

**Board of Towing and Recovery Operators
Special Board Meeting
January 12, 2010, 10:30 a.m.
Dept. of Motor Vehicles Rm. 119
2300 West Broad Street
Richmond, VA 23269**

Final Minutes

Members Present:

Colonel Steve Flaherty – Chairman	Captain Bill Gill
Charlie Brown	Archie Orr
Woody Herring	Adan Rangel
Randy Seibert	Tony Troilo
Gary Teter	Scott Wyatt
Roy Boswell	Ron Miner
Ken Mitchell	Dale Bennett
Mark Sawyers	Andres Alvarez – Designee for the Virginia Department of Agriculture and Consumer Services
	Brock Cole – Designee for the Commissioner of the Department of Motor Vehicles

Board Counsel:

Jeff Spencer – Senior Assistant Attorney General

Called to Order:

The meeting was called to order at 10:30 a.m.

Public Comments:

Craig Beiber, of MIHROA, commented on the need for clarification on the issue of towing companies being reimbursed by the State of Virginia for towing and recovery services that are at no charge to the consumer. Chairman Flaherty responded by suggesting that brochures on the issue be available at DMV.

Floyd Mays, of Floyd Mays Insurance, commented on the need for temporary driver authorizations, and suggested that the Board issue the permanent driver authorizations upon receipt of a 24-hour internet background check from the applicant to expedite the process for receiving a driver authorization, which usually takes 2-4 weeks.

Dave Reidenbach, of the Fairfax Department of Cable Communications and Consumer Protection, stated that the 24-hour internet background check is in-state only and does not include an individual's full background from other jurisdictions as does the current process.

Chairman's Report:

The Chairman had nothing to report.

Executive Director's Report:

The Executive Director had nothing to report.

Presentation with S.A.:

Jack Ottensoser, a representative of System Automation, proposed an option for the online renewal process to the Board.

Presentation with Virginia Interactive:

Deanna Bohm, of Virginia Interactive, presented information relating to the online payment process to the Board.

The Board recessed at 12:00 pm. The meeting reconvened at 12:13p.m.

Discussions of Online Renewal and Payment Processes:

Mr. Bennett moved to develop an online renewal process. Mr. Orr seconded that motion and all were in favor.

Chairman Flaherty suggested having the Executive Advisory Committee further review the statement of work for the online renewal process, along with other solutions for the online renewal.

Report on Licensing and Regulatory Affairs Committee:

Mr. Copeland stated that the Committee discussed temporary driver authorizations, and the staggered renewal process which included discussions on a new decal format. He indicated that the statute requires licenses to be issued for a 12 month period, which would require a staggered renewal of the license. He spoke with law enforcement and DMV about the decal changes, which include a color change and a date to indicate the month and year of expiration. The Committee voted to move forward on those issues. They also discussed the different credit cards and charge cards that are used by consumers of towing and recovery services, and the difference between the two, which the Committee recommended that the BTRO staff proceed to recognize credit cards and charge cards for licensing payment.

Mr. Brown motioned for the Licensing and Regulatory Affairs Committee to develop regulations for the issuance of temporary driver authorizations. Mr. Teter seconded that motion and all were in favor.

Mr. Orr motioned that BTRO begin implementing the staggered renewal process. Mr. Bennett seconded that motion and all were in favor.

Further Discussions/Public Comments:

Mr. Troilo stated that he is stepping down as president of MIHROA.

Mr. Brown suggested that the Licensing and Regulatory Affairs Committee review the process for the requirement of drivers to obtain a background check every 3 years.

Mr. Copeland stated that BTRO staff will utilize a manual process for the upcoming renewal cycle. The online process will be brought before the Executive Advisory Committee for further review.

Mr. Mays further commented on the issuance of temporary licenses.

Other Business: - No other business before the Board.

Chairman Flaherty motioned for adjournment. Mr. Mitchell seconded that motion and all were in favor.

Meeting Adjournment:

The meeting was adjourned at 1:15 p.m.