

**BOARD FOR OPTICIANS  
EXAMINATION WORKSHOP  
MINUTES**

The Board for Opticians Examination Workshop met on Thursday, March 3, 2005 at J. Sargeant Reynolds Community College, 7<sup>th</sup> & Jackson Street, Richmond, Virginia. The following member was present:

Gerald W. Shell

The DPOR staff present:

Tonie Robison, Examination Supervisor Senior  
Rhonda Starr, Examination Specialist

Others present:

Ladonna Buckner, Subject Matter Expert  
Shelby Powers, Subject Matter Expert  
Kristi Ostrom, Subject Matter Expert

Mr. Shell called the exam workshop to order at 9:45 a.m.

**Call to Order**

No members of the public appeared for public comment.

**Public Comment**

At 9:45 p.m. Mr. Shell made the motion that the meeting be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation and/or briefings by staff members pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A of the *Code of Virginia*. This was done with respect to an examination workshop to review examination materials for the Opticians licensing examination. The following non-members will be in attendance to reasonably aid the consideration of the topic:

**Closed Session**

Tonie Robison, Examination Supervisor Senior  
Rhonda Starr, Examination Specialist  
Ladonna Buckner, Subject Matter Expert  
Shelby Powers, Subject Matter Expert  
Kristi Ostrom, Subject Matter Expert.

At 1:25 p.m. Mr. Shell adjourned the closed meeting and immediately reconvened in open meeting.

**Open Session**

The following certification was made:

**Certification of  
Closed Meeting**

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Board for Opticians has convened a closed meeting on

this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the *Code of Virginia* requires a certification by this Board for Opticians that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board for Opticians hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board for Opticians.

VOTE

AYES: Gerald Shell

NAYS: None

ABSENT DURING THE VOTE: None

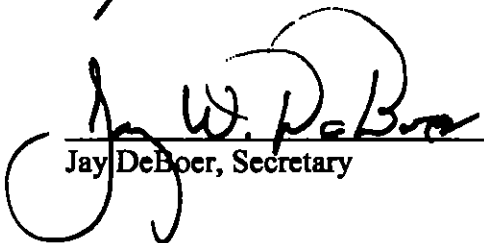
Conflict of Interest form was completed by Mr. Shell.

Conflict of Interest

There being no further business, the meeting was adjourned at 1:25 p.m. Adjourn

  
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Jon D. Bright, Chair

COPY TESTE:

  
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Jay DeBoer, Secretary

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Custodian of the Record