The motion passed unanimously, and the meeting adjourned at 1:33 pm.