

**Board of Towing and Recovery Operators
Application Work Group Meeting
2601 W. Broad Street, 2nd Floor
Richmond, Virginia 23220**

March 1, 2011 at 12:30 pm

Members Present:

Scott Wyatt, Chairman
John J. Beall, Jr.
Lieutenant R. C. Hardison, Virginia State Police
Marc Copeland

Staff Present:

Barbara Drudge

Meeting Called to Order:

The meeting was called to order at 12:31 pm, and those present were Scott Wyatt, John Beall, Lt. R. C. Hardison, and Marc Copeland.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

The minutes were adopted as written on a motion from Lt. Hardison and seconded by Mr. Beall. All were in favor.

Executive Session:

A motion was made by Mr. Beall and seconded by Lt. Hardison at 12:35 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia..

The Application Work Group reconvened at 2:11 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous.

Other Business:

The Application Work Group scheduled its next two meetings, and they are as follows: March 22, 2011 at 12:30 pm and April 13, 2011 at 12:30 pm.

Adjournment:

Mr. Wyatt moved to adjourn the Application Work Group meeting, and it was seconded by Lt. Hardison. The motion passed unanimously, and the meeting adjourned at 2:28 pm.