

**Virginia Board of Towing and Recovery Operators  
Licensing and Regulatory Affairs Committee  
June 11, 2009 – 9:00 a.m.  
DMV Headquarters  
Room No. 119, 2300 West Broad Street  
Richmond, Virginia 23220**

**Draft Minutes**

**Members Present:**

Gary Teter  
Ray Drumheller  
Roy Boswell  
Randy Seibert  
Charlie Brown  
Archie Orr  
Scott Wyatt

**Staff Present:**

J. Marc Copeland – Acting Executive Director  
Jeff Spencer, Esq., Senior Assistant Attorney General  
Daphane Phillips – Administrative Assistance

**Call to order:**

Mr. Teter called the meeting to order at 9:24am.

**Public Comments:**

James with VATRO stated that he has some concerns about members who have not received their credentials. Mr. Copeland stated that over 90 percent of all credentials have been issued, nine percent have issues that need to be addressed before the licenses are approved, and that letters have been sent identifying the outstanding issues. Additionally, a letter was sent to all approved operators asking them to contact the Board if they have not received their credentials.

Mr. Hodge and Mr. Boswell asked why they have not received their stickers, and Mr. Copeland stated that he was unaware that the applicants had not received the decals until the staff is notified. Once the staff has been notified, then credentials are reprinted and mailed.

Mr. Kelly of Battlefield Towing asked about the process of hiring a new driver after the July 1 licensing date, and Mr. Copeland added that he is working closely with the State Police in order to issue some form of temporary permit.

**Mr. Teter closed Public Comments at 9:36 am.**

### **Acceptance of Meeting Minutes:**

Mr. Teter called for a motion to accept the May 7, 2009 meeting minutes. The motion was made by Mr. Drumheller, and was seconded by Mr. Orr. The motion passed unanimously.

### **Discussions:**

Review draft amendments to General Regulations:

#### **24VAC27-30-140. Prerequisites for application for tow truck driver's authorization document.**

5. A tow truck driver's authorization documents shall be valid for one year and shall be subject to annual renewal by ~~December 31~~June 30 of each year. After the initial authorization, the applicant is required to submit criminal history background checks with fingerprints every three years thereafter as a part of the renewal. Driver authorization documents issued on or after ~~October~~April 1 of any year, with the payment of a full year's fee, shall be valid until ~~December 31~~June 30 of the following year

#### **24VAC27-30-150. Exemptions from tow truck driver authorizations**

5. Tow trucks that are properly registered and domiciled in another state and have proper interstate operating authority may be operated within the Commonwealth of Virginia while passing through the Commonwealth to another jurisdiction or while delivering a vehicle within or without the Commonwealth, but only if either the pick up of the vehicle and origin of the trip is outside of the Commonwealth, or the drop off of the vehicle is outside of the Commonwealth. ~~However, tow~~ Tow trucks registered and domiciled in another state are not exempt from licensure or provisions of applicable state laws or regulations of the board if both the pick up or hook up and the drop off of a vehicle is in Virginia. Such tow trucks must obtain a temporary trip permit from the board prior to operating in Virginia unless licensed by the board

Mr. Copeland will work with Mr. Spencer to reformat Section 150.

### **Motion:**

Mr. Seibert moved to accept the draft Regulations with the format language change, the motion was seconded by Mr. Watt. The motion passed unanimously.

### **New Business:**

None

### **Adjournment:**

Mr. Teter called for a motion to adjourn and Captain Chumley moved to adjourn. The motion was seconded by Mr. Drumheller, and passed unanimously.

The meeting adjourned at 10:00 am.