

1 **Draft Minutes**  
2 **Microscopic Hair Comparison Case Review Subcommittee of the**  
3 **Forensic Science Board**  
4 **Friday, June 7, 2024**  
5 **VIRTUAL MEETING via Microsoft Teams**  
6

7 **Subcommittee Members Present**

8 The Honorable Megan L. Clark, Prince Edward Commonwealth's Attorney - *Subcommittee Chair*  
9 Lieutenant Colonel Timothy Lyon (Designee of Colonel Gary T. Settle, Superintendent, Virginia  
10 State Police) (late arrival at 10:05 a.m.)  
11 Michael HuYoung, Esquire  
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13 **Staff Members Present**

14 Amy C. Jenkins, Department Counsel  
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16 **Call to Order by Subcommittee**

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18 The Honorable Megan L. Clark, Chair, called the meeting of the Microscopic Hair Comparison  
19 Case Review Subcommittee ("Subcommittee") to order at 10:03 A.M.  
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21 **Adoption of Agenda**

22 The Chair asked if there were any changes or corrections to today's agenda. Being that Lt. Col.  
23 Lyon was not yet in attendance, the agenda was approved by a consensus.  
24

25 **Adoption of Draft Minutes of the December 13, 2023, Meeting**

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27 The Chair asked if there were any changes or corrections to the draft minutes from the April 10,  
28 2024, meeting. Being that Lt. Col. Lyon had not arrived, the Subcommittee adopted the minutes  
29 by a consensus.  
30

31 Lt. Col. Lyon arrived at 10:05 a.m.  
32

33 **Review Team Recommendations**

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35 Amy Jenkins, Department Counsel, presented for the Subcommittee's consideration the  
36 recommendations of the Review Team from its April 24, 2024, meeting.  
37

38 The Subcommittee considered the Review Team's recommendations regarding nine cases. Three  
39 cases were flagged for notifications by the Review Team. Mr. HuYoung indicated that he  
40 disagreed with the notification recommendation for the Northumberland case. The Subcommittee  
41 unanimously agreed that there should be no notification for this case. For the remaining two cases,  
42 the Subcommittee unanimously agreed with the Review Team's notification recommendations.  
43 For the remaining six cases, the Subcommittee unanimously accepted the recommendation of the  
44 Review Team and agreed that no notifications should be made for those cases. The Subcommittee  
45 directed DFS staff to move forward with preparing notification letters for the two cases agreed  
46 upon during the session.

47  
48 Ms. Jenkins updated the Subcommittee on the new revisions for the defendant notification letter.  
49 The revisions for the defendant notification letter were agreed by all members unanimously.

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51 **Public Comment**

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53 There was no public comment.

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55 **Confirm Future Meeting Date**

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57 Amy Jenkins reminded the Subcommittee that a future meeting had already been scheduled for  
58 July 12, 2024, at 9:30 A.M. in person.

59  
60 **Adjournment**

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62 Ms. Clark called to adjourn the Subcommittee meeting and all members agreed to adjourn the  
63 meeting unanimously.

64  
65 The meeting adjourned at 10:19 a.m.